

NORTH COUNTRY UNION JUNIOR HIGH SCHOOL
BOARD MEETING MINUTES
NCUJHS Library - February 18, 2015 at 6:15 P.M.

Present

Board:

Kristin Mason, Morgan
Le-Ann Tetrault, Jay
Corey Therrien, Newport City
Maggie Griffith, Newport City
Richard Cartee, Newport City
Scott Boskind, Derby

Staff:

Glenn Hankinson, NCSU Director of Business and Finance
Nicole Corbett, NCUJHS Principal
Colleen Storrings, NCUJHS Assistant Principal
Liz Butterfield, Executive Assistant to the superintendent

I. The meeting was called to order at 6:17 by Vice Chair Scott Boskind, who led the Pledge of Allegiance to the Flag.

Mr. Boskind called for **Additions or Adjustments to the Agenda**: Nicole Corbett asked that a finance transfer and acceptance of a donation be added, Corey requested that the meeting schedule for the coming year be added, and Le-Anne said that she had a parent request to discuss.

II. Approve the minutes of January 27, 2014 (Attachment A) TETRAULT/THERRIEN APPROVED

III. Public Comments, Communication with Parents/Staff/Citizens: None

IV. Financial Report

A. **Motion** to approve the Warrants. Glenn mentioned that the warrants will be provided in a summary format beginning with the next meeting, as requested at the NCUHS Board meeting. THERRIEN/TETRAULT **APPROVED**

B. **Motion** to approve the Financial Report of January, 2015 (*Handout*) THERRIEN/MASON **APPROVED**

Scott asked if there were any points that should be made at Town meetings and Glenn discussed the Spending Comparison per Equalized Student chart that he had distributed.

C. Principal Nicole Corbett requested a transfer of \$49,623.00 from the Sp. Prog. Psych Salary line 5110-19 to Sp.Prog Psych Services line 5300-19, as it was simply categorized incorrectly.

Motion to transfer the funds, as requested. THERRIEN/TETRAULT

D. **Motion** to accept a \$5,000.00 donation from the Redduds Foundation. There are no strings attached, but they ask that a “pay it forward” project be instituted by the school, which Mrs. Corbett and Ms. Storrings are working on.
THERRIEN/MASON **APPROVED**

V. Committee Reports

Building Committee Update: Scott shared that a Thank You advertisement, listing those involved with the building project, has been sent to the three area newspapers for publication.

Scott brought up the infra-red scan that has been planned as part of the Building Project. Kevin feels that 90% of the heat loss has been rectified by the envelope that was installed, but there are still a few problem areas. Zero by Degrees LLC has provided an estimate for the infrared scan for \$1,090.00. As this was part of the scope of the original project, the board asked Nicole and Scott to go forward.

Nicole Corbett reported that WorkSafe has looked at the wood chip furnace set-up and will be making recommendations.

Roof Project: Kristin reported that she went to the Morgan select board meeting to share information for Town Meeting. Scott reported that he and Richard Nelson went to the Derby Elementary School Board meeting and Scott went to the Derby select board meeting. Maggie has drafted a letter and will send it to the papers. Glenn distributed an illustration of the Change in Tax Liability, reflecting the reduction of borrowing from \$1.9 million to \$1.4 million for the Building

Project. Board members are encouraged to bring the chart to Town meetings to explain the effect of the reduction, even with including the roof drainage in the project.

Nicole shared the driveway sealing estimate from Gray's: \$9,800.00 for 9,800 sq. ft. She will follow up to see if that is the entire parking lot.

VI. Principal's Report (*Attachment B*) Nicole reviewed her report with the board, stating that all of the recent activities have reaped positive comments concerning the students' demeanor, enthusiasm, and intelligence. She reported that the History Fair included 186 exhibits in the gym, as well as 45 in the Library. The District History Fair is March 11th.

Mrs. Corbett noted that the Junior High can now be friended on Facebook!

VII. Superintendent's Report: John was not present, as he was attending a Community Commons meeting, Scott asked Liz if she had anything to pass on from John and she mentioned the Legislator/School Board Education Summit on March 16th.

Scott read a piece that he wanted to share with the board concerning the loss of small schools and the effect it would have on small towns.

VIII. Unfinished/New Business

A. Leanne shared that she was contacted by a Jay parent would like parents to be able to come to school with their 7th graders on the first day, as was sometimes done in the past. Nicole said that the school is planning to offer sessions for parents to come in and meet with the nurse, learn about sports, band and chorus, the weapons policy, ask questions, and stay for lunch, etc. She said it will not be like the past, which was too chaotic, with some parents getting overly emotional and some kids ditching their parents. Also, a 6th grade parent night is held in May to familiarize them with the school, teachers, etc. Nicole and Le-Ann will both touch base with the parent.

B. Annual Meeting Preparation: was discussed earlier in the meeting.

C. Telecommunications Contract (*Attachment C*)

Motion to grant the NCSU Executive Board the authority to approve Master Agreements for services on behalf of North Country Union Junior High School. THERRIEN/CARTEE **APPROVED**

IX. Other Business

A. **Motion** to approve the First Reading of Policies: (*Attachment D*)

A.01 Policy Development, Dissemination and Administration (*Revised and Renamed*)

D.10 Public Complaints about Personnel

G.11 Responsible Computer, Network and Internet Use

CARTEE/THERRIEN **APPROVED**

B. **Motion** to approve the Rescission of Policies: (*Attachment E*)

A.02 Policy Adoption

A.03 Policy Dissemination Administration and Review

F.47 Portable Electronic Communication Devices

CARTEE/THERRIEN **APPROVED**

C. Meeting Schedule: Richard Cartee said that he had met with John earlier today and John suggested combining three or four meetings per year with the High School, preferably those months with typically shorter agendas. Richard agrees, but doesn't want to lose the identity of the Junior High Board and likes to be able to allow longer discussions at the Junior High meetings. Corey suggested combining the meetings into one meeting with one agenda, but most felt that the meetings should overlap, not be combined. Kristin suggested that Nicole, Bill and Eileen work together to choose 3 or 4 meetings per year that would work. The Board members agreed that they don't want to burn-out the Superintendent and Glenn, and if a few meetings can be eliminated, that is best for everyone. Corey suggested retreats for both boards a few times a year, saying they could be held inexpensively at the Career Center, aiming for relaxed discussions and comraderie. Members felt that having a Facilitator at the last retreat worked well. Richard suggested a cookout at Prouty Beach in the summer. Everyone agreed that a relaxed retreat lends to good discussions and joint decisions.

IX. Agenda Items/Date for Next Board Meeting: Retreat, Reorganization

X. Executive Session - None needed

XI. Motion to Adjourn at 7:20. THERRIEN/TETRAULT APPROVED

Respectfully submitted,

**Liz Butterfield,
Recording Secretary**

Meetings:

NCUHS, NCCC, NCUJHS Annual Meeting
Legislator Education Summit
NCUJHS School Board

Day

Monday
Monday
Tuesday

Date

February 23
March 16
March 24

Time

6:30 p.m.
6:30 p.m.
6:15 p.m.

Location

NCCC Room 380
NCCC Room 380
NCUJHS Library