

**North Country Union Jr. High School
Building Committee Meeting
Wednesday, April 6, 2016
NCUJHS Conference Room – 9 A.M.**

Present: Scott Boskind, Dan Maple, Nicole Corbett, Kevin Hodgeman

Absent: Richard Cartee, Richard Nelson, Colleen Storrings

1. Call the Meeting to Order

The meeting was called to order by Scott Boskind at 10:00 a.m.

2. Approve Minutes from the Previous Meeting (September 21, 2015)

The motion to accept the minutes of the September 21, 2015, meeting was made by Dan Maple and seconded by Scott Boskind. APPROVED

3. Prioritizing in Anticipation of Surplus Funds

Discussion took place regarding surplus funds and setting up a priority list to bring to the board. Utilizing the Long-term Maintenance Plan that Kevin put together, the committee went over it and came up with the following list:

Project	Amount
Doors in the 1990 Addition	\$15,000.00
Floors in the 1990 & 1957 Building (2 floors) \$15,000.00/per floor	\$30,000.00
Kitchen Ovens	\$15,000.00
TOTAL:	\$60,000.00

In representation of the Building Committee, Scott will ask the board if surplus funds could be used for the items listed above and any other remaining funds to be moved to the Capital Improvement Fund. Scott will clarify with Glenn first to make sure we are following protocol.

4. Draft of Ten Year Plan

A draft Long-term Maintenance Plan was distributed to the Building Committee. Kevin proceeded with an explanation for each of the projects and time-frame of when each should take place. He is in the process of getting figures from various companies as to costs. As information comes in, the plan will be updated. Initially it was going to be a ten year plan, but Kevin decided to start with five and see where it goes. This plan is in the beginning stage. A copy of the plan will be brought to the May board meeting.

5. Any Other Business

Scott distributed an email and report he had received from John Alden, Architect for the building project. The report addresses his observations, findings and recommendations for the wall and flooring issues from his site visit on March 18, 2016. There are issues with the floor in the office, part of a floor in the girls' bathroom, and laminate that is peeling off the wall in the girls shower area. Prior to John's coming to visit the site, Sara Bosworth from DEW

along with John Fisk, DEW's warranty manager, came to look at the issues. Their finding was allocated to shifting of the building. John Alden was brought in for his expertise because we were not in agreement with the findings. John's report explains the findings more accurately and clearly.

Scott talked with Sara this morning in preparation for a meeting. Her plan is to follow John Alden's recommendation and get the product representatives to come and look at issues and put their heads together. Sara would like to schedule a date for this summer for repairs of the wall and the floor in the office to be done at the same time. They would like to start moving furniture out of the office on a Friday so the flooring company can start work on a Monday, which would take about a week. They would then continue on to the bathroom and wall work to be done in sequence. Nicole informed Scott that Friday, July 15 or Friday, July 22 would work for NCUJHS. Nicole will e-mail Sara Bosworth, Jeremy Rathbun and John Alden with the dates.

Historical Society – Dan Maple, from FairPoint has given the Historical Society the cost to remove the phone line. NCUJHS has been waiting for Allen Yale and his committee to decide if they want to go ahead with project. There is an up-front cost to the Historical Society to get this done. Scott was in touch with Allen Yale from the Derby Historical Society last week and Alan Yale has verbally agreed to go ahead with the project and will be in touch with Dan Maple to set up a date to get the telephone wire removed and replaced.

6. Adjourn
Meeting adjourned at 11:30 a.m.

Respectfully submitted

Annette Cross