

**NORTH COUNTRY UNION JUNIOR HIGH SCHOOL**  
**BOARD MEETING MINUTES - DRAFT**  
**NCUJHS Library**  
**December 22 at 6:15 P.M.**

**Present**

***Board Members:***

Le-Ann Tetrault, Jay  
Richard Cartee, Newport City  
Maggie Griffith, Newport City  
Kristin Mason, Morgan  
Scott Boskind, Derby  
Corey Therrien, Newport  
Richard Nelson, Derby

***Staff:***

John Castle, Superintendent  
Nicole Corbett, Principal  
Colleen Storrings, Assistant Principal  
Liz Butterfield, Executive Assistant to the Superintendent

**I. Chair Richard Cartee Called the Meeting to Order at 6:16 p.m.** and led the Pledge of Allegiance. There were no Additions or Adjustments to the Agenda.

**II. Motion** to Approve the minutes of November 25, 2014 (*Attachment A*)  
**TETREAULT/MASON APPROVED**

*Information:* Budget Meeting minutes of December 9, 2014 (*Attachment A1*)

**III. Public Comments, Communication with Parents/Staff/Citizens**

- A. Mike James, Roofing Information - postponed to Committee reports as Mr. James was not yet present.  
B. A "Thank You" card from the custodians was read, thanking the Board for the Gift Certificates.

**IV. Financial Report**

**Action:**

A. Approve the Warrants: Richard Cartee reported that he and Rose Mary Mayhew have reviewed and approved.

B. Approve the Financial Report of November (*Attachment B*) **Tabled**

C. **Motion** to Approve a Budget Transfer for Computers (*Attachment C*)

Ms. Corbett was asked how the "Special Program Day Transfer Student" line item would be affected if the money is transferred and then a student transfers in. She explained that the program is prorated, so at this point in the school year the cost would be half, therefore the transfer amount is safe. A board member asked about providing a new computer for the Maintenance Foreman, and Nicole said that it has already been upgraded. **GRIFFITH/BOSKIND APPROVED**

D. **Motion** to Approve the 2015-2016 Budget (*Attachment D*)

There was a brief discussion with a few questions about retirements and new hires, sealing the parking lot, and snow removal from the roof. **THERRIEN/TETREAULT APPROVED**

E. **Motion** to place an article on the Warning for the NCUJHS Annual Meeting to spend up to \$60,000.00 for roof repairs (drainage, repairs, sample to EPA) from the previously approved Bond monies. Maggie will write a letter to the editor explaining why the repairs are necessary and why the Board feels that it is appropriate to use the Bond funds for this purpose. **THERRIEN/MASON APPROVED**

F. **Motion** to appoint Richard Cartee as the Announced Tuition Designee (*Attachment E*)  
**THERRIEN/MASON APPROVED**

**V. Committee Reports**

A. Building Committee Update

Nicole gave a ceiling and lighting update, stating that all but the art room will be completed by tomorrow. The Art room and the Falcon in the floor at the 4-corners will be done over vacation.

Scott reported that around January 15<sup>th</sup> all parties will sign off on the project. There were 92 major components, all are considered complete. There will be a complete report at the January meeting breaking down each component. The final cost of the project will be between \$1.3 -1.4 million dollars. Scott gave a rundown on the small pieces that are left to be completed. All work will be completed by December 31, 2014.

B. Roof: Scott corrected a point that Ed Barber got wrong in the Newport Daily Express article from last month's meeting: the ponding is 2 inches deep, not 2 feet deep. Roofer Mike James did not make it to the meeting, but has told Scott that the roof is actually in very good shape and does not need major repairs, certainly not the \$600,000.00 - \$800,000.00 that was quoted. He will come to a future meeting with details.

**VI. Motion** to approve the Principal's Report – (*Attachments F & F1*) **THERRIEN/MASON APPROVED**

**VII. Superintendent's Report:** Mr. Castle reported that, "We had a good SU meeting last week, the budget passed, and there was a discussion of student outcomes and Commitments." Scott commented that it was a good meeting that had a good feel to it, it was well run with a positive atmosphere and a compact agenda.

**VIII. Unfinished/New/Other Business**

A. Penny Drive: Nicole reported that the students raised over \$3,600.00 for the Sicotte family.

Action:

1. **Motion** to Approve the 1<sup>st</sup> Reading of Revised NCSU Common Policy F.04 Search and Seizure (*Attachment G*) **THERRIEN/BOSKIND APPROVED**
2. **Motion** to Approve the 1<sup>st</sup> Reading of Revised NCSU Common Policy F.05 Interrogation or Searches of Students by Law Enforcement (*Attachment H*) **THERRIEN/TETREAUULT APPROVED**

**IX. Agenda Items/Date for Next Board Meeting**

1. Approve November Financial Report
2. Roofer Mike James
3. 2<sup>nd</sup> Reading and Adoption of Revised Policies F.04 and F.05

**X. Executive Session** – not necessary

**XI. Motion** to Adjourn at 6:55p.m. **THERRIEN Unanimous Consent**

Respectfully submitted,

Liz Butterfield,  
Recording Secretary

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCUHS Curric. & Instruction	Tuesday	January 6	5:30 p.m.	NCCC Room 316
NCUHS Policy Committee	Thursday	January 8	5:30 p.m.	NCCC Room 316
NCUHS Business & Operations	Tuesday	January 13	5:00 p.m.	NCCC Room 316
NCSU Policy Committee	Thursday	January 15	5:30 p.m.	NCSU Room A213
NCSU Executive Committee	Thursday	January 15	6:30 p.m.	NCSU Room A209
NCUHS Full Board	Tuesday	January 20	6:30 p.m.	NCCC Room 380
NCUJHS Board	Tuesday	January 27	6:15 p.m.	NCUJHS Library
Support Staff Negotiations	Wednesday	January 28	4:00 p.m.	NCCC Room 380
Teacher Negotiations	Tuesday	February 3	5:30 p.m.	NCCC Room 380