

**NORTH COUNTRY UNION HIGH SCHOOL and
NORTH COUNTRY UNION JUNIOR HIGH SCHOOL
JOINT BOARD MEETING MINUTES - *draft*
North Country Union Junior High School Library
January 19, 2016 at 6:15 P.M.**

Present

Board Members:

Kristin Mason, Morgan
David Ghelli, Newport Town
Peter Moskovites, Charleston
David Yasharian, Brighton
Richard Cartee, Newport City
Rose Mary Mayhew, Troy
Scott Boskind, Derby
Jackie Young, Derby
Le-Ann Tetrault, Jay
Dan Maple, Holland
Richard Nelson, Derby*

Administrators and Staff:

Nicole Corbett, NCUJHS Principal
Colleen Storrings, NCUJHS Assistant Principal
Eileen Illuzzi, NCCC Director
Bill Rivard, NCUHS Principal
Glenn Hankinson, NCSU Business/Finance Director
Brent Hilliard, NCUHS Operations Coordinator*
Liz Butterfield, NCSU Exec. Asst. to the Superintendent
Michael Bellizzi, NCUHS Reception/Security*

Press:

Joseph Gresser, the Chronicle
Ed Barber, Newport Daily Express

*Partial Attendance

I. **The NCUJHS meeting was Called to Order** at 6:17 p.n. by NCUJHS Board Chair Richard Cartee, who led the Pledge of Allegiance to the Flag and called for Additions or Adjustments to the Agenda: an Executive Session was added to deal with a Personnel Matter.

II. **Motion** to Approve the Minutes of December 16, 2015 (*Attachment A*)
TETRAULT/BOSKIND **APPROVED**

III. **Public Comments, Communication with Parents/Staff/Citizens:** None

IV. Financial Report

Action:

A. **Motion** to Approve NCUJHS Financial Report of December 2015 (*Handout*)
BOSKIND/TETRAULT **APPROVED**

Information/Discussion:

A. **Motion** to approve the FY2017 NCUJHS Budget. (*Handout*) Nicole explained the cuts that have been made in maintenance, stating that no cuts were made in the area of personnel, keeping in mind that some staff will be retiring next year. The Junior High budget is a 2.5% increase, which includes the Architectural and Mechanical Improvements Bond payments, the 2.5% certified staff negotiated agreement increase, a slight increase in enrollment, and a health care increase of 7.9%. The budget is below the allowable growth threshold, as of Friday. The Board commended Nicole and Colleen for their hard work on the budget. BOSKIND/MASON **APPROVED**

V. Committee Reports

Information:

A. Building Committee Update:

Scott Boskind shared that the office floor will be re-done during summer break, under warranty, at no cost to the school.

VI. New/Unfinished NCUJHS Business

Action:

A. Approve FY2017 NCUJHS Budget: See Article IV. A, Information/Discussion

B. Approve Warning for NCUJHS Annual Report (*Handout*) This article was tabled until the Joint NCUHS/NCUJHS portion of the meeting, as the Warning is for both districts.

VII. Future Agenda Items, Date of Next NCUJHS Meeting

Action:

A. **Motion** to Approve the date of the February meeting: Monday, Feb. 15th will be a joint meeting with the NCUHS School board, at the High School: MASON/TETRAULT **APPROVED**

VIII. **Motion to enter NCUJHS Executive Session at 6:35 p.m.** for a Personnel Issue, and to allow the NCUHS School Board and Administrators to remain for the session. BOSKIND/TETRAULT **APPROVED**
Motion to exit Executive Session at 6:39 p.m. BOSKIND/MASON **APPROVED**

A. **Action taken following Executive Session: Motion** to grant para educator “A” intermittent unpaid leave, as necessary, through the end of the current contract year. MASON/YOUNG **APPROVED**, TETRAULT **ABSTAINED**

IX. **The NCUHS meeting was Called to Order** at 6:41 p.m. by Chair Rose Mary Mayhew, who called for Additions or Adjustments to the Agenda. There were none. Ms. Mayhew deferred to Mr. Cartee to continue the joint portion of the Board meeting.

Continue with the Joint Meeting of the NCUJHS and NCUHS Boards

X. Financial Report

Action:

A. **Motion** to Approve the Warrants in the amount of \$2,809,383.29. (*Handout*)
GHELLI/YASHARIAN **APPROVED**

XI. Principal’s and Director’s Reports

A. **Nicole Corbett** (*Attachment B*). Ms. Corbett shared that a student group from the Junior High has been making clothing for an orphanage located in Burkina Faso, and that the director of the orphanage was killed in the recent terrorist attack there.

She also shared that there had been an assembly that day to announce the Teacher of the Year, Teresa Piette.

B. **Bill Rivard** (*Attachment C*). Mr. Rivard mentioned the upcoming Integrated Field Review visit on the 27th. He shared that the Arts & Communication program will be hosting a certification review for national accreditation on February 11th. He said that C & I Committee members and other board members are needed to attend and give support that morning, and that national accreditation would open the doors for grants and other benefits.

C. **Eileen Illuzzi** (*Attachment D*)

Information:

A. NCCC RAB Minutes 151214 (*Attachment E*). Ms. Illuzzi responded to inquiries from the press and Board members around the role of the RAB in crafting the budget.

XII. **Superintendent’s Report:** Mr. Castle was not present, as he was attending another Board meeting.

XIII. New/Unfinished Joint Board Business

Information:

A. Board Member Openings for NCUHS and NCUJHS (*Attachment F*): the boards reviewed those positions that are up for election this year.

XIV. **Joint Executive Session:** not needed.

XV. **Motion to Adjourn the NCUJHS Meeting.** BOSKIND/MASON **APPROVED**

Continue with the NCUHS Meeting

XVI. **Motion** to Approve the NCUHS Minutes of December 15, 2015 (*Attachment G*)

MOSKOVITES/YOUNG **APPROVED** MAPLE, NELSON and YASHARIAN **ABSTAINED**

XVII. Public Comments, Public Comments, Communication with Parents/Staff/Citizens:

Michael Bellizzi spoke about his concerns with the proposal that his position and one other be combined into one position. Mr. Bellizzi said that Mr. Rivard has assured him recently that the post will be in same spot, but that duties will be added. Mr. Bellizzi currently watches security cameras all day, especially outside. He stated that he will accept whatever decision is made, but feels it should be a security position, not an admin assistant position. He said he has a tremendous amount of respect for Mr. Rivard, but must fight for what he feels is best for the safety of the NCUHS community. Mr. Bellizzi thanked the Board and left the meeting.

XVIII. Financial Report

Action:

A. Approve NCUHS Financial Report of December 2015 (*Handout*) This was done during the Joint Meeting.

Information/Discussion:

A. **FY2017 NCUHS Budget** (*Handout*) Peter Moskovites reported that the budget shows a 2.07% decrease, which puts it below the cap for education spending per equalized pupil. Richard expressed his utter disgust with Montpelier for dropping things on us suddenly, and expecting school districts to scramble. Peter responded that, "We do what we think is right, regardless of Montpelier."

Jackie asked about the other position that is being combined with Mr. Bellizzi's current position. Mr. Rivard explained that the plan is to eliminate the security greeter position and a guidance secretary position, and to then create a new position: receptionist. This person will be responsible for checking people in and out, perform light secretarial duties, field phone calls into the building (centralized), pick up and deliver mail, and monitor the cameras. Mr. Rivard noted that the cameras are currently also monitored by other administrators, some admin assistants, Kevin Charbonneau and Royce Lancaster throughout the day, which will continue. He said the video is recorded and the resolution is good enough to identify people. The new position will be 7:30 a.m. – 4:00 p.m. The current security reception position is now 7:30 a.m. to 3:30 p.m. Driver's licenses are scanned, and if flagged all administrators are immediately notified.

Peter pointed out that the FY'10 budget was 11.9 million, while the FY'17 budget is 12.2 mill. He stated, "We are poster children for fiscal responsibility" with just a 2.6% increase over 7 years.

XIX. Committee Reports

A. Business Operations

Information:

1. Minutes of December 2015 and January 2016 (*Handouts*)

B. Curriculum & Instruction: David Ghelli stated that the accreditation that the Arts and Communications Program is seeking will open up opportunities for grants.

Information:

1. Minutes of January 5, 2016 (*Attachment H*)

C. Policy and Special Programs (*did not meet*)

D. Human Resources (*did not meet*)

XX. New/Unfinished Business

Action:

A. **Motion** to award the bid for the sale of pickup truck to the highest bidder, Eric Daigle, for \$10,100.00. (*Attachment I*)

Two bids were received: \$4,000.00 and \$10,100.00. Brent explained that the pickup is being replaced with a tractor purchased from Derby Elementary. The high school is currently leasing a smaller pick up, which is available to the Junior High with one day's notice. MOSKOVITES/CARTEE **APPROVED**

B. Motion to approve the FY2017 NCUHS Budget in the amount of \$12,215,536.00
MOSKOVITES/YOUNG **APPROVED**

1. **Motion to approve the NCCC budget** in the amount of \$3,213,673.00. It was pointed out that this is a 3.3% reduction. MOSKOVITES/TETRAULT **APPROVED**

C. Motion to approve the Warning for NCUHS and NCUJHS Annual Reports (*Handout*)

Glenn distributed a copy of the Warning. Glenn asked if the board felt that it was necessary to include, “To hear and act upon the reports of the board” as was done a few years ago. He stated that the wording is not required and the Board expressed that it did not need to be included. Glenn pointed out that there is new required verbiage in Articles 1 and 2. **MOSKOVITES/GHELLI APPROVED**

XXI. Future Agenda Items, Date of Next NCUHS Meeting:

Motion to hold a joint meeting of the NCUHS and NCUJHS Boards on February 15, 2016, at NCUHS at 6:30 p.m.
MAYHEW/TETRAULT APPROVED

XXII. NCUHS Executive Session *Not needed*

XXIII. The NCUHS Board Meeting was adjourned by the Chair at 7:53 p.m.

Respectfully submitted,

Liz Butterfield
Recording Secretary

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCUHS Curriculum Committee	Tuesday	February 2	5:30 p.m.	NCCC Room 316
NCUHS Business & Ops. Comm.	Tuesday	February 9	5:00 p.m.	NCCC Room 316
NCUHS HR Committee	As needed			
NCUHS/NCUJHS Joint Board Meeting	Monday	February 15	6:30 p.m.	NCCC Room 380
Negotiations	Tuesday	February 16	4:00 p.m.	NCSU A209