

**North Country Union Jr. High School  
Building Committee Meeting  
Wednesday, November 12, 2014  
Conference Room – 10 a.m.**

Present: Nicole Corbett, Scott Boskind, Richard Cartee, Kevin Hodgeman  
Absent: Colleen Storrings, Richard Nelson, Kristen Mason, Glenn Hankinson  
Guest: Matt Kiley (The Kiley Company)

The meeting was called to order by Scott Boskind at 10 a.m.

- A. Approve the Minutes for the October 28, 2014 Meeting  
The motion to accept the minutes of October 28, 2014, was made by Richard Cartee and seconded by Scott Boskind. APPROVED.
- B. Matt Kiley Relight Plan  
Matt Kiley reviewed and discussed the RELIGHT Plan. The ergonomics of improved lighting environment will allow current electronic advancements in the classrooms to be used without having to turn the lights off completely. Eleven classrooms have been included in Phase #1 of the RELIGHT Plan. Items to note: Fixtures are T8 fixtures that will be able to be upgraded to LED once the LED technology catches up and is usable in a classroom setting. All surface mount fixtures will be replaced with recessed 2 x 2 fixtures. New wiring will be completed at the time of the initial work. Light fixtures have been ordered however delivery date is unknown at this time. DEW will contact Jourdan's Electrical with specifics. The RELIGHT plan was approved with Jourdan's Electrical doing the work. Jourdan's Electrical will be capable of handling any adjustments that may need to be made during the transition from surface mount to recess (see enclosed proposal and report for needed documentation).
- C. Project Updates
1. Three classrooms have bad insulation that needs to be removed. Answer: This will happen during Phase 1 of RELIGHT.
  2. Security system is currently not in use due to doors not locking properly and opening improperly. Answer: Sunray is checking the security sensors on the doors.
  3. Some classroom occupancy sensors are not calibrated correctly. Answer: Jourdan's Electrical will check the occupancy sensors during the installation of Phase 1 of the RELIGHT project.
  4. The emblem at the four-corners looks dirty despite cleaning. Answer: Emblem will be re-laid.
  5. Hot water in the boys' locker room and handicap bathroom is taking too long to heat up. Answer: Maintenance will see how long it actually takes to warm up and notify the plumbers if needed.
  6. The air handler in the chair room is still noisy.
  7. Room 403 and 404 do not have heat. Room 403's blower is broken and room 404's heater has no power. Answer: Kevin has been advised.

A brief viewing of the emblem at the four-corners and a viewing of the girls' locker room took place after the meeting. It was agreed that the emblem at the four-corners needs to be re-done and that everyone is happy with the work done in the girls' locker room.

D. Any Other Business  
None

Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Elizabeth Kirchner