

**North Country Union Jr. High School
Building Committee Meeting
Tuesday, September 23, 2014
Conference Room – 10:30 a.m.**

Present: Nicole Corbett, Scott Boskind, Kristin Mason, Richard Cartee, Ron Chaffee, Glenn Hankinson

Absent: Kevin Hodgeman, Colleen Storrings, Richard Nelson

1. Call Meeting to Order

The meeting was called to order at 10:35 a.m.

2. Preparation for Board Meeting

Scott Boskind met with Mark Fuller (Cardno ATC), Bart Jacobs (Catamount), and Steve Pitkin (Clerk of the Works) on September 22, 2014, to go over concerns in wanting to make sure asbestos in the school was removed. Areas that may contain asbestos are: a pipe above the ceiling in room 207, perforated tiles above the ceiling in room 308, perforated tiles outside the gym office, and the floor tiles in the entrance area off the gym into room 315. Mark Fuller informed the group that a systematic survey could be done in order to locate areas where asbestos remains in the building. A report would be submitted identifying areas still containing asbestos. It would be to our advantage to get this survey done for future purposes so we would know where asbestos still needs to be removed. As a board, decisions could then be made as to if and when removal of the asbestos should be done depending on funding. It was also recommended not to go in and remove any of this as it is not causing any health risk unless it is disturbed. *Getting permission to go ahead and get the survey done will be brought to the September 23, 2014, board meeting.*

Renovation Project Funding Status – see attached from Glenn Hankinson for specifics. This document is up-to-date project expenses as of September 22, 2014. The contract with Catamount along with change orders is done to the amount of \$87,663.00. The contract with DEW along with change orders to date comes to \$997,824.00. Potential changes to the contract (items submitted to owner for approval) come up to \$49,591.00. Adding the potential changes brings the amount to \$1,057,938.00 for the total contract with DEW. There is \$4,000.00 spent on Scott & Partners and \$3,000.00 for Dubois and King adding up to \$7,000.00. Life and Safety Work that was required in the 1957 building (fire marshal) for above ceiling classroom corridor wall infill to achieve 30 minute fire rating costs \$36,866.00. This brings the estimated project costs to \$1,189,467.00.

3. Proposal from DEW Regarding Fire Marshall Requirements

Fire Barrier – New Ceiling and Light Fixture Replacement in 1957 Classrooms – Sara Bosworth from DEW sent a proposal of the explanation of what the price would include to complete this project. The total cost to get this project done would be \$65,160.00. It would include DEW working 15 10-hour shifts with foreman, carpenter/laborer, & assistant superintended time. The schedule would encompass a 4-day time period. Moving furniture and cleaning would be the school's responsibility. Classes for classrooms affected will need to be held elsewhere within the building. Nicole informed the group that she could accommodate this for the time

period needed. *This proposal will be brought to the board on September 23, 2014, for approval.* Adding this cost to the renovation project would bring the cost to an estimate of \$1,254,627.00.

4. Roof Situation

Pictures of standing water on the roof were brought to Scott's attention. The water is not moving to the drains after a rain or melting snow. This has to do with over years of compression on the roof causing the pitch to change. It could also have been caused by shifting in the building, items added on the roof, and shortage on drains. Dubois & King & Scott Partners are willing to assist us and have sent a proposal for additional construction administration services to come up with a plan to take care of this issue. These services include a field survey of the roof condition so they can determine the extent of the issue and would also include roofing materials by Cardno ATC to determine what if any hazardous components would need to be remediated during the project. Their fee for their work would be \$12,000. *The building committee agreed to bring this proposal to the board for approval.* This project would not take place until next summer. Ron Chaffee also reported that the 1957 building chimney needs to be taken down and rebuild as it is losing its seal and will soon cause leakage.

5. Punch List Items – Completion of Project

- ✓ According to Jeremy Rathbun from Dubois & King, the contractors are ready to do a final punch list on the mechanical system next week. They would like to do this on Saturday, October 4, 2014.
- ✓ Girls Lockers – Duane Asdourain from Lyon is looking to install the lockers in the girls' locker room on Wednesday, October 8, 2014.
- ✓ DEW's punch list a little over a week ago was at 70 and is now down to practically nothing.
- ✓ Uniformity of heat in the building – Trane is working nightly on balancing the heating and progress is being made every day.

6. Other

- ✓ Richard Cartee brought up an issue he has with signing off on the Architect's Certificate of Payment for DEW due to the flooring charge. *This issue will be brought to the board's attention at the September 23, 2014, meeting.*
- ✓ Ron Chaffee asked if the storage container used to store supplies over the summer could be moved location and if it could be kept until December. The request was approved by all.

7. Adjourn

The meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Annette Cross