



Meeting Minutes

1 - Detailed (Editable), Grouped by Each Meeting and by 'Old Business' and 'New Business'

North Country Union Junior High School
 57 Junior High Drive
 Derby VT 05829

Project # 14-5381.02
 Tel: Fax:

DEW Construction Corp.

Subcontractor Coordination Meeting 4

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
7/15/2014	01:00 PM	02:00 PM	7/22/2014	01:00 PM	Sara Bosworth	DEW Construction Corp.

Purpose	Location	Next Location	General Notes
Subcontractors Project Review	NCUJHS - Cafe	NCUJHS - Cafe	Attachments: 1) Updated Project Schedule dated 07/15/14. Additional Attendees: - Bill P. - Ouellette Plumbing & Heating - Trevor - Joudan's Electric - Jason Waterhouse

Attended By	Non-Attendees
DEW Construction Corp. - Matt Cadieux DEW Construction Corp. - Sara Bosworth Trane - Raymond Spears RK Masonry, Inc. - Ron Kilburn	Ouellette Plumbing & Heating Corp. - Mark Moran Jourdan's Electrical Contracting - Larry Jourdan Vermont Protective Coatings - Bruce Bove SSXcavating Corp. - Steve Aldrich North Country Union Jr. High School - Elizabeth Butterfield

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Old Business

Schedule:

001-001	001B - Ray Spears indicated that the buildings 1990 schedule can't happen based on mechanical/controls installation. *meeting to occur with DEW/Trane/Ouellette. 001C - DEW reminded all parties that the schedule was distributed prior to contracts being written and no one had an issue at the time. The school has planned on moving in as shown. Update 07/01/14 - - Meetings still needs to formally occur. 002A - AHU 3 - Ship date is Tuesday 07/22/14. Ductwork to be installed up to unit prior to arrival. 003B - Where possible rough-in needs to occur in all area's where abatement isn't occurring. Added scope has increased abatement duration, and flooring scope/duration. 004A - Updated Project Schedule dated 07/15/14 was distributed and reviewed.	All	Open			No
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Old Business							
		004B - 1990 Building and 2007 Boiler behind schedule.					
RFI's:							
001-002		004A - Nothing discussed.	All	Open			No
Submittal's:							
001-003		- Update 07/08/14 - Outstanding submittal logs were sent out last Thursday.	All	Open			No
		003B - Trane still waiting on control submittal. - Updated 07/15/14 - Sara B to check with Jeremy.					
		004A - If added work approved exterior painting sample to be done. 004B - Intercome and PA submittal status - submitted 07/07/14.					
Flushing:							
001-005		- Ouellette to provide DEW with flushing plan and schedule as this needs to happen very soon. - Neumatic valves "should" open when shut down.	Ouellette	Closed	7/3/2014		Yes
		Update 07/01/14 - - Mark M looking into proposal. - Chemical to arrive tomorrow, Wednesday 07/02/14. Flush to start ASAP.					
		Update 07/08/14 - - Flushing began 07/07/14. DEW has asked Dubois & King about (1) flush vs. (2) flush. - At time of meeting system was being filled and pressure test.					
		Update 07/14/14 - All done.					
Daily Reports:							
002-002		- All subcontractors are currently up to date.	All	Open			No
		Update 07/08/14 - - Ouellette needs to catch up. - SSX and Trane informed to fill out slips daily. They can be turned in each Friday to Matt C.					



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Old Business

- Please see a blank Daily Report formed attached.

Update 07/15/14 - All up to date.

AS-Builts:

003-001		- These will be checked bi-weekly. Please update the set of drawings outside of Matt's C office.	All	Open	8/22/2014		No
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Update 07/15/14 -Remind all parties as-builts needs to be kept up and will be checked.

Waterline:

003-003		- SSX goal to have waterline tested/chlorinated (test against blind) by Thursday July 10th. Then Ouellette will remove and reinstall the water main.	SSX/OP&H	Closed			Yes
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Update 07/15/14 - Coming into building today.

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New Business

Plumbing Inspector:

004-001		Design issues. DEW and Ouellette to follow up with Dubois & King.	DEW/OP&H	Open	7/18/2014		No
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New Speakers:

004-002		It was brought to our attention new speakers are 1" smaller. DEW to touch up paint.	DEW/Jourdans	Open	7/18/2014		No
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Shower Pipes:

004-003		Pipe Coating not asbestos and to be removed by Ouellette.		Closed			No
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All meeting minute items are considered correct and accurate unless the author is notified in writing within 10 days.