



Meeting Minutes

1 - Detailed F10 (Editable), Grouped by Each Meeting and by 'Old Business' and 'New Business'

North Country Union Junior High School	Project # 14-5381.02	DEW Construction Corp.
57 Junior High Drive Derby VT 05829	Tel: Fax:	

Owner Meeting 3

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
7/8/2014	10:00 AM	10:50 AM	7/22/2014	10:00 AM	Sara Bosworth	DEW Construction Corp.

Purpose	Location	Next Location	General Notes
Project update	NCUJHS - Library	NCUJHS - Library	Additional Attendees: - Ed Barbarer

Attended By	Non-Attendees
DEW Construction Corp. - Matt Cadieux	DuBois & King, Inc. - Jeremy Rathbun
DEW Construction Corp. - Sara Bosworth	Stephen Pitkin - Stephen Pitkin
Scott & Partners Architects - John Alden	
North Country Union Jr. High School - Colleen Storrings	
North Country Union Jr. High School - Glenn Hankinson	
North Country Union Jr. High School - John Castle	
North Country Union Jr. High School - Joyce Lantagne	
North Country Union Jr. High School - Kevin Hodgeman	
North Country Union Jr. High School - Nicole Corbett	
North Country Union Jr. High School - Richard Cartee	
North Country Union Jr. High School - Scott Boskind	
Stephen Pitkin - Larry Letourneau	
North Country Union Jr. High School - Kristin Mason	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Old Business						

Project Schedule:						
001-007	002A - DEW distributed an updated project schedule, which was reviewed. 002B - Bart indicated that 48 hours needed for air quantity. Phase 2 is the longest and will need more time. 003A - Sara B to provide schedule update after schedule has been revised to accommodate new flooring scope.	DEW	Open	6/6/2014		No

Permits:						
001-016	- Building permit has been submitted on 05/27/14. - June 10, 2014 John A has a meeting with Fire Marshall. - VTrans permit being filled out today.		Closed			Yes



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Old Business

- Electrical and Mechanical permits pulled by subcontractor.
- Demo pulled by Catamount.

Post Meeting: 06/02/14 - Jeremy dropped off permit to DEW to have SSXcavating sign documents prior to submission.

06/24/14 -

- Office building permit not received.
- Wastewater is back and waiting on VTtrans.

Update 07/08/14 -

- The formal permit has not been received, (email indicated we are approved). District 9 would like us to have intact.

*Post Meeting Update: Permit was received Tuesday afternoon.

Logo:

002-001	- New log was reviewed and approved. John A to send to DEW/VT Protective Coating.	John A (S & P)	Closed	6/27/2014	Yes
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Update 07/08/14 -
- Sent through.

Together.net:

002-002	- Steve P and Scott B are not getting Converge notifications due to together.net e-mail address. Steve is working with DEW and Together.net.	Steve P/DEW	Closed	6/27/2014	Yes
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Update 07/08/14 -
- All working.

Air Barrier:

002-003	- After reading #4 of CPR #1, DEW brought up hiring a subcontractor. - DEW to provide estimate for us to do the work.	DEW	Open		No
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Update 07/08/14 -
- Room 114 has been completed (minus cleaning). Matt C has asked that the review occur today and any comments. Once approved Sara B to provide cost for knowledge.
- Classrooms then hallways then library.

* Post Meeting Update: Room 411 was reviewed/inspected and approved. At each owner meeting DEW will update owner on current cost.



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Old Business						
Epoxy Color Selection:						
002-006	<ul style="list-style-type: none"> - NCUJHS thought there were 2-3 colors Type 'B'. - NCUJHS thought there was 2 color Type A. - Samples needed: <ul style="list-style-type: none"> - Shale - Acclia - Red Rock - Ocean - Sea Grass - Sahara - Tuscany - Colors were selected for Type 'B' and 'C'. - Sara B to ask VTP for samples before final decision can be made for Type 'A'. <p>Update 07/08/14 -</p> <ul style="list-style-type: none"> - Physical samples for Type 'A' were to arrive last week, but they did not arrive. Sara B will bring them as soon as they arrive. <p>003A - Bathroom Toilet Partition - Blueberry.</p>		Open			No
Intercom:						
002-007	003A - Rabbet Frame - Keep with what was bid and do not try to match existing.		Open			No
Fiberglass Insulation Above Ceiling:						
002-008	- Was not shown and DEW found above ceiling in shop and French Room. DO NOT PUT BACK. If any other direction is needed it is to come from Design Team.		Closed			Yes
CPR #1 Bathroom:						
002-009	- Toilets included?		Closed			Yes
	Update 07/08/14 -					
	- Yes.					
Test/Balance:						
002-010	- Stand alone systems for testing/balancing. What is schedule?		Open			No



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Old Business

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New Business

Girls Stalls:

003-001 - DEW has been asked to get a quote for girls stalls. DEW Open No

Girls Locker Base:

003-002 - DEW will cut existing bases and pour a new base for new lockers. DEW Open No

Masonry Exterior:

003-003 - DEW is getting it priced this week, RK Masonry will be onsite this afternoon to inspect exterior for complete pricing. DEW Open No

French/Tech Insulation:

003-004 - It was determined that something needs to occur to help reduce noise transmission, (above ceiling). It was brought up that the door could be approved, (Kevin indicated that the door can be done next year).
 - Direction was given, (1) layer gypsum + (1) layer Quiet Roc above ceiling along on wall between rooms. Closed Yes

Girls Bathroom:

003-005 - During abatement the high moisture content was high and the following occurred.
 >Paint is peeling from bathroom stalls.
 >Coating on blockwalls.
 - DEW to price stalls and Kevin to scrape walls. Closed Yes

Dubois & King Site Visit:

003-006 - Jeremy is coming up on Thursday and will walk site with Kevin. Kevin indicated that he wanted to walk and discuss dead end pipes and lack of Jeremy (D & K) Open 7/10/2014 No



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New Business							
		thermostats. Direction to follow.					
Pipe Flushing:							
003-007		- DEW indicated that the specs and manufactures indicated to flush once, plans calls for 2 flushing. DEW has asked Jeremy if only one (1) flush is okay. Ouellette is currently finishing first flush.	DEW/D & K	Open			No
Girls Locker Base:							
003-008		It was brought up that new lockers are arriving and DEW indicated that while that are doing concrete work that they could cut down existing base.		Closed			Yes
Excavation:							
003-009		If permit is received today the live water tap will occur tomorrow. Dig Safe was here this morning and with the District 9 meeting indicated all waterline/primary line. Matt and Kevin meet and located the water main entrance.		Closed			Yes

All meeting minute items are considered correct and accurate unless the author is notified in writing within 10 days.