

NORTH COUNTRY CAREER CENTER
REGIONAL ADVISORY BOARD MEETING

North Country Supervisory Union School District
Newport, Vermont

Meeting Minutes

September 3, 2014
NCCC Room 379
9:00 AM

1. Call to order:

Grant Spates called to order the regular meeting of the NCCC RAB at 9:04 pm on September 3, 2014 in the NCCC Room #379

Roll call:

Cecile Randall conducted a roll call. The following members were present: John Castle, Donald Vannostrand, Grant Spates, Louise Bonvechio, Effie Brown, Julie Lague, Joe Kasprzak, and Maria Everett (Alternate for Michael Sanville).

Members absent: Chris Masson, Kristin Mason, Bill Stenger, Rose Mary Mayhew, Karin Barrup, Michael Sanville, Tim Chamberlin and Deena Gray

Guest: Robin Smith, Reporter for the Orleans County Record

Staff present: Eileen Illuzzi, Gwen Bailey-Rowe, Gillian Staniforth and Cecile Randall

2. Approval of Minutes of May 27, 2014:

A motion was made to approve the minutes of May 27, 2014. The motion was unanimously approved (E. Brown/J. Greenwood) with the following corrections:

1/Joe Kasprzak's corrected his location of employment for 30 years was at Burke Mtn. not Stratton as stated. (Page 1)

2/Ms. Illuzzi noted Ms. Staniforth actually researched the Micromessaging innovative from the Baltimore School district. She did not actually visit the school as stated. (Page 3)

3.Introduction of New Superintendents:

Mr. Spates introduced Donald Vannostrand from Orleans Central Supervisory Union and John Castle from North Country Supervisory Union. Both gentlemen said they will work in collaboration for the good of the students in the career center. The RAB welcomed the superintendents and said they look forward to working with them.

4.Introduction & Election of New Members Julie Lague from Tivoly, Inc. & Deena Gray from the Eastside, Dancing Sail & LeBelvedere:

Mr. Spates introduced Ms. Lague the new Human Resources person from Tivoly's in Derby Line.

Mr. Spates said Ms. Gray was not in attendance but noted she is an owner of three established businesses in the Newport area.

A motion was made to elect two new members to the North Country Career Center Regional Advisory Board. The new members elected are Julie Lague from Tivoly, Inc. and Deena Gray owner of the Eastside, Dancing Sail and Le Belvedere restaurants. The motion was unanimously approved (L. Bonvechio/E. Brown).

5.Update on new Staff, new Program & Adult Education:

Ms. Illuzzi told the RAB the Mechatronics program is up and running with all new equipment purchased and ready to use for Year 1. She said the Mechatronics program for Year 2 is still in the planning stages as she has been in contact with Siemens from Germany about training for instructors.

Ms. Illuzzi said four new teachers have been added to the NCCC Staff. They are Colleen Leonard teaching Forestry, Ag & Water Resources; Dr. Kathy Gray who is teaching Health Career 1, Ben Wells, Metal Welding teacher and Hazen Converse teaching CADD/Mechatronics. Carol Trembley who taught Health Career 1 has moved to the NCCC Cooperative Education replacing Gillian Staniforth who is now the Guidance person at the Career Center. Karen Chitamber who has been the Language Arts teacher in the Automotive Technology program is now full time as in Auto Tech as an aide in Aviation and is still teaching Language Arts. Laurie Jacobs who was a permanent substitute teacher in Cosmetology while Ms. Marsh was on sick leave last year has been hired as Cosmetology aide this year.

Ms. Bailey-Rowe said registrations are coming in for the fall classes in the Adult Services Dept. She said the Adult Ed provided training for Jay Peak employees through the WEDT funds. Ms. Bailey-Rowe said Mr. Kelley from Jay Peak Inc. will do a survey on running a shuttle bus for students employed at Jay Peak on weekends this winter. Ms. Bailey-Rowe told the RAB the Career Center will sponsor a Career Fair on October 18 in the NCUHS gym.

6. Program Enrollment:

Ms. Staniforth said the present enrollment is at 310 students enrolled at NCCC. She said there are 38 Lake Region students. Ms. Staniforth said Ms. Illuzzi interviewed 200 students last year prior to enrolling them in the Career Center programs. Ms. Staniforth and Ms. Illuzzi said although the overall population has dropped from NCUHS we are still at about 60% of the student population attending the Career Center. It was noted NCCC enrollments are one of the highest in the state.

7. Review the Strategic Plan:

Ms. Illuzzi told the RAB she has included the Strategic Plan in the packet so all members could see it again.

8. Review progress on the Action Plan:

Ms. Illuzzi passed the Action Plan FY' 2015 to the board. She noted the Action Plan reflects the Strategic Plan. Ms. Illuzzi said the staff development innovative includes the continuing of the "Habits of the Mind" framework. She explained the teacher learn more about how people act/interact. Ms. Illuzzi said the plan includes 5 training days this year on MicroMessaging which is personalized training in gender equity.

9. Old/New Business:

Ms. Illuzzi referred to the handout included in this month's packet on Accreditation & Evaluation in technical schools and Governance of Career Centers and the role of the RAB. Ms. Illuzzi noted as a Career Center we need to be evaluated but not accredited. The discussion ensued on the importance of following state standards in VT and how they are not the same in MA where the NEASC institution is located. Ms. Illuzzi noted she is on the NEASC board and will continue to monitor the accreditation progress and assist the new Director at NEASC.

10. Adjourn meeting:

Grant Spates adjourned the meeting at 10:21 am

Respectfully submitted:

Cecile D. Randall 9/8/2014