

**NORTH COUNTRY UNION HIGH SCHOOL
BOARD MEETING AGENDA
North Country Career Center, Room 380
July 19, 2016 at 6:30 p.m.**

Present

Board Members:

Jackie Young, Derby
Peter Moskovites, Charleston
David Ghelli, Lowell
David Yasharian, Brighton
Kristin Mason
Richard Cartee
Maggie Griffith
Scott Boskind
George Swanson

Administrators and Staff:

John A. Castle, NCSU Superintendent
Glenn Hankinson, NCSU Director of Business and Finance
Jessica Puckett, NCUHS Tri-Principal
Anita Mayhew, NCUHS Tri-Principal
Bob Davis, NCUHS Tri-Principal
Ian Dinzeo, NCUHS Athletic Director
Amy Pickering, NCUHS Guidance
Bill Prue, NCUHS Band*
Liz Butterfield NCSU Exec. Asst. to the Superintendent

Press:

Ed Barber

*Partial Attendee

I. The meeting was called to order at 6:30 p.m. by Chair Rose Mary Mayhew, who led the Pledge of Allegiance to the Flag and called for Additions or Adjustments to the Agenda: Hiring of a Building Trades teacher was added and Hiring of a Driver Ed teacher was deleted.

II. **Motion** to approve the minutes of June 21, 2016 (*Attachment A*) **BOSKIND/YOUNG APPROVED**

IV. **Public Comments, Communication with Parents/Staff/Citizens:** Bill Prue was in attendance to request the Board's approval to conduct band tours to encourage students to join band when they come to the High School. Mr. Prue said that there are very few students in band from Brighton, Charleston, Jay/Westfield and Lowell. Mr. Prue would like to take the band to the elementary schools every other year to get them excited about band, and in the off years do the same with Jazz band. He is looking at traveling in February and would need 2 buses (70 kids). He agreed that we could also invite 7th and 8th graders to come to the HS for a band performance if the band is unable to go to a certain school.

Motion to approve Mr. Prue's proposal to conduct band tours to the elementary schools.
GRIFFITH/CARTEE APPROVED

V. **Student Report:** None at this meeting.

VI. Financial Report

Action:

A. **Motion** to approve the Warrant for \$1,445,914.16. (*Attachment WARRANT*)
CARTEE/TETRAULT APPROVED

B. **Motion** to approve Community National Bank's proposal for refinancing the NCUJHS Bond Anticipation Borrowing for the 2014 NCUJHS renovation project in the amount of \$1,520,000.00. Glenn distributed a spread sheet outlining the proposals and recommended CNB. **MOSKOVITES/GHELLI APPROVED**

VII. Committee Reports & Recommendations

A. Business Operations (*did not meet*)

B. Curriculum & Instruction (*did not meet*)

C. Policy and Special Programs (*did not meet*)

D. Human Resources

1. **Drivers' Education Teacher:** N/A

2. **Building Trades:** The HR committee met this morning to conduct interviews for the Building Trades position and recommends hiring Jeremy Broe. If hired, Mr. Broe will take a teacher prep course and will have a mentor.

Motion to hire Jeremy Broe for the .50FTE Building Trades teacher position.

BOSKIND/GRIFFITH APPROVED

VIII. NCUHS Principals' Report

A. **Hiring:** Anita Mayhew gave the board a general update. We are currently posting the .25 Spanish position, but there have been no applicants, so she is looking at an interactive program with Middlebury, possibly with NCUJHS for their unfilled French position. Driver's Ed has only had one viable candidate, and they took a job elsewhere. We are advertising for a long-term sub for PE and interviewing 3 candidates next week. Karen Hamblett will be teaching French, so we need a replacement for her former position. The tri-principals are looking for more of a technology integrationist for that position and will conduct interviews next week.

B. **Great Schools Partnership:** Anita Mayhew reported that committee met with Great Schools Partnership last week, and felt they did an amazing job of introducing what it is and why we want to make the transformation. There will be another session in the 1st week of August to determine scope and sequence. The consultant was very relatable, and everyone is looking forward to working with him: he instills confidence and has worked with schools similar to ours, but will personalized it to us. Mr. Castle said that the consultant has also worked with the League of Innovative Schools and his facilitation skills are very good. He will come in the afternoon of the August 8th NCSU Leadership Team Retreat to meet with all of the NCSU principals.

IX. NCCC Director's Report: N/A

X. Superintendent's Report:

1. **Central Office considerations:** John reported that the Committee will meet on August 3rd at 6:00 at the Central Office. Some board members have responded, but we need another HS or HS/NCSU member. Richard Cartee volunteered. John said there will be several meetings before a recommendation is made in November or December

2. **Retreat:** John proposed that the board hold a retreat in September or October, to get out ahead of the budget process, and look globally at the direction of the school, including Great schools, construction, and budgeting. He said this would be different than working on typical board mechanics, so he would like to use a different facilitator. He will work with the Tri's and Chair Mayhew and bring back suggestions in August.

3. **Board Members:** Jon mentioned that we still need members from Newport City and Westfield on board. Scott Boskind suggested placing an ad in the Newport Daily Express.

XI. Unfinished/New Business

A. **Celebration of Community:** Tri-Principal Jessica Puckett said that the old way of doing things was to have an Open House, but since PowerSchool allows parents to see their grades at any time, attendance has fizzled. Now the staff organizes a "Celebration of Community". She said they are hoping to distribute Chrome Books that night, as well as go over internet policies, etc. Amy Pickering said that the event has evolved and is more than academics. They are aiming for Sept. 21st, as there is a girls' home soccer game that afternoon. The band will play and there will be other student performances. The Career Center will likely have student loggers rappelling in the Town Square, as well as other presentations. She said they are working to bring in community agencies, and students sell fundraising items. Teachers will be in the classrooms to meet with parents, if they desire. They are considering using the daily schedule as a template, with a formal welcome, and then parents could intentionally follow their student's schedule. The team will be ramping-up the PR. Amy would like to establish a planning committee, including students and parents. There will be some kind of food – grab and go. Culinary Arts also does some food with demonstrations. Amy and Jessica said that for 8th grade families this is the first event for the High School to reach out, to alleviate anxiety around coming to the HS next year, and they will use the Celebration as a springboard for registration in March. Richard asked if this is the 50th Anniversary

of NCUHS, and suggested a tie-in with that. There was also a discussion of how to accommodate community members who do not have students in the HS. Suggestions were: signage, PR, outreach to select boards and elementary school boards, and to include the Newport City mayor and councilors.

B. Sports Award Committee: Ian, Jackie and Maggie reported that the committee met two weeks ago. They are planning for food, a guest speaker, and recognition of the previous season's all-stars and state champions. There will be a slide show with Varsity coaches recapping their season and presenting awards. The committee is planning on three Awards Nights over the course of the year. They would like John to speak at the first Awards Night. The Pep band will play and there will be balloons and food. The committee would like Board members to attend, Rotary, etc., and they will honor a community member with an "Unsung Hero" award. Ian stated that last year there were over 400 students participating in sports.

C. Field Trip Policy/Procedure Development: Bob Davis reported that he and Ian Dinzeo have compared our policy to state and national policies and procedures. We need checklists, liability considerations, emergency protocols, and advance approval of chaperones. They also looked at compensation: our 2 exchange programs have supplemental contracts for work done in advance of the trips. Bob and Ian have revised some forms. John asked that the ad-hoc Policy Committee (Richard, Scott and Peter) meet with Bob and Ian to review and make recommendations. **Richard will arrange a Policy committee meeting for August.**

XII. Agenda Items/Date for Next Board Meeting: Great Schools.
This will be a joint board meeting at the Junior High on August 23rd.

XIII. Executive Session (*Anticipated*)

Motion to enter Executive Session at 7:28 p.m. for a personnel matter. CARTEE/YOUNG **APPROVED**

Motion to exit Executive Session at 7:43 p.m.: GRIFFITH/TETRAULT **APPROVED**

No action was taken.

XIV. Motion to Adjourn at 7:43 CARTEE/YOUNG **APPROVED**

Respectfully submitted,

Liz Butterfield
Recording Secretary

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCSU Policy Committee	Thursday	August 18, 2016	5:30 p.m.	NCSU A213
NCSU Executive Committee	Thursday	August 18, 2016	6:30 p.m.	NCSUA209
NCUHS/NCUJHS Joint Mtg.	Tuesday	August 23, 2016	6:00 p.m.	NCUJHS Library