

**NORTH COUNTRY UNION HIGH SCHOOL and
NORTH COUNTRY UNION JUNIOR HIGH SCHOOL
JOINT BOARD MEETING MINUTES
North Country Union High School
NCCC Room 379/380
February 15, 2016 at 6:30 P.M.**

Present

School Board Members:

Dan Maple, Holland
Peter Moskovites, Charleston
David Ghelli, Newport Town
Dave Yasharian, Brighton
Kristin Mason, Morgan
Richard Nelson, Derby
Rose Mary Mayhew, Troy
Richard Cartee, Newport City
George Swanson, Lowell
Scott Boskind, Derby
Maggie Griffith, Newport City
Le-Ann Tetrault, Jay

Administration and Staff:

Bill Rivard, NCUHS Principal
John Castle, NCSU Superintendent
Colleen Storrings, NCUJHS Assistant Principal
Nicole Corbett, NCUJHS Principal
Eileen Illuzzi, NCCC Director
Liz Butterfield, Exec. Asst. to the Superintendent

Student Representative

Erica Tweed*

Press:

Ed Barber, Newport Daily Express
Robin Smith, Orleans County Record

*Partial attendee

I. The meeting of the North Country Union High School Board was called to order at 6:31p.m.by NCUHS Board Chair Rose Mary Mayhew, who led the Pledge of Allegiance to the Flag, and called for additions or adjustments to the agenda. Action item recommendations from the Business Operations Committee were added.

II. Public Comments, Communication with Parents/Staff/Citizens

III. Student Reports: Erica Tweed reported on Spirit Week, sharing that the students and staff were dressing to themes all week, such as America Day, and that the week would culminate with the Winter Carnival. She reported that the girls' and boys' basketball teams are doing well, and that some members of the band have been performing as a pep band at the games. Erica reported that the boys' hockey team won, and that everyone is looking forward to Winter Break.

IV. Financial Report

Action:

A. Approve NCUHS Financial Report of January 2016 (*Handout*) Not available, passed over.

Information:

A. NCCC Financial Report (*Attachment NCCC*)

V. Committee Reports

A. Business Operations

Information:

1. Minutes of December 2015, January 2016, February 2016 (*Handouts*)

Action:

1. **Motion** to award the Transportation Contract to W.C. Cressey for three years at \$182,013.81 per year.

2. **Motion** to authorize Business Manager Brent Hilliard to sell a metal lathe to the highest bidder.

MOSKOVITES/GHELLI APPROVED

3. **Motion** to award the bid to Twin State for \$23,335.00 for fiber optic backbone cable and LAN upgrades, and to award the bid to Ormsby for \$17,400.00 for LAN switches and wireless access points.

MOSKOVITES/CARTEE APPROVED

4. **Motion** to lease a Dodge Caravan for \$124.00/month for 2 years. MOSKOVITES/NELSON **APPROVED**
5. **Motion** to contract \$3,909.00 of liability insurance for the France and Germany trips, and \$957.00 of liability insurance for the Africa trip, the cost of which will be reimbursed to the school after the trip.
MOSKOVITES/NELSON

The Business Operations Committee explained that the Africa trip is organized by an outside organization, and insurance is less expensive if it is purchased through the school. Bill then told the board that the organization discovered that they can purchase the insurance themselves at a lower rate.

Motion to amend the original motion by eliminating the request for the Africa trip insurance.
NELSON/MASON **APPROVED**

The vote was then called on the AMENDED MOTION. **APPROVED**

Scott asked if all students who participate in school trips have health insurance. Bill will confirm.

B. Curriculum & Instruction

Information:

1. Minutes of February 2, 2016 (*Attachment A*)

David Ghelli updated the board on the work of the C&I Committee. There will not be a committee meeting on March 1st, as it is Town Meeting day. Maggie asked C&I Committee to look into offering freshman and sophomore humanities classes. John asked C&I to bring recommendations for proficiency based graduation requirements to Bill and the HS administration, and then to the Board. Kristen asked that it be presented at the next joint board meeting, including a look at the timeline.

C. Policy and Special Programs (*did not meet*)

D. Human Resources (*did not meet*)

VI. New/Unfinished NCUHS Business

Action:

A. Award Transportation Bid (*Attachment B*)

Was done during the Business Operations committee portion of the meeting.

VII. Future Agenda Items, Date of Next NCUHS Meeting

Action:

A. Approve date of April meeting: tabled until March meeting.

B. Grievance Hearing

VIII. NCUHS Executive Session (*Anticipated*)

A. **Motion** to enter Executive Session at 6:58 to discuss contractual issues. NELSON/MAYHEW

B. **Motion** to exit Executive Session at 7:17 p.m. CARTEE/BOSKIND

1. **Motion** to accept the request of Principal Bill Rivard to be released from the final year of his contract, as of July 1, 2016. MOSKOVITES/GHELLI **APPROVED**

Superintendent Castle said that the opening will be posted tomorrow on School Spring and sent to the papers. He distributed a copy of the posting and a draft timeline. The board requested that “and three years in teaching” be added to the job posting. The HR committee will meet on March 2nd to begin the process.

2. **Motion** to recognize those teachers who provided notice of retirement last spring.
MOSKOVITES/CARTEE **APPROVED**

IX. The NCUJHS Board meeting was called to order by Chair Richard Cartee at 7:28 p.m. The Chair called for Additions or Adjustments to the agenda. There were none.

The meeting continued as a Joint Board Meeting.

X. **Motion** to Approve the Minutes of the January 19, 2016 NCUJHS/NCUHS Joint Meeting (*Attachment C*)
BOSKIND/MASON **APPROVED**

XI. Financial Report

Action:

A. Motion to Approve the Warrants in the amount of \$1,478,988.95 (*Handout*) NELSON/MAPLE **APPROVED**

XII. Principal's and Director's Reports

Information:

A. Bill Rivard (*Attachment D*) Bill shared that the Average Daily attendance is steady at about 95%, which is very good.

B. Eileen Illuzzi (*Attachment E*) Eileen shared that she had recently attended a State Workforce Development meeting, which focused on career and technical schools.

C. Nicole Corbett (*Handout*) Nicole reported that the recent Career Fair was a, "Very good day", and she will give a full report about it next month. She spoke of the work the staff is doing with instituting Habits of Mind. She said that in her Principal's reports, she will be shifting to focus on positives, rather than negatives.

Maggie asked what happens if no one runs for the open Newport City NCUHS/NCUJHS Board position. Richard said someone will be appointed by the Newport City Elementary School Board. Rose Mary spoke to a member of the Westfield School Board, and that person was appalled that they did not have a rep on the HS/JHS Board, and said they will work on getting a member.

XIII. Superintendent's Report

John shared that Charlie Applestein was the keynote speaker at the Professional Day of Learning on Friday. His message focused on the power of relationships and being intentional in building them. John said one of the big take-aways was that we need to help our schools better understand students of trauma. Those in attendance expressed that it was a powerful, positive day.

John reported that the 2016 Learning Design Council begins its work on Wednesday, with the first of four meetings. The focus is on determining the professional learning that we need to provide to support teachers in their growth.

John also reported that he is exploring the possibility of an alternative program for middle school students. He is hoping to design a program that could take place next year. Resources, space, and personnel are considerations.

Flannel Friday for Food is Friday, February 19th. John said most of the NCSU schools are participating, as a fundraiser for the NEKCA food shelf, with people donating a \$1.00 or more if they wear flannel that day.

IVX. New/Unfinished Joint Board Business

Action:

A. Teacher Retirement bonus: acted upon earlier in the meeting.

XV. Joint Executive Session (*Anticipated*) Not needed.

XVI. Motion to Adjourn NCUHS Meeting at 7:45 p.m. NELSON/GRIFFITH **APPROVED**

Continue with NCUJHS Meeting

XVII. Public Comments, Communication with Parents/Staff/Citizens

Principal Nicole Corbett presented letters from AAU basketball and soccer teams requesting use of the gym at no charge, unless there is a cost for custodians.

Motion to allow those AAU basketball and soccer teams who had submitted letters to Principal Nicole Corbett to be allowed to use the gym at no cost, unless there is additional cost for custodians. NELSON/GRIFFITH **APPROVED**

XVIII. Financial Report

Action:

A. Motion to Approve NCUJHS Financial Report of January 2015 (*Handout*) NELSON/MASON **APPROVED**

XIX. Committee Reports

Information:

A. Building Committee – did not meet.

XX. New/Unfinished Business: None.

XXI. Future Agenda Items, Date of Next NCUJHS Meeting

The Annual Meeting of the NCUHS/NCUJHS School District is Monday, February 22 at 6:30. The meeting is being held at NCUHS.

The next meeting of the NCUJHS Board is March 22nd.

Future agenda item: discuss start time of Junior High meetings.

XXII. NCUJHS Executive Session (*If Needed*) Not needed.

XXIII. Motion to Adjourn NCUJHS Board Meeting at 7:55 p.m. GRIFFITH/MAPLE **APPROVED**

Respectfully submitted,

Liz Butterfield
Recording Secretary

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCUHS/NCUJHS Annual Meeting	Monday	February 22	6:30 p.m.	NCCC Room 380
NCUHS Curriculum Committee	No March meeting due to Town Meeting			
NCUHS HR Committee: Tentative	Wednesday	March 2	TBD:Tentative	
NCUHS Business & Ops. Comm.	Tuesday	March 8	5:00 p.m.	NCCC Room 316
NCUHS Board	Tuesday	March 15	6:30 p.m.	NCCC Room 380
<i>Legislative/School Board Education Forum</i>	Monday	March 21	6:00 p.m.	NCCC 379/380
NCUJHS Board	Tuesday	March 22	6:15 p.m.	NCUJHS Library
NCSU Full Board Annual Meeting	Thursday	March 24	6:30 p.m.	NCUHS Library