

**NEWPORT CITY ELEMENTARY SCHOOL
BOARD MEETING**

January 5, 2015

Board Members Present: Corinna Lancaster, Chair, Phil Laramie, Vice Chair, Jessica Ward, Victoria Lantagne, Mary Ellen Prairie.

Administration Present: John Castle, Superintendent, Judith Boucher, Principal, Melinda Mascolino, Assist. Principal

Guests: Randall Northrup, Sam Knight, Kristen Morey, Glen Hankinson

Recorder: Jessica Ward

- I. **Call the Meeting to Order**-Ms. Lancaster called the meeting to order at 6:07 p.m.
Additions or Adjustments to the Agenda - None

II. Motion to Approve The Minutes of December 1, 2014 (Attachment A) and December 11, 2014 (Attachment A) Mrs. Prairie pointed out that in the December 1, 2014 minutes it reads April 1st 2014 it should be changed to 2015.

Ward/Lantagne **APPROVED**

- III. **Public Comments, Communication with Parents/Staff /Citizens** None

- IV. **Financial Reports**-The Principal and Bookkeeper recommend

A Warrants.

B. Approve the Financial Report of December, 2014 (*Handout*)

C. Approve Budget 2015-2016

D. Approve Designee for Announced Tuition (*Attachments AT*) Glenn Hankinson's recommendation to authorize Central Office by January 15th

Prairie/Laramie Approved

Discussion:

Randall Northrup, Auditor from Corrette and Associates reviewed the Audit for 2015. Mr. Northrup gave the board his findings and recommendations. Mr. Hankinson gave the board information on transportation options. He will get more details on leasing for the board. Sam will let the board know how much we have spent on maintenance and repairs on the busses for the last 5 years.

Motion to approve the Warrants

Ward/Laramie **APPROVED**

Review and Sign orders from December 15, 2014 in the amount of \$627,927.97 in the general fund and \$10,815.43 for food service and tonight's in the amount of \$32,190.57 for the general fund. Mrs. Prairie questioned the paint removal for \$579.00. This could have gone when the city had their hazardous waste drop off for free.

Motion to approve the December 2014, Financial Statement

Ward/ Prairie **Approved**

V. **Committee Report** Mrs. Lancaster and Mrs. Ward attended the SU Full board meeting in December. Mrs. Lancaster commented on how well the meeting went.

VI. **Principal's Report**-(*Attachment C*)

Information: Christmas Bazaar was cancelled. Judy will get back to us after speaking with Jeanne to clarify why it was cancelled. The Holiday Concert K-1 was postponed due to Cindy Stone's absence. She will re-schedule in January. Band and Chorus concert was held on December 16th. Gary Mathews practiced with the chorus and conducted both the band and chorus. We appreciate his stepping into both roles in Cindy Stone's absence. Attendance was great!

Honor Student Ceremony was held on Monday, December 1st. Fifty-two students, grades 4 thru 6 met the Standards in Personal Development, Social Responsibility, Study Skills and Work Habits. Grades are not used for the honor roll at NCES because standards- based Report Cards are implemented. Since grades are not used but improvement toward the end of the year standard expectations, it would be difficult to develop criteria for an academic honor role. Students work at various rates toward the standards.

Our 3rd Walk to School day was Thursday, December 18th. Many students and staff enjoyed this event.

The first Grade 5 Ski Trip was on Monday, December 1st. The Ski trip for today was cancelled due to the weather. Their scheduled dates for skiing are: Friday, January 23rd, Monday, February 2nd, Friday, March 6th, and Friday March 20th. Mrs. Lantagne suggested ID's for students. It will make it easier for students when they go to Jay. Judy said this can easily be done.

Discussion:

VII. **Superintendent's Report:** Mr. Castle let the board know that the SU Full board approved the SU budget.

VIII. **Unfinished /New/Other Business**

Action:

Approve 1st Reading of Revised NCSU Common Policies:

1. F.04 Search and Seizure (*Attachment C*)

2. F.05 Interrogation or Searches of Students by Law Enforcement (*Attachment D*)

Mrs. Prairie asked how the drugs are disposed of. Mr. Castle said it depends on the amount. Law enforcement would be called in or it would be disposed of. Mr. Castle said it is rare this happen in the Elementary school level.

Prairie/Ward Approved

IX. **Agenda Items/Date for Next Board Meeting**

Judy will let us know when we will have another meeting to discuss busing , Sherman fund and budget.

February 2, 2015, NCES Board Meeting

X. **Executive Session**

Motion to enter Executive Session inviting Administration to discuss personnel at 8:35 p.m.

Ward/Laramie **APPROVED**

XI. Motion to adjourn with no action taken at 9:20 p.m.
Ward/Laramie **APPROVED**

Respectfully submitted by,
Jessica Ward

Meetings:

<u>Groups</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCES Board Meeting Finance Committee meets at 5:30 p.m.	Monday	February 2, 2015	6:00 p.m.	Library