

**NEWPORT CITY ELEMENTARY
SCHOOL BOARD MEETING
Monday, June 20, 2016**

Present

Board:

Vicky Lantagne, Chair
Chris Royer
Wendy McGillivray
Mary Ellen Prairie

Staff and Administration:

Melinda Mascolino, Asst. Principal
Nancy Frenette, Interim Principal
John Castle, Superintendent
Steve P
Thomas Peratti
Sean Boskind
Laurie Craig

Jennifer Ingram
Samantha Laramee
Jeanette Tabor
Samantha Knight
Theresa Perrault
Nicole Ludwig

I. Call the Meeting to Order at 6:09 pm.

Additions or adjustments to the agenda: Thank you notes to Board shared by LANTANGE for Sherman Fund from Seth Liberty, Andrew Gonyaw, Alysha Grenier, Cameron Flynn

II. Approve minutes of May 2, 2016 (Attachment A). Motion to approve – ROYER/MCGILLIVRAY– Approved.

III. Public Comments, Communication with Parents/Staff/Citizens: None.

IV. Financial Reports:

Action:

- A. Approve the Warrants: **Motion** to approve warrants from the general fund in the amounts of \$1,056,477.51 for payables and \$2,017.18 for food service – PRAIRIE/ROYER - **Approved.**
- B. Tax Anticipation Borrowing: Samantha Knight presented offers and rates submitted by Passumpsic Bank, People’s United Bank, and Community National Bank. **Motion** to accept proposal for tax anticipation borrowing from Community National Bank with Re-Investment – ROYER/MCGILLIVRAY **Approved.**

V. Principal’s Report: FRENETTE presented and read a Written Report

VI. Superintendent’s Report: None

VII. Unfinished Business

- A. Approve Salary Schedule- Discussion: CASTLE Presented SU ideas and policy for discussion. Suggested using new scale by increasing minimum levels, no one decreases. Cost would be \$10,131.95. MASCOLINO asked if we use levels would pay be cut if level of child goes down **Motion** to approve hire rates with 4 Levels – MCGILLIVRAY/ROYER- **Approve**
J TABOR addressed board said in fairness would like \$11/hour. Supported by FRENETTE **Motion** to move pay for custodian Jeanette Tabor from \$10.30 to \$11 per hour, effective immediately ROYER/McGILLIVRAY **Approved.**

- B. Approve Revised Support Staff Terms and Conditions Policy/ PERRAULT expressed concern in reduction of sick days from 15 to 12 and dropping Emergency Days from 2-0 while increasing Discretionary Days from 2-3. Also, concern over reduction in vacation time. Current Policy was revised in 2015 allowing 25 days for 20+ years of service and that is missing in the new revision. CASTLE explained that we need to review which is the formally approved policy and revise from there. KNIGHT and PERRAULT asked to be grandfathered in for accumulated sick time of 125 days instead of reduced to 60 Days. PRAIRE asked to get all policy's on one sheet. Royer asked if increasing Discretionary Days while decreasing Sick days would be amicable. Discussion to continue in August and finalize policy
- C. **Motion** to approve hire of Liz Levante as Pre-K teacher for 2016-2017 school year – PRAIRIE/ROYER – **Approve**
- D. Utilization of Parent's Club Funds- to be discussed at later date

VIII. **Other Business-** LANTAGNE wanted to thank Mrs. K for an amazing 6th Grade Graduation

IX. **Agenda Items/Date for Next Board Meeting:** August 1, 2016. Appoint new board member, Review and approve revised support staff policy with wage recommendations. Cancel Meeting for July 18, 2016

X. **Executive Session-** Motion to enter Executive Session with Administration 8:14PM to discuss a financial matter. 8:45PM out of Executive Session with no action taken.

X1. **Adjourn at 8:45-** ROYER/McGILLIVRAY **Approved**

Meetings:	Day	Date	Time	Location
NCES Board	Monday	August 1	6:00 p.m.	NCES
Leadership Retreat	Monday	August 8	5:00 p.m.	Eastside Restaurant