

**Newport City Elementary School****Board Meeting**

Board Members Present: Corinna Lancaster Chair, Jessica Ward Vice Chair, Mary Ellen Prairie, Kerry Briggs

Administration Present: Melinda Mascalino, Assistant Principal John Castle, Superintendent, Kathy Nolan

Guests: None

Recorder: Jessica Ward

**I Mrs. Lancaster Called the Meeting to Order at 6:05**

Additions or Adjustments to the Agenda. Move bills to end of meeting. Sherman fund.

**II Motion to Approve the minutes of Oct 5, 2015**

MEP/KB Approved

III We met and discussed Interim Principal. JC thanked MM and KN for stepping up the last couple of weeks. There were 5 applicants. We are trying to find the right fit. We will advertise again. We need to be thinking about the budget process. JC believes we need a self containment room. It is in the planning stages. We need to keep in mind what is best for everyone. KN has been doing observations. MM is working on evaluations. JC is going to look into a school safety grant that may help with the gym and walkway. CL would like the board to think about putting a canopy on the side of the school by the library. Leanne met with the behavior specialist and should have a recommendation to bring to the board at the next meeting.

**IV Unfinished/New/Other Business**

Motion to approve the Sherman Fund Trust Guidelines

MEP/KB Approved

JC will talk to Glenn about the CNB account

MEP wanted to be sure requisitions will stay in place.

**V Financial Report**

Action:

*Signed and reviewed orders in the amounts of \$178,304.23 and \$10,484.92 for food service*

*JW/MEP Approved*

**VI Motion to Adjourn at 7:13**

JW/MEP Approved

Respectfully submitted by,

Jessica Ward