

Newport City Elementary School
Board Meeting
May 4, 2015 at 5:30 P.M

Board Members Present: Corinna Lancaster, Chair, Jessica Ward Vice Chair, Mary Ellen Prairie, Vikki Lantagne, Colleen Moore De Ortiz

Administration Present: Judith Boucher, Principal, Melinda Mascalino, John Castle superintendent,

Guests: Kristen Morey, Tina Favereau, Sam Knight, Randall Northrup, Rebecca Mitchell - Farm to School Representative

Recorder: Jessica Ward

I Call the Meeting to Order, Mrs. Lancaster called the meeting to order at 5:30 PM.

Additions or Adjustments to the Agenda Kathy Nolan sends her apologies. She is out of the country and did not know that she was on the agenda for this month. She explained to Judy that she did not realize that she was on the agenda until she happened to look at the agenda for NCES. She apologizes for not attending in April and said that there was some confusion and she had not realized that she was on for April.

II
IV Financial Report
Action: Approve the minutes of April 6, 2015 and April 21, 2015
(Attachment A)

JW/VL Approved

**III Public Comments, Communication with
Parents/Staff/Citizens Presentation**

Christina Malanga proposed to make a new more accessible community garden and would like to expand in it and in the future. The school received a 2,200.00 farm to school grant. It is our hopes to apply and receive a 10,000 grant next year for this program. CL asked about water. CM said there are a few spigots on that side of the school. MM said there's not a large area but a few small. They will use the garden from last year as well, it's shaded back there and less visible & accessible. We were able to harvest some food and bring into the kitchen. Motion to allow Christina Malanga to rototill.

MEP/VL Approved

Approve the Warrants, Review and sign orders in the amount of \$ 172,371.53 in the general fund for 4/21/15 and \$18,051.29 and 60725.90 in the general fund and \$10,544.65 for food service on 5/4/15. MEP asked how we are charged for food served during negotiations. JC will check.

JW/MEP Approved

C. Randall Northrup discussed the Auditor's Report. The school lunch program has a deficit because of the balance due to the general fund of 43,739.00. Sherman fund has a balance of \$856,000. Sherman fund made \$100,000 last year. We need to increase the disbursement amounts. We need to give 1000 or 1500. MEP asked if we give that much is it going to withstand in the future. We should look at this annually. We need to disperse at least the interest annually and try to keep the fund value at app. 800,000. MEP asked about interfund . Other special funds owe the general fund money. We can forgive but we will have a deficit. Randall recommends we develop plan to resolve interfund borrowing. He mentioned internal controls weaknesses and interfund

borrowing. One weakness was bus risks. We have taken measures to make sure gas cards are turned in and gas card use is recorded on monthly logs to match to bills. Keys are no longer left in bus. We have drawn up contracts for organizations that use the bus. There needs to be segregation of duties for recording of journal entries. Judy is now reviewing the entries before they are posted. Some summer employees were hired without Boards knowledge or letters of intent. This is no longer happening. Procedures for Sherman Fund have been done. CL thanks Randall for the help and coming in. Most weaknesses have been addressed and corrected.

VI **Principal's Report** (*Attachment B*)

Information:

Green Up Day Barbecue Picture in paper.

Last day of School June 15th planning BBQ

MEP asked about teacher appreciation. Parents club is making food all week.

VII **Superintendent's and Central Office Reports**

Motion to hire Jenni Desautell for the Art Teacher with the principals recommendation. Amended with the stipulation that all references check out.

JW/MEP Approved

Motion to waive tuition as per the principal's request Parent request for the remainder of the school year

MEP/VL Approved

Motion to allow administration to advertise for primary grade teacher.

Information:

John Castle: Superintendent's Report

Amy Brasseur is back in the business office. There are about 30-35 position open within the SU. New Board orientation is May 14th. 6:00 Central office. Role and responsibilities will be discussed. School H361 out of house and in the senate .They are looking at consolidations of small schools. We will have to raise more taxes. Mr Castle opposes this. Our SU has been active in this. CMO asked universal free lunch. There are discrepancies in numbers. JC is meeting with principals tomorrow. We might have to put in more money. MM has worked with Amy on this JB thinks we will now qualify. We need verification from the state for numbers. We might need to supplement.CMO suggested Hunger free vt could come to talk about this. Deadline is August but JC wants it on boards agendas in June. When we bring a person forward to hire it goes to the Superintendent. Why? Its the law that it goes before him but he trusts that the principals and boards are doing what they need. He just wants to be in the loop. How will the SU deal with felonies with children? We do reference checks. We can't ask if a person if they have committed a felony. He will look into this. How much is it per pupil. We can ask Glen . What are we spending per pupil? Leadership team will be looking at this tomorrow. NC is int the low 25th percent. Kristen Morey found it and will email it to MEP.

C. Leanne Desjardins: IDEA-B budget (*Attachment C*) *MEP asked how many behavior specialist.*

.333fte equals .999 fte. They have one opening. Superintendent said act 153 school districts will comply sped. 3 year agreement . They are currently in negotiations and its not there yet. The initial plan wont be any different. There will be a formula. KM what will that do to staff seniority? There will be some reshuffling. They won't be able to bump from sped. They will be all brought in together. There is not a shortage in sped students. If they are unionized will they still be unionized? Yes. Leanne said they wouldn't just move people around they would work with the schools. They met and discussed this about a year ago. They would look at the needs and skill level each year. They want it to be a good match. MM said some schools are already implementing this.

VIII **Unfinished/New Business**

Action:

Approve IDEA-B Budget (*Attachment C*)

MEP/ CMO Approved
 Lawn Care Bids
 Motion to hire Tom Barry for lawn service
 MEP/JW Approved VL abstained

*** To view marked-up copies of the policies, policies being rescinded and/or new policies being considered, please use this link:**

Policies Being Reviewed or go to: <http://www2.ncsuvt.org/ncsu-full-board/policies-being-reviewed>.

(You may need to hover your mouse over the link and use Control + click)

Meetings:

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
				Copy Paper Bids (<i>Attachment D</i>)
				Motion to contract WB Mason for Copy Paper
				JW/CMO Approved
				Motion to hire Sharon Pare with the recommendation from administration for a math Coach . Funded from the local budget
				MEP/JW Approved
				ade position
				JW/VL Approved
				Donna Lee is retiring at the end of this year. KM and NG will go into intervention.
				KM thanked the board for the opportunity to do this. We will advertise for grade one.
				<u>Discussion:</u>
				Ray Ladue Plaque Bob Midi had written something and Judy will have teachers look it over.
				Estimates to fix stairs outside are coming
				After-School Program update as of July 1st it will be under Encore Program under SU.

IX Other Business

Action:

- A. Adopt Policy F.2 Limited English Proficiency Students*
(*Attachment P-F.2*)
- B. Adopt Policy G.12 Title 1 Comparability Policy* (*Attachment P-G.12*)
- C. Rescind Policy NCSU B.1 Board Member Orientation and Education*
(*Attachment P-B.1*)
- D. Rescind Policy NCSU B.2 Board Goal-Setting & Evaluation*
(*Attachment P-B.2*)

CL thanks VL for going to the meetings

VL/MEP Approved

- X Motion to allow Cory Sicotte 5 additional paid family sick days not to be carried over
MEP/CMO Approved

Teacher Negotiations **Agenda Items/Date for Next Board Meeting** June 1st at 5:30

XI Executive Session (*Anticipated*)

Personnel

Motion to go into executive session at 7:50

MEP/JW Approved
Motion to exit at 8:20 with action taken
MEP/VL Approved

Wednesday May 6 5:00 p.m. NCSU A209

NCSU Policy Committee Thursday May 28 5:30 p.m. NCSU A213
NCSU Executive Committee Thursday May 28 6:30 p.m. NCSU A209

Newport City School Board Monday June 1 5:30 p.m. NCES

XII Motion Adjourn at 8:25
MEP/CMO Approved

Respectfully submitted by,
Jessica Ward