

LOWELL GRADED SCHOOL
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Anita Gagner
Principal

John Castle
Superintendent



September 17, 2014
Lowell Graded School Board Meeting Minutes

Board Members Present: Gilles Bathalon, Shauna Richardson and Steve Mason

Administrators Present: Anita Gagner (Principal), John Castle (Superintendent)

NCSU Finance Assistant: April Touchette

Guests:

- I. Steve Mason called the meeting to order at 6:00 p.m., there were not any additions or deletions to the agenda.
- II. Pledge of Allegiance to the Flag – Gilles Bathalon led the Pledge of Allegiance to the Flag.
- III. Approve the minutes of August 20, 2014 Lowell Graded School Board Meeting – Shauna Richardson made the motion to approve the minutes of August 20, 2014 Lowell Graded School Board meeting. Gilles Bathalon seconded. Passed unanimously.
- IV. Public Comments – none
- V. Financial Reports –
 - Action:
 - A. Review and sign orders. The financial orders were reviewed and signed.
 - B. The audit was reviewed.

Action:

<u>Check #</u>	<u>Orders</u>	<u>Check Date</u>	<u>FY15 Amount</u>
2901-2927	Accounts Payable	08/22/2014	\$57,036.46
2928-2959	Payroll	09/04/2014	\$33,259.49
2960	Accounts Payable	09/03/2014	\$1,614.13
2961-2978	Accounts Payable	09/04/2014	\$9,716.13
2979	Accounts Payable (Maintenance Fund)	09/04/2014	\$5,656.50
2980-3012	Payroll	09/18/2014	\$36,879.70
3013-3021	Accounts Payable	09/16/2014	\$23,720.65
TOTAL ORDERS			\$167,883.06

Committee Reports – none

VI. Principal's Report -

Action:

The Principal recommends:

- A. Motion to approve Principal's Report to the Superintendent. Gilles Bathalon made the motion to approve the Principal's Report. Shauna Richardson seconded. Passed unanimously.
- B. Motion to approve Fire Extinguisher and Fire Alarm Services from Vermont Fire Extinguisher for the 2014-2015 School Year. (see attached)

Information: Anita Gagner updated the board regarding the following items.

- A. Curriculum, Instruction and Assessment:
- B. Personnel:
- C. Miscellaneous:
- D. Facilities:

VII. Superintendent's Report

Action:

Info: John Castle was present. He encouraged attendance at the full board meeting on September 18, 2014. The Strategic Plan will be on the agenda. John also spoke about the great start to the 2014-15 school year. He informed those present of a planning meeting for teacher negotiations on September 22, 2014.

VIII. New/Unfinished/Other Business:

- A. Intent to offer Early Retirement Incentive Program: Shauna Richardson made the motion not to offer Early Retirement to any eligible teacher at Lowell Graded School. Gilles Bathalon seconded. Passed unanimously. (see attached letter)
- B. Leave request: Shauna Richardson made the motion to grant Zarah Savoie leave as per the collective agreement article 10.3.D for 11 school days of which 5 days will be deducted from sick leave. (please see attached letter)

IX. Future Agenda Items/Date for Next Board Meeting:

- Support staff policy

X. Executive Session: If necessary – none

XI. Adjourn. Gilles made the motion to adjourn at 7:10 p.m. Shauna Richardson seconded. Passed unanimously.

Meetings:

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>NCSU Policy Com.</u>	<u>Th</u>	<u>9/18/2014</u>	<u>5:30 p.m.</u>	<u>NCCC Rm. 380</u>
<u>NCSU Full Board</u>	<u>Th</u>	<u>09/18/2014</u>	<u>6:30 p.m.</u>	<u>NCCC Rm. 380</u>
<u>Lowell School Board Mtg.</u>	<u>Wed.</u>	<u>10/15/2014</u>	<u>6:00 p.m.</u>	<u>School</u>
