

LOWELL GRADED SCHOOL
52 Gelo Park Rd.,
LOWELL, VERMONT 05847-9796
(802) 744-6641 (phone)
(802) 744-9989 (fax)

Anita Gagner
Principal

John Castle
Superintendent



August 20, 2014
Lowell Graded School Board Meeting Minutes

Board Members Present: Gilles Bathalon, Shauna Richardson and Steve Mason (6:15 p.m.).

Administrators Present: Anita Gagner (Principal)

NCSU Finance Assistant: April Touchette

Guests: Sadie Willey

- I. Gilles Bathalon called the meeting to order at 6:10 p.m.
- II. Additions or deletions to the agenda: none
- III. Pledge of Allegiance to the Flag – Gilles Bathalon led the Pledge of Allegiance to the Flag.
- IV. Approve the minutes of July 2014 Lowell Graded School Board Meeting – Gilles Bathalon made the motion to approve the minutes of July 16, 2014 Lowell Graded School Board Minutes. Shauna Richardson seconded. Passed unanimously.
- V. Public Comments – Sadie Willey presented the board with pie. The board thanked her for her years of service as assistance cook.
- VI. Financial Reports –
Action:
The Principal and Business Manager recommend:
 - A. Motion to approve the July 2014 Financial Statements. Gilles Bathalon made the motion to approve the July 2014 Financial Statements. Shauna Richardson seconded. Passed unanimously.
 - B. Review and sign orders. The financial orders were reviewed and signed.

Action:

<u>Check #</u>	<u>Orders</u>	<u>Check Date</u>	<u>FY14 Amount</u>	<u>FY15 Amount</u>
2756-2773	Payroll	07/24/2014	\$19,782.03	
2774-2791	Payroll	08/07/2014	\$19,782.15	
2792-2809	Payroll	08/21/2014	\$19,782.02	
2860-2867	Accounts Payable	07/21/2014	\$22,127.47	
2868-2870	Payroll	07/24/2014		\$3,216.75

2871-2880	Accounts Payable	07/22/2014	\$8,442.65	
2881-2886	Accounts Payable	07/22/2014		\$13,063.85
2887	Accounts Payable	07/30/2014		\$1,260.00
2888-2894	Payroll	08/07/2014		\$4,151.75
2895-2900	Payroll	08/21/2014		\$5,318.62
TOTAL ORDERS			\$89,916.32	\$27,010.97

VII. Committee Reports – There were no formal reports. Steve Mason presented information regarding the various committees.

VIII. Principal’s Report -

Action:

The Principal recommends:

- A. Motion to approve Principal’s Report to the Superintendent. No hand out for July.
- B. Motion to approve Fire Extinguisher and Fire Alarm Services for the 2014-2015 School Year. No quotes received.
- C. Gilles Bathalon made the motion to raise food service prices \$1.10 to \$2.00 for lunch, for the 2014 -2015 School Year. There will not be a student charge for breakfast. Shauna Richardson seconded. Passed unanimously.

Information: Anita Gagner updated the board regarding the following items.

- A. Curriculum, Instruction and Assessment:
- B. Personnel:
- C. Miscellaneous:
- D. Facilities:
- E. LGS Summer Programs

IX. Superintendent’s Report

Action:

- A. Gilles Bathalon made the motion to approve the Principal and Superintendent’s nomination to hire Joshua Estes as a .50 FTE Guidance Counselor, Master’s Step B for the 2014 -2015 School Year. Shauna Richardson seconded. Passed unanimously.

Info:

- A. Changes to the Open Meeting Law: Steve Mason gave an update to changes regarding the Open Meeting Law. He recently attended a state training.

X. “District Wide News” (The board requested this be taken off the agenda)

XI. Old/New/Other Business:

New: The board discussed a personnel leave request. Anita Gagner will ask Nancy Griffith clarifying questions regarding this request.

Other: Gilles Bathalon **shared** the peanut butter pie.

XII. Future Agenda Items/Date for Next Board Meeting:
A. Leave request.

XIII. Executive Session: If necessary – none

XIV. Adjourn. Gilles made the motion to adjourn at 7:20 p.m. Shauna Richardson seconded.
Passed unanimously.

Meetings:

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>NCSU Policy Com.</u>				<u>No Mtg. in August</u>
<u>NCSU Exec. Com.</u>				<u>No Mtg. in August</u>
<u>Lowell School Board Mtg.</u>	<u>Wed.</u>	<u>9/17/2014</u>	<u>6:00 p.m.</u>	<u>School</u>
<u>NCSU Policy Com.</u>	<u>Th</u>	<u>9/18/2014</u>	<u>5:30 p.m.</u>	<u>NCCC Rm. 380</u>
<u>NCSU Full Board</u>	<u>Th</u>	<u>9/18/2014</u>	<u>6:30 p.m.</u>	<u>NCCC Rm. 380</u>