

LOWELL GRADED SCHOOL  
52 Gelo Park Rd.,  
LOWELL, VERMONT 05847-9796  
(802) 744-6641 (phone)  
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Anita Gagner  
Principal

John Castle  
Superintendent



**December 17, 2014**  
**Lowell Graded School Board Meeting Minutes**

**Board Members Present:** Steven Mason, Gilles Bathalon, Shauna Richardson

**Administrators Present:** Anita Gagner (Principal)

**NCSU Finance Assistant:** April Touchette

**Guests:** Sara Morse LeBlanc

- I. Steven Mason called the meeting to order at 6:00 p.m., The Pledge of Allegiance to the Flag was conducted. There were not any additions or adjustments to the agenda.
- II. Approve the minutes of November 19, 2014, Lowell Graded School Board Meeting – Gilles Bathalon made the motion to approve the minutes of the November 19, 2014, Lowell Graded School Board meeting. Shauna Richardson seconded. Passed unanimously.
- III. Public Comments – none
- IV. Financial Reports –  
Action:
  - A. Approve the Warrants. Shauna Richardson made the motion to approve the warrants. Gilles Bathalon seconded. Passed unanimously.
  - B. Approve the Financial Report of November 2014. Shauna Richardson made the motion to approve the Financial Report. Gilles Bathalon seconded. Passed unanimously.
  - C. Approve Section 125 Plan Updates. Gilles Bathalon made the motion to approve Section 125 Plan Updates. Shauna Richardson seconded. Passed unanimously.
  - D. Approve Designee for Announced Tuition. Shauna made the motion to approve Gilles Bathalon as designee for announced tuition. Steven Mason seconded. Passed unanimously.  
Information:
  - A. Budget: Gilles Bathalon made the motion to approve \$1,754,499.00 budget for 2015-2016. Shauna Richardson seconded. Passed unanimously.

<u>Action:</u>			FY15
Check #	Orders	Check Date	Amount
3251-3286	Payroll	11/26/2014	\$36,243.38
3287-3303	Accounts Payable	11/24/2014	\$31,360.35
3304-3337	Payroll	12/11/2014	\$33,319.92
3338	Accounts Payable	12/12/2014	\$2,635.23
3339-3340	Accounts Payable	12/12/2014	\$3,890.43
3341-3359	Accounts Payable	12/16/2014	\$8,770.04
<b>TOTAL ORDERS</b>			<b>\$116,219.35</b>

- V. Committee Reports – none
- VI. Principal’s Report – Shauna Richardson made the motion to approve the Principal’s Report once the fire drill time has been verified. Gilles Bathalon seconded. Passed unanimously.
- VII. Superintendent’s Report – none
- VIII. New/Unfinished/Other Business
- a) Gilles Bathalon made the motion to accept the resignation of Sandy Edwards LaDeau effective December 23, 2014. Shauna Richardson seconded. Passed unanimously. Shauna Richardson made the motion to offer Sara Morse LeBlanc the Administrative Assistant position effective January 5, 2015. The position is for 190 days, 8 hours a day at \$14.00 an hour. Gilles Bathalon seconded. Passed unanimously.
- b) Shauna Richardson made the motion to approve the first reading of revised policies:  
 F.04 Search and Seizure  
 F.05 Interrogation or Searches of Students by Law Enforcement Personnel or Other Non-School Personnel.  
 Gilles Bathalon seconded. Passed unanimously.
- IX. Future Agenda Items/Date for Next Board Meeting:  
 Agenda items to be determined.  
 Date for the next Board Meeting is January 21, 2015.
- X. Executive Session: If necessary – none
- XI. Adjourn. Shauna Richardson made the motion to adjourn at 8:15 p.m. Gilles Bathalon seconded. Passed unanimously.

**Meetings:**

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>NCSU Special Budget</u>	<u>Mon</u>	<u>12/15/2014</u>	<u>6:30</u>	<u>NCSU A209</u>
<u>NCSU Policy Committee</u>	<u>Th</u>	<u>12/18/2014</u>	<u>5:30 p.m.</u>	<u>NCSU A213</u>
<u>NCSU Full Board</u>	<u>Th</u>	<u>12/18/2014</u>	<u>6:30 p.m.</u>	<u>NCCC Rm. 380</u>
<u>Lowell Board</u>	<u>Wed</u>	<u>1/21/2015</u>	<u>6:00 p.m.</u>	<u>Lowell Graded School</u>

Respectfully submitted by:

Anita Gagner