

LOWELL GRADED SCHOOL  
52 Gelo Park Rd.,  
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Anita Gagner  
Principal

John Castle  
Superintendent



**September 16, 2015**  
**Lowell Graded School Board Meeting Minutes**

**Board Members Present:** Steven Mason, Gilles Bathalon, Shauna Richardson  
**Administrators Present:** Anita Gagner (Principal), John Castle (Superintendent)  
**NCSU Finance Assistant:** April Touchette  
**Guest:** Keith Winters

- I. Steven Mason called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was led by Gilles Bathalon. The agenda was adjusted to move agenda article VII, A. Approve hiring of custodian, prior to approval of the meeting minutes. Anita presented Keith Winters for approval as the next custodian. Gilles Bathalon made the motion to approve hiring Keith Winters. Shauna Richardson seconded. Passed unanimously.
- II. Approve the minutes of August 19, 2015, Lowell Graded School Board Meeting – Shauna Richardson made the motion to approve the minutes of the August 19, 2015, Lowell Graded School Board meeting. Gilles Bathalon seconded. Passed unanimously.
- III. Public Comments, Communication with Parents/Staff/Citizens – None
- IV. Financial Reports –  
Action:
  - A. Approve the Warrants. Gilles Bathalon made the motion to approve the warrants. Shauna Richardson seconded. Passed unanimously.
  - B. Approve the Financial Report of August 2015. Gilles Bathalon made the motion to approve the Financial Report of August 2015. Shauna Richardson seconded. Passed unanimously.

<u>Action:</u>			FY15	FY16
Check #	Orders	Check Date	Amount	Amount
4196-4231	Payroll	09/03/2015		\$36,655.56
4232-4248	Accounts Payable	09/02/2015		\$74,731.15
4249-4286	Payroll	09/17/2015		\$38,342.51
4287-4301	Accounts Payable	09/15/2015		\$11,432.61
<b>TOTAL ORDERS</b>				<b>\$161,162.19</b>

- V. Principal's Report – Gilles Bathalon made the motion to approve the Principal's Report. Shauna Richardson seconded. Passed unanimously.
- VI. Superintendent's Report – John Castle, Superintendent, was present. He reminded everyone about the NCSU Full Board Meeting tomorrow, Thursday, September 17, 2015, beginning at 6:30. The meeting will be at the NCCC, room 380. The first part of the meeting will be in a retreat format. Groups will be splitting up for interactive presentations. John also spoke about the district commitments, which will be voted on at this meeting. All board members and administrators are not only invited but encouraged to attend.
- VII. Unfinished/New/Other Business –  
Information:  
A. Building Maintenance – Anita gave an update.  
Action:  
A. Approve hiring of Custodian  
B. Adopt the following three (3) revised policies:  
    D.8 Alcohol and Drug-Free Workplace  
    D.11 Drug and Alcohol Testing  
    E.26 Tobacco Prohibition  
Shauna Richardson made the motion to adopt the three (3) revised policies. Gilles Bathalon seconded. Passed unanimously.
- VIII. Agenda Items/Date for next Board Meeting –  
Agenda items for the October 21, 2015, Board Meeting:  
1. Act 46  
2. Introduction to the budget
- IX. Executive Session – None required.
- XI. Adjourn – Shauna Richardson made the motion to adjourn at 7:05 p.m. Gilles Bathalon seconded. Passed unanimously.

**Meetings:**

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>NCSU Policy Committee</u>	<u>Thurs</u>	<u>09/17/2015</u>	<u>5:30 p.m.</u>	<u>NCCC Rm. 316</u>
<u>NCSU Full Board</u>	<u>Thurs</u>	<u>09/17/2015</u>	<u>6:30 p.m.</u>	<u>NCCC Rm. 380</u>
<u>VSBA Regional Meeting</u>	<u>Tues</u>	<u>09/29/2015</u>	<u>5:00 p.m.</u>	<u>Lyndon Town School</u>
<u>Lowell School Board</u>	<u>Wed</u>	<u>10/21/2015</u>	<u>6:00 p.m.</u>	<u>Lowell School</u>

Respectfully submitted by:

Anita Gagner