

LOWELL GRADED SCHOOL  
52 Gelo Park Rd.,  
LOWELL, VERMONT 05847-9796  
(802) 744-6641 (phone)  
(802) 744-9989 (fax)

Anita Gagner  
Principal

John Castle  
Superintendent



**August 19, 2015**  
**Lowell Graded School Board Meeting Minutes**

**Board Members Present:** Steven Mason, Gilles Bathalon, Shauna Richardson

**Administrators Present:** Anita Gagner (Principal), John Castle (Superintendent)

**NCSU Finance Assistant:** April Touchette

- I. Steven Mason called the meeting to order at 6:00 p.m., The Pledge of Allegiance to the Flag was led by Gilles Bathalon. There were no additions or adjustments to the agenda.
- II. Approve the minutes of July 15, 2015, Lowell Graded School Board Meeting – Shauna Richardson made the motion to approve the minutes of the July 15, 2015, Lowell Graded School Board meeting. Gilles Bathalon seconded. Passed unanimously.
- III. Public Comments, Communication with Parents/Staff/Citizens – None
- IV. Financial Reports –  
Action:
  - A. Approve the Warrants. Gilles Bathalon made the motion to approve the warrants. Shauna Richardson seconded. Passed unanimously.
  - B. Approve the Financial Report of July 2015. Gilles Bathalon made the motion to approve the Financial Report of July 2015. Shauna Richardson seconded. Passed unanimously.

<u>Action:</u>			FY15	FY16
Check #	Orders	Check Date	Amount	Amount
4146-4150	Accounts Payable	07/14/2015	\$2,816.44	
4151-4154	Payroll	07/23/2015		\$3,916.49
4155-4157	Accounts Payable	07/21/2015	\$3,628.37	
4158-4167	Accounts Payable	07/21/2015		\$29,771.11
4168-4170	Accounts Payable	07/21/2015		\$207.64
4171-4174	Payroll	08/06/2015		\$4,171.66
4175-4186	Payroll	08/04/2015		\$48,305.21
4187-4188	Payroll	08/20/2015		\$4,193.30
4189-4195	Payroll	08/18/2015		\$5,593.84
<b>TOTAL ORDERS</b>			<b>\$6,444.81</b>	<b>\$96,159.25</b>

- V. Principal's Report – Anita gave a staff summer professional development update as well as a building update. There will be more specific information at the September meeting.
- VI. Superintendent's Report – John Castle, Superintendent, was present. He spoke about the Convocation held today for the Supervisory Union. John Castle also talked about the NCSU commitments. He reminded the board about the Executive Committee meeting tomorrow night regarding Act 46. Secretary of Education Holcombe will be there. All board members are encouraged to attend this important informational meeting.
- VII. Unfinished/New/Other Business –  
Information/Discussion:
  - A. Act 46 – This will be a standing item on the agenda until further notice.
  - B. Nurse – Lowell Graded School still has a vacancy for a nurse. There is an interview Monday afternoon at Central Office. Many other schools in the district also have a vacancy for a nurse.
- IX. Agenda Items/Date for next Board Meeting –  
 Agenda items for the September 16, 2015, Board Meeting:
  - 1. Act 46
  - 2. Nurse
  - 3. Building maintenance
- X. Executive Session – None required.
- XI. Adjourn – Shauna Richardson made the motion to adjourn at 6:44 p.m. Gilles Bathalon seconded. Passed unanimously.

**Meetings:**

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>NCSU Policy Committee</u>	<u>Thurs</u>	<u>08/20/2015</u>	<u>5:30 p.m.</u>	<u>NCSU A209</u>
<u>NCSU Executive Committee</u>	<u>Thurs</u>	<u>08/20/2015</u>	<u>6:30 p.m.</u>	<u>NCSU A209</u>
<u>Lowell Board Mtg.</u>	<u>Wed</u>	<u>09/16/2015</u>	<u>6:00 p.m.</u>	<u>Lowell Graded School</u>
<u>NCSU Policy Committee</u>	<u>Thurs</u>	<u>09/17/2015</u>	<u>5:30 p.m.</u>	<u>NCCC316</u>
<u>NCSU Full Board</u>	<u>Thurs</u>	<u>09/17/2015</u>	<u>6:30 p.m.</u>	<u>NCCC 380</u>

Respectfully submitted by:

Anita Gagner