

LOWELL GRADED SCHOOL  
52 Gelo Park Rd.,  
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Anita Gagner  
Principal

John Castle  
Superintendent



**March 18, 2015**

**Lowell Graded School Board Meeting Minutes**

**Board Members Present:** Steven Mason, Gilles Bathalon, Shauna Richardson

**Administrators Present:** Anita Gagner (Principal), John Castle (Superintendent) @ 6:30 p.m.

**NCSU Finance Assistant:**

**Guests:** Alayna Morin, Green Mountain Farm to School Representative, Hilary Elmer - Parent

I. Steven Mason called the meeting to order at 6:00 p.m., The Pledge of Allegiance to the Flag was led by Gilles Bathalon. Gilles Bathalon made the motion to adjust/move agenda item VIII, A. GMFTS Composting Presentation under agenda IV. Public Comments, Communication with Parents/Staff/Citizens, Shauna Richardson seconded. Passed unanimously.

II. Board Reorganization

Action:

- A. Elect Chairperson
- B. Elect Vice Chairperson
- C. Elect Clerk
- D. Elect two (2) NCSU Full Board Representatives
- E. Elect alternate member for the NCSU Full Board
- F. Appoint one (1) NCSU Executive Committee member
- G. Appoint NCSU Policy Committee member
- H. Appoint NCSU Negotiations Committee member
- I. Designate an official newspaper
- J. Establish regular meeting dates and times
- K. Review and approve Board Code of Ethics

Steven Mason turned the meeting over to Anita Gagner for board reorganization. Anita requested nominations for Board Chair. Gilles Bathalon nominated Steven Mason. Shauna Richardson seconded. Passed unanimously.

Gilles Bathalon made the motion to move items A – J from the 2014 – 2015 school year slate to the 2015-2016 school year for Board Reorganization. Shauna Richardson seconded. Passed unanimously.

Gilles Bathalon made the motion for the chair, Steven Mason to prepare the Code of Conduct, Item K, specifically for the Lowell Graded School Board members. This will be available for Board Member signatures at the April Board Meeting. Shauna Richardson seconded. Passed unanimously.

III. Approve the minutes of February 11, 2015, Lowell Graded School Board Meeting – Gilles Bathalon made the motion to approve the minutes of the February 11, 2015, Lowell Graded School Board meeting. Shauna Richardson seconded. Passed unanimously.

IV. Public Comments, Communication with Parents/Staff/Citizens – Anita Gagner introduced Alayna Morin from Green Mountain Farm to School and Hilary Elmer, Lowell parent. They conducted a presentation on composting and recycling, which will be mandated for all by the state. Alayna and Hilary have been working with staff and students to get this started. The Board thanked Alayna and Hilary for their hard work.

V. Financial Reports –

Action:

A. Approve the Warrants. Gilles Bathalon made the motion to approve the warrants. Shauna Richardson seconded. Passed unanimously.

B. Approve the Financial Report of February 2015. Shauna Richardson made the motion to approve the Financial Report of February 2015. Gilles Bathalon seconded. Passed unanimously.

<u>Action:</u>			FY15
Check #	Orders	Check Date	Amount
3559	Accounts Payable	02/11/2015	\$50.00
3560-3598	Payroll	02/19/2015	\$37,641.96
3599-3615	Accounts Payable	02/20/2015	\$22,250.16
3616-3647	Payroll	03/05/2015	\$31,143.15
3648-3659	Accounts Payable	03/06/2015	\$44,856.21
3660	Accounts Payable	03/09/2015	\$50.00
3661-3694	Payroll	03/19/2015	\$35,048.59
<b>TOTAL ORDERS</b>			<b>\$171,040.07</b>

VI. Principal’s Report – Gilles Bathalon made the motion to approve the Principal’s Report with corrections. Shauna Richardson seconded. Passed unanimously.

VII. Superintendent’s Report – John Castle reminded everyone present about the NCSU Full Board Meeting, Thursday, March 19<sup>th</sup> at 6:30 p.m. This meeting will be held at the NCCC in Room 380. He spoke about the annual Educator – Legislator Summit held Monday, March 16, 2015 at the NCCC. John talked about the upcoming SBAC

assessment. He spoke about the intensity of the test, as well as the time required of schools to prepare. He informed those present about a resolution from the Secretary of Education, regarding the SBAC.

- VIII. Unfinished/New Business –
- A. GMFTS Composting Presentation – This was conducted under agenda item IV, Public Comments, Communication with Parents/Staff/Citizens.
  - B. Washington D.C. Chaperone selection – Chaperones for the annual 8<sup>th</sup> grade class trip were chosen. Carrie Cota and Wayne Richardson were chosen. Anita Hodgeman and Nick Cote were chosen as alternates.
- IX. Other Business-
- Action:
- A. Adopt the following policies:
    - A.01 Policy Development, Dissemination and Administration
    - D.10 Public Complaints about Personnel
    - G.11 Responsible Computer, Network and Internet UseGilles Bathalon made the motion to adopt policies A.01, D.10 and G.11. Shauna Richardson seconded. Passed unanimously.
  
  - B. Rescind the following policies:
    - A.02 Policy Adoption
    - A.03 Policy Dissemination Administration and Review
    - F.47 Portable Electronic Communication DevicesShauna Richardson made the motion to approve the Rescission of Policies A.02, A.03 and F.47. Gilles Bathalon seconded. Passed unanimously.
  
  - C. Adopt Policy A.04 Administrative Procedure Development: Gilles Bathalon made the motion to adopt policy A.04. Shauna Richardson seconded. Passed unanimously.
- X. Agenda Items/Date for next Board Meeting  
April 15th
- XI. Executive Session – None
- XII. Adjourn - Shauna Richardson made the motion to adjourn at 8:00 p.m. Gilles Bathalon seconded. Passed unanimously.

**Meetings:**

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>NCSU</u>	<u>Th</u>	<u>03/19/2015</u>	<u>5:30 p.m.</u>	<u>NCCC Room 316</u>
<u>NCSU Full Board</u>	<u>Th</u>	<u>03/19/2015</u>	<u>6:30 p.m.</u>	<u>NCCC Room 380</u>

Respectfully submitted by:

Anita Gagner