

LOWELL GRADED SCHOOL
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Anita Gagner
Principal

John Castle
Superintendent



March 16, 2016

Lowell Graded School Board Meeting Minutes

Board Members Present: Steven Mason, Shauna Richardson, Gilles Bathalon

Administrators Present: Anita Gagner (Principal)

NCSU Finance Assistant: April Touchette

Guests: Ashley Randall, Sonja Blodgett, Mandy Kneeland, Richard Dingee

- I. Steven Mason called the meeting to order at 6:00 p.m., The Pledge of Allegiance to the Flag was led by Gilles Bathalon. There were no additions or adjustments to the agenda.

- II. Board Reorganization
Action:
 - A. Elect Chairperson
 - B. Elect Vice Chairperson
 - C. Elect Clerk
 - D. Elect two (2)NCSU Full Board Representatives
 - E. Elect alternate member for the NCSU Full Board
 - F. Appoint one (1) NCSU Executive Committee Member
 - G. Appoint NCSU Policy Committee Member
 - H. Appoint NCSU Negotiations Committee Member (beginning in September)
 - I. Designate posting locations
 - J. Designate an official newspaper
 - K. Establish regular meeting dates and times
 - L. Review and approve Board Code of Ethics (Attachment CoE)

Steven Mason turned the meeting over to Anita Gagner for board reorganization. Anita requested nominations for Board Chair. Gilles Bathalon made the motion to move items A – K from the 2015 – 2016 school year slate to the 2016-2017 school year for Board Reorganization. Shauna Richardson seconded. Passed unanimously. All board members signed the Lowell School Board Code of Ethics which will be posted in the school.

- III. Approve the minutes of February 24, 2016, School Board Meeting – Gilles Bathalon made the motion to approve the minutes of the February 24, 2016, School Board Meeting. Shauna Richardson seconded. Passed unanimously

IV. Public Comments, Communication with Parents/Staff/Citizens – Sonja Blodgett was present with questions from information presented at the annual Town Meeting. Specifically deficiencies regarding having P.E. two days a week and having a certified library/media specialist. Steven Mason spoke to these concerns, stating that the board is continually trying to improve and increase instruction at Lowell Graded School. He also stated that other deficiencies have been remedied. Sonja Blodgett also spoke about the first grade schedule as a parent and staff member.

Mandy Kneeland and Ashley Randall were present to discuss concerns they have regarding the first grade schedule as parents of first graders. Steven Mason stated that adjustments are being made in the best interest of the students that will hopefully be comfortable for everyone. He also indicated that the Principal and the staff, with the support of Central Office resources, are working diligently to make these changes as seamless as possible.

Richard Dingee was present, wondering why we do not have an honor roll system. Steven Mason told him that grades are now Standards Based, therefore an honor roll system does not work. Richard Dingee also spoke about the sign in front of the school by the road, most specifically the size. He stated that he is in support of the school and a good job is done here.

Steven Mason and the Board thanked the guests who were present for their input and support.

V. Financial Reports –

Action:

- A. Approve the Warrants – Gilles Bathalon made the motion to approve the warrants. Shauna Richardson seconded. Passed unanimously.
- B. Approve the Financial Report of February, 2016 – Shauna Richardson made the motion to approve the Financial Report of February, 2016. Gilles Bathalon seconded. Passed unanimously.

<u>Action:</u>			FY16
Check #	Orders	Check Date	Amount
4911-4948	Payroll	03/03/2016	\$34,006.57
4949-4969	Accounts Payable	03/02/2016	\$38,673.14
4970-4986	Accounts Payable	03/15/2016	\$14,281.94
4987-5022	Payroll	03/17/2016	\$38,380.84
TOTAL ORDERS			\$125,342.49

VI. Principal's Report – Gilles Bathalon made the motion to approve the Principal's Report. Shauna Richardson seconded. Passed unanimously. Anita Gagner presented possible grade configurations for next year.

VII. Superintendent's Report – The Superintendent was not present. Steven Mason met with John Castle on Tuesday, March 15, 2016. Steven Mason also informed all present that there is a Full Board Meeting next Thursday, March 24, 2016, at 6:30 p.m. in the NCUHS Library.

VIII. Unfinished/New/Other Business –
Information/Discussion:

- A. Act 46 – Steven Mason commended everyone for following mandated recommendations.
- B. Washington Trip – Anita Gagner gave a fundraising update. She will have a more formalized report for the next meeting.

Action:

- A. Approve new supplemental pay rates of \$26.00/hour for licensed staff and \$14.00/hour for support staff. – Gilles Bathalon made the motion to approve the new supplemental pay rates of \$26.00/hour for licensed staff and \$14.00/hour for support staff. Shauna Richardson seconded. Passed unanimously.

IX. Other Business

Action:

- A. SU Policy Committee: Adopt the following revised policy:
D.1 Personnel: Recruitment, Selection, Appointment and Background Checks for Staff. – Gilles Bathalon made the motion to adopt revised policy D.1 Personnel: Recruitment, Selection, Appointment and Background Checks for Staff. Shauna Richardson seconded. Passed unanimously.
- B. Gilles Bathalon made the motion that Lowell Graded School Board Meetings will operate under the guidelines of Robert’s Rules of Order.

X. Agenda Items/Date for next Board Meeting

Agenda Items:

- A. Financial Report/Audit
- B. C3PO – Class - Planning, Parents and Participation Update

Date for next Board Meeting

April 13, 2016 – Please note the date change.

- XI. Executive Session – Gilles Bathalon made the motion to go into executive session at 7:50 p.m. to discuss volunteer personnel issues related to the 8th Grade class trip to Washington, DC. Shauna Richardson seconded. Passed unanimously. The Board slid out of executive session at 7:55 p.m. Shauna Richardson made the motion to select Melanie Richardson and Dan Wright as chaperones for the May 2016, D.C. trip, with Lisa Warner and Wayne Richardson selected as alternates. Passed unanimously.

- XII. Adjourn – Gilles Bathalon made the motion to adjourn at 7:56 p.m. Shauna Richardson seconded. Passed unanimously.

Meetings:

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>Legislator/School Board Education Summit</u>	<u>Mon.</u>	<u>03/21/2016</u>	<u>6:00 p.m.</u>	<u>NCCC Room 380</u>
<u>NCSU Full Board Annual Meeting</u>	<u>Thurs.</u>	<u>03/24/2016</u>	<u>6:30 p.m.</u>	<u>NCUHS Library</u>
<u>Lowell School Board</u>	<u>Wed.</u>	<u>004/13/2016</u>	<u>6:00 p.m.</u>	<u>Lowell Graded School</u>

Respectfully submitted by:

Anita Gagner