

LOWELL GRADED SCHOOL
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Anita Gagner
Principal

John Castle
Superintendent



February 24, 2016
Lowell Graded School Board Meeting Minutes

Board Members Present: Steven Mason, Shauna Richardson, Gilles Bathalon
Administrators Present: Anita Gagner (Principal), John Castle (Superintendent)
NCSU Finance Assistant: April Touchette

- I. Steven Mason called the meeting to order at 6:03 p.m. The Pledge of Allegiance to the Flag was led by Gilles Bathalon. There were no additions or adjustments to the agenda.
- II. Approve the minutes of January 20, 2016, School Board Meeting – Gilles Bathalon made the motion to approve the minutes of the January 20, 2016, School Board Meeting. Shauna Richardson seconded. Passed unanimously.
- III. Public Comments, Communication with Parents/Staff/Citizens – None
- IV. Financial Reports –
Action:
 - A. Approve the Warrants – Gilles Bathalon made the motion to approve the warrants. Shauna Richardson seconded. Passed unanimously.
 - B. Approve the Financial Report of January, 2016 – Gilles Bathalon made the motion to approve the Financial Report of January, 2016. Shauna Richardson seconded. Passed unanimously.

<u>Action:</u>			FY16
Check #	Orders	Check Date	Amount
4805-4840	Payroll	02/04/2016	\$41,366.05
4841-4857	Accounts Payable	02/02/2016	\$52,977.61
4858-4894	Payroll	02/18/2016	\$39,774.96
4895-4910	Accounts Payable	02/16/2016	\$50,791.52
TOTAL ORDERS			\$184,910.14

- V. Committee Reports – Steve reported that in April all NCSU boards will be reviewing and commenting on a policy comparison addressing an attempt to develop a common personnel policy handbook for support staff. Also, there will not be an NCSU Policy Committee Meeting before the March, 2016, NCSU Full Board Reorganization Meeting.

- VI. Principal's Report – Gilles Bathalon made the motion to approve the Principal's Report. Shauna Richardson seconded. Passed unanimously.
- VII. Superintendent's Report – John Castle was present. He informed those at the meeting about the recent hiring of Dr. Edith Beatty for the Curriculum Instruction and Assessment position, which will be vacated upon Kathy Nolan's retirement on June 30, 2016.

John also spoke to governance and equity throughout the district in regards to Act 46. He indicated there will be a survey coming out soon.

VIII. Unfinished/New/Other Business –
Information/Discussion:

- A. Town Meeting Preparation – The board discussed their presentation for town meeting. They will be distributing the following to aid in their presentation:
- Tax Stabilization Reserve Fund definition from Vermont Statutes Title 16: Education.
 - North Country Supervisory Union FY 2016 Spending Comparison for School Districts in Caledonia, Lamoille, and Orleans County sorted by Education Spending per equalized pupil based on 268 School Districts.
 - North Country Supervisory Union Comparison of FY 2017 Board approved budget data education spending per equalized pupil.
- B. Act 46 – This was discussed under agenda item VII, Superintendent's Report.

IX. Agenda Items/Date for next Board Meeting

Please note the day listed for the next School Board Meeting in Lowell should read Wednesday not Monday, March 16.

Agenda Items:

- A. Board Reorganization

- X. Executive Session – Gilles Bathalon made the motion to go into executive session at 7:02 p.m. to discuss a contract issue. John Castle, Superintendent, was invited to attend. Shauna Richardson seconded. Passed unanimously. The Board slid out of executive session at 7:11 p.m. Shauna Richardson made the motion to offer a 3 year contract to Anita Gagner with a 3% salary increase for 2016-2017. Salary to be negotiated annually. Gilles Bathalon seconded. Passed unanimously.
- XI. Adjourn – Gilles Bathalon made the motion to adjourn at 7:13 p.m. Shauna Richardson seconded. Passed unanimously.

Meetings:

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>Negotiations</u>	<u>Tues.</u>	<u>02/16/2016</u>	<u>3:30 p.m.</u>	<u>NCSU A205</u>
<u>NCSU Policy Committee</u>	<u>Thurs.</u>	<u>02/18/2016</u>	<u>5:30 p.m.</u>	<u>NCSU A213</u>
<u>NCSU Executive Committee</u>	<u>Thurs.</u>	<u>02/18/2016</u>	<u>6:30 p.m.</u>	<u>NCSU A209</u>
<u>Lowell Town Meeting</u>	<u>Tues.</u>	<u>03/01/2016</u>	<u>10:00 a.m.</u>	<u>Lowell Graded School</u>
<u>Lowell School Board</u>	<u>Wed.</u>	<u>03/16/2016</u>	<u>6:00 p.m.</u>	<u>Lowell Graded School</u>
<u>Legislative/School Board Education Forum</u>	<u>Mon.</u>	<u>03/21/2016</u>	<u>6:00 p.m.</u>	<u>NCCC 379/380</u>

Respectfully submitted by:

Anita Gagner