

LOWELL GRADED SCHOOL  
 52 Gelo Park Rd.,  
 LOWELL, VERMONT 05847-9796  
 (802) 744-6641 (phone)  
 (802) 744-9989 (fax)

Anita Gagner  
 Principal

John Castle  
 Superintendent



**January 20, 2016**  
**Lowell Graded School Board Meeting Minutes**

**Board Members Present:** Steven Mason, Shauna Richardson, Gilles Bathalon

**Administrators Present:** Anita Gagner (Principal)

**NCSU Finance Assistant:** April Touchette

- I. Steven Mason called the meeting to order at 6:03 p.m. The Pledge of Allegiance to the Flag was led by Gilles Bathalon. Steven Mason asked for any additions/adjustments to the agenda. Anita Gagner stated that the finalized budget amount for school year 2016-2017 needed to be discussed and adjusted.
- II. Approve the minutes of December 21, 2015, School Board Meeting – Shauna Richardson made the motion to approve the minutes of the December 21, 2015, School Board Meeting. Gilles Bathalon seconded. Passed unanimously.
- III. Public Comments, Communication with Parents/Staff/Citizens – None
- IV. Financial Reports –  
Action:
  - A. Approve the Warrants – Gilles Bathalon made the motion to approve the warrants. Shauna Richardson seconded. Passed unanimously.
  - B. Approve the Financial Report of December, 2015 – Gilles Bathalon made the motion to approve the Financial Report of December, 2015. Shauna Richardson seconded. Passed unanimously.
  - C. Approve Bid for Financial Audit – Gilles Bathalon made the motion to award the bid to Pace & Hawley for the Financial Audit. Shauna Richardson seconded. Passed unanimously.

<b><u>Action:</u></b>			FY16
<b>Check #</b>	<b>Orders</b>	<b>Check Date</b>	<b>Amount</b>
4713-4746	Payroll	01/07/2016	\$31,458.32
4747-4762	Accounts Payable	01/05/2016	\$30,455.97
4763-4798	Payroll	01/21/2016	\$47,717.24
4799-4804	Accounts Payable	01/19/2016	\$8,428.01
<b>TOTAL ORDERS</b>			<b>\$118,059.54</b>

- V. Principal's Report – Gilles Bathalon made the motion to approve the Principal's Report. Shauna Richardson seconded. Passed unanimously.
- VI. Superintendent's Report – Not present
- VII. Unfinished/New/Other Business –  
Information/Discussion:  
 A. New Chairs – Update – 100 of the 200 chairs have arrived.  
 B. Town Meeting Preparation – Preparation for town meeting was discussed. This will be on the agenda for the February Meeting. Warnings were signed, letters from the board and the principal for the annual town report were discussed.  
 C. Ballot Language; Per Equalized Pupil Spending – The Ballot Language: Per Equalized Pupil Spending was discussed.  
 D. Board Member Openings – Gilles Bathalon is up for re-election this term.  
Action:  
 A. Approve Articles and Warning for Annual Report – Shauna Richardson made the motion to approve a budget of \$1,880,310.00 for fiscal year 2017. Gilles Bathalon seconded. Passed unanimously. Gilles Bathalon made the motion to approve articles and warning for the annual report. Shauna Richardson seconded. Passed unanimously. See attached Warning.
- VIII. Agenda Items/Date for next Board Meeting  
 Agenda items for the February 17, 2016, Board Meeting:  
 Town Meeting Preparation  
 Act 46 Discussion
- IX. Executive Session – None needed.
- X. Adjourn – Gilles Bathalon made the motion to adjourn at 6:30 p.m. Shauna Richardson seconded. Passed unanimously.

**Meetings:**

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>NCSU Policy Committee</u>	<u>Thurs.</u>	<u>01/21/2016</u>	<u>5:30 p.m.</u>	<u>NCSU A213</u>
<u>NCSU Executive Committee</u>	<u>Thurs.</u>	<u>01/21/2016</u>	<u>6:30 p.m.</u>	<u>NCSU A209</u>
<u>Negotiations</u>	<u>Tues.</u>	<u>02/16/2016</u>	<u>TBD</u>	<u>NCSU A209</u>
<u>Lowell School Board</u>	<u>Wed.</u>	<u>02/17/2016</u>	<u>6:00 p.m.</u>	<u>Lowell School</u>

Respectfully submitted by:

Anita Gagner