

LOWELL GRADED SCHOOL  
52 Gelo Park Rd.,  
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Anita Gagner  
Principal

John Castle  
Superintendent



**October 21, 2015**  
**Lowell Graded School Board Meeting Minutes**

**Board Members Present:** Steven Mason, Gilles Bathalon, Shauna Richardson

**Administrators Present:** Anita Gagner (Principal), John Castle (Superintendent)

**NCSU Finance Assistant:** April Touchette

**Guest:** Raymond & Elaine Geoffroy

- I. Steven Mason called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was led by Gilles Bathalon. Gilles Bathalon made the motion to adjust agenda item IV Action C. Open and take action on snowplow bids, prior to approval of the meeting minutes. Shauna Richardson seconded. Passed unanimously.
- II. Approve the minutes of August 28, 2015, Special Meeting – Shauna Richardson made the motion to approve the minutes of the August 28, 2015, Special Meeting. Gilles Bathalon seconded. Passed unanimously.  
Approve the minutes of September 16, 2015, School Board Meeting – Shauna Richardson made the motion to approve the minutes of the September 16, 2015 School Board Meeting. Gilles Bathalon seconded. Passed unanimously.  
Approve the minutes of October 8, 2015, Special Meeting - Shauna Richardson made the motion to approve the minutes of the October 8, 2015, Special Meeting. Gilles Bathalon seconded. Passed unanimously.
- III. Public Comments, Communication with Parents/Staff/Citizens – Raymond & Elaine Geoffroy were present see agenda item IV Action C.
- IV. Financial Reports –  
Action:
  - A. Approve the Warrants – Gilles Bathalon made the motion to approve the warrants. Shauna Richardson seconded. Passed unanimously.
  - B. Approve the Financial Report of September 2015 – Shauna Richardson made the motion to approve the Financial Report of September 2015. Gilles Bathalon seconded. Passed unanimously.
  - C. Open and take action on snowplow bids - Sealed snowplow bids were opened by Steven Mason at 6:03 p.m., bid #1 from Raymond & Elaine Geoffroy 2015-2016 season \$75.00 per visit (plowing/shoveling, etc.), 2016-2017 season \$75.00 per visit

(plowing/shoveling, etc.), 2017-2018 season \$75.00 per visit (plowing/shoveling, etc.). Gilles Bathalon made the motion to accept the bid from Raymond & Elaine Geoffroy. See attached bid. Shauna Richardson seconded. Passed unanimously. See attached bid.

Information:

- A. Budget FY 2016-2017 – Considerations for the FY 2016-2017 school year were discussed.

<u>Action:</u> Check #	Orders	Check Date	FY16 Amount
4302	Accounts Payable	09/17/2015	\$150.40
4303-4304	Accounts Payable	09/22/2015	\$1,875.95
4305-4344	Payroll	10/01/2015	\$38,328.72
4345-4356	Accounts Payable	09/29/2015	\$7,308.14
4357-4393	Payroll	10/15/2015	\$38,736.46
4394-4416	Accounts Payable	10/13/2015	\$47,234.99
4417-4418	Accounts Payable	10/13/2015	\$303.71
<b>TOTAL ORDERS</b>			<b>\$133,938.37</b>

- V. Principal's Report – Shauna Richardson made the motion to accept the Principal's Report. Gilles Bathalon seconded. Passed unanimously.
- VI. Superintendent's Report – none
- VII. Unfinished/New/Other Business –  
Action:  
 A. Accept Letters of Resignation – Gilles Bathalon made the motion to accept Letters of Resignation from Ryan Sargent and Keith Winters. See attached letters. Shauna Richardson seconded. Passed unanimously.  
 B. Approve Adult Meal Price Increase – Shauna Richardson made the motion to approve the Adult Meal Price Increase from \$3.25 to \$3.50. See attached letter from Glenn Hankinson. Gilles Bathalon seconded. Passed unanimously.  
Information:  
 A. Janitor update  
 B. Blood Drive
- VIII. Agenda Items/Date for next Board Meeting  
 Principal's Report Format  
 Budget 2016-2017
- IX. Executive Session – Gilles Bathalon made the motion to go into executive session at 7:40 p.m. to discuss contract negotiations. Shauna Richardson seconded. Passed unanimously. The Board came out of executive session at 7:46 p.m.
- X. Adjourn – Gilles Bathalon made the motion to adjourn at 7:47 p.m. Shauna Richardson seconded. Passed unanimously.

**Meetings:**

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>Negotiations Planning</u>	<u>Mon</u>	<u>10/19/2015</u>	<u>5:30 p.m.</u>	<u>NCSU A209</u>
<u>VSBA Annual Conference</u>	<u>Thurs – Fri</u>	<u>10/22/2015 10/23/2015</u>	<u>Thurs/Fri</u>	<u>Lake Morey</u>
<u>Negotiations – Mediation</u>	<u>Mon</u>	<u>10/26/2015</u>	<u>4:30 p.m.</u>	<u>NCCC #380</u>
<u>Lowell School Board</u>	<u>Wed</u>	<u>11/18/2015</u>	<u>6:00 p.m.</u>	<u>Lowell School</u>
<u>NCSU Policy Committee</u>	<u>Thurs</u>	<u>11/19/2015</u>	<u>5:30 p.m.</u>	<u>NCSU A213</u>
<u>NCSU Executive Committee</u>	<u>Thurs</u>	<u>11/19/2015</u>	<u>6:30 p.m.</u>	<u>NCSU A209</u>

Respectfully submitted by:

Anita Gagner