

LOWELL GRADED SCHOOL  
52 Gelo Park Rd.,  
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Anita Gagner  
Principal

John Castle  
Superintendent



**July 11, 2016**  
**Lowell Graded School Board Meeting Minutes**

**Board Members Present:** Steven Mason, Shauna Richardson, Jason Blay

**Administrators Present:** Anita Gagner (Principal)

**NCSU Finance Assistant:** April Touchette

**Guest:** Herb Page, Maire Folan, Payne Morgan, Wayne Richardson

- I. Steven Mason called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was led by Steven Mason. There were no additions or adjustments to the agenda.
- II. Approve the minutes of June 14, 2016, School Board Meeting – Shauna Richardson made the motion to approve the minutes of the June 14, 2016, School Board Meeting. Jason Blay seconded. Passed unanimously.
- III. Public Comments, Communication with Parents/Staff/Citizens
  - A. Herb Page and Maire Folan were present from Green Mountain Farm to School. Herb touched on a few highlights of the year including preparing 8 taste tests, field trips, the Healthy Choices Fair, the students work in the composting shed and the collaboration with all grade levels – especially the middle school students. Herb stated that he will be back with us in the fall. Next year he would like to apply for the Governor’s Award of Environmental Excellence for the composting shed. Maire spoke about the funding of the GMFTS program.
  - B. Payne Morgan from All Earth Renewables gave a presentation on a solar farm located in Cambridge. He spoke with those present about an off-site solar option for energy for the Lowell Graded School. There would be no up-front cost involved. The electric bills would be off-set by the energy produced at the solar farm.
- IV. Unfinished/New Business –

Action:

  - A. Approve hiring of Custodian – Shauna Richardson made the motion to hire Gilles and Kelly Bathalon to fill the custodian position. Jason Blay seconded. Passed unanimously.
  - B. Approve NCSU Transportation Compliance Plan – Shauna Richardson made the motion to approve the NCSU Transportation Compliance Plan. Jason Blay seconded. Passed unanimously.

## V. Other Business –

Action:

- A. Approve Support Staff Terms and Conditions Policy - Steven Mason commended Nancy Griffith for her excellent work and diligence reworking the policy Shauna Richardson made the motion to approve the Support Staff Terms and Conditions Policy. Jason Blay seconded. Passed unanimously.
- B. Open and Award bid for Water System Operator - Sealed Water System Operator bids were opened by Steven Mason beginning at 6:31 p.m., bid #1 from Wayne Richardson for \$25.00 an hour with no additional mileage rate, bid #2 from Laramie Water Resources LLC. For \$65.00 an hour with an additional mileage rate of \$0.54 per mile. Shauna Richardson made the motion to accept the bid from Wayne Richardson at \$25.00 per hour with no additional mileage rate. Jason Blay seconded. Passed unanimously. See attached bids

## VI. Financial Report –

Action:

- A. Approve the Warrants – Shauna Richardson made the motion to approve the warrants. Jason Blay seconded. Passed unanimously.
- B. Approve the Financial Report of June, 2016 – Shauna Richardson made the motion to approve the Financial Report of June, 2016. Jason Blay seconded. Passed unanimously.

<b>Check #</b>	<b>Orders</b>	<b>Check Date</b>	<b>FY16 Amount</b>	<b>FY17 Amount</b>
<b>5337-5372</b>	<b>Payroll</b>	<b>06/23/2016</b>	<b>\$48,629.79</b>	
<b>5373-5401</b>	<b>Accounts Payable</b>	<b>06/21/2016</b>	<b>\$37,795.01</b>	
<b>5402-5421</b>	<b>Payroll</b>	<b>07/07/2016</b>	<b>\$24,137.93</b>	
<b>5482-5483</b>	<b>Payroll</b>	<b>07/07/2016</b>		<b>\$4,690.07</b>
<b>5486-5508</b>	<b>Accounts Payable</b>	<b>07/06/2016</b>	<b>\$31,739.10</b>	
<b>5509-5515</b>	<b>Accounts Payable</b>	<b>07/06/2016</b>		<b>\$26,332.94</b>
<b>TOTAL ORDERS</b>			<b>\$142,301.83</b>	<b>\$31,023.01</b>

VII. Principal's Report – Shauna Richardson made the motion to approve the Principal's Report with the suggested edits. Jason Blay seconded. Passed unanimously.

VIII. Superintendent's Report – John Castle was unable to attend the meeting. His report was included in the Board packet. Shauna Richardson made the motion to accept the Superintendent's Report. Jason Blay seconded. Passed unanimously.

## IX. Agenda Items/Date for Next Board Meeting

- A. Food Service Fund
- B. All Earth Renewables
- C. The date for the next School Board Meeting was set for Monday, August 8, 2016.

X. Executive Session – None required

XI. Adjourn – Shauna Richardson made the motion to adjourn at 7:32 p.m. Jason Blay seconded. Passed unanimously.

**Meetings:**

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
<u>Lowell Graded School</u>	<u>Mon.</u>	<u>08/08/2016</u>	<u>6:00 p.m.</u>	<u>Lowell Graded School</u>
<u>NCSU Policy Committee</u>	<u>Thurs.</u>	<u>08/18/2016</u>	<u>5:30 p.m.</u>	<u>NCSU A213</u>
<u>NCSU Executive Committee</u>	<u>Thurs.</u>	<u>08/18/2016</u>	<u>6:30 p.m.</u>	<u>NCSU A209</u>

Respectfully submitted by:

Anita Gagner