

JAY/WESTFIELD JOINT SCHOOL BOARD MEETING
Tuesday September 13, 2016 at 6:00 P.M.
AT THE JAY/WESTFIELD SCHOOL

Board members in attendance: Sally Rivard, Kevin Amyot, Kristy Pillsbury, Jeff Morse and Chad Prue (both by phone at 8:00pm)

Administration/School Personnel in attendance: Kristy Ellis, Principal; John Castle, Superintendent; Rebecca Velazquez, Recording Secretary.

I. At 6:13 pm the J/W School Board meeting was brought to order by Sally Rivard. All action items were moved to the end of the meeting when a quorum could be reached by phone.

II. Principal's Report:

Information/Discussion:

A. Kristy Ellis reported that she has offered a candidate the position of .2 FTE LPN, but cannot find a licensed school nurse to oversee her, as is required by law. The day to day needs at the school are currently being met, but she will need help from Central Office to sort out options if there remains no licensed school nurse available for oversight.

1. John Castle will ask the Agency of Education if someone at the hospital who is not a licensed school nurse could provide the oversight. If not, he said that they may need to get a waiver from the State to allow the .2 FTE LPN to work without oversight when it is just not available.

B. The school received an update on the Water Testing following the tests run this Summer. Kristy summarized that the problem seems to be coming, primarily, from the well. The other source may be the reservoir.

1. Sally Rivard asked if they could run tests from the well and reservoir so that there is a definite answer on from where the problem stems.

2. Kristy noted that the reservoir was cleaned, re-sealed and photographed 6 years ago. She does not know if it is due for another servicing like that.

3. Kevin suggested, if the problem does indeed stem from the well, that they may need to dig a deeper well.

4. Kristy would like to get classification as a "chlorinated school" from the State if the plan remains to just keep chlorinating the water.

5. All agreed that they would like Mark from Simon Operation Services and a representative from Ruggiano Engineering at the next meeting to look over the new data and recommend options.

C. The Principal asked the Board for their recommendation on dealing with old computers that are not usable any more. The Board agreed that they could be recycled.

III. Superintendent's Report

Information:

John Castle strongly encouraged attendance at the September 15 Full Board meeting. He talked about the steps NCSU will have to take to remain a Supervisory Union. No school chose the accelerated route to consolidation and he believes this

means that the public does not support school consolidation within the SU. However, he would like to formally ask the public what they want before beginning the process of requesting to retain SU status with the state. This process will include citing proof that the SU is efficient, effective and meets educational standards. :

IV. Other Business:

Information/Discussion:

A. Revision of Policy D.19 Support Staff Terms and Conditions

Kristy Ellis reported that the staff members were asked for input and reaction to these proposed revisions. Only one comment came back, regarding the loss of one personal day. Overall, the revisions provide more benefits than the current policy. The Principal and Board agree that the revisions serve as a streamlining that benefits their staff.

B. Special Education Programs and Services

Kristy Ellis expressed dissatisfaction with the current Special Education model and how the centralized resources are being allocated. She feels that decisions are being made on a child's behalf outside the local school level and that the training necessary to implement the recommended programs is not sufficient to the in-school adults. Kristy strongly encouraged John to look at a new model – one that would deal more with the coordination of services and training of adults.

John Castle agreed that needs are great and growing greater every day. He reported that the statewide percentage of students with special needs is 15-16% and the NCSU average is 22%. He discussed different possibilities for how Special Ed could be efficiently centralized, which positions should be a shared cost and which shouldn't. He also mentioned the possibility of building capacity at a single school that could be the center of support and infrastructure. In general, he agreed that the needs are greater than the resources and would like to keep the discussion ongoing.

V. Agenda Items/Date for Next Board Meeting

- A. October 11 at 6:00pm is confirmed by all as the next Board Meeting date.
- B. Agenda Items will include Preliminary Budgeting, Oversight for the LPN and Water Testing Data/Next steps

VI. At 8:01, the Meeting was suspended for individual Westfield and Jay Board meetings.

VII. The Meeting, now with a Quorum, was brought to order at 8:18 by Sally Rivard . Kevin Amyot motioned to approve all of the following actions:

- A. Approve the minutes of August 9, 2016
- B. Approve hiring of .2 FTE LPN
- C. Approve hiring a licensed school nurse for LPN oversight for up to 1.5 hours a week (when a candidate presents themselves)
- D. Approve hiring of special education paraprofessional
- E. Adopt revised Policy D.19 Support Staff Terms and Conditions with no amendments.
- F. Approve the Warrants and Financial Report of July and August 2016
 - a. Orders were reviewed and signed. General Fund check numbers began with #3270 and ended with #3492. Hot Lunch checks ranged from #127 – 128.

All motions passed.

VIII. Adjourn : Kevin Amyot moved to adjourn the meeting at 8:21pm. Vote carried.

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCSU Policy Committee	Thursday	Sept. 15	5:30 pm.	NCCC 316
NCSU Full Board	Thursday	Sept. 15	6:00 pm	NCUHS Library
Jay/Westfield Board	Tuesday	Oct. 11	6:00pm	Jay/Westfield School

Respectfully submitted,

Rebecca Velazquez
\Recording Secretary