

HOLLAND SCHOOLBOARD MEETING
Holland Elementary School
June 2, 2015 at 6:00 P.M.
At Holland School
Minutes

Board Members:

Lincoln Petell, Chair
 Louise Campbell, Vice Chair
 Kim Champney, Clerk

Administrative Staff:

Kelli Dean, Principal
 Kathy Nolan, SU Director of Curriculum, Assessment, and Instruction

I Call the Meeting to Order

L.Petell called the meeting to order at 6:01pm

Additions or Adjustments to the Agenda: None

II Approve the minutes of May 2015

Discussion held about the Union Bank loan. The minutes of May 5, 2015 state that the approved bid proposal from the Union Bank was for \$62,500. This formula was originally calculated incorrectly and the corrected amount, with the \$57,100 deficit accrued from this year, will be \$112,000. The bid was accepted by the Board in the amount of \$112,000. L. Campbell made a motion to amend of the minutes of May 5th, 2015 for the Union Bank bid proposal of \$62,500 to \$112,000. L. Petell seconded. Motion Carried. L. Campbell made a motion to accept the amended minutes of May 5th, 2015. L. Petell seconded. Motion carries.

III Public Comments, Communication with Parents/Staff/Citizens : None

IV Financial Report

Glenn was unable to attend the meeting this month so Kelli briefly went over the finances for The Board as well as the food service break down we had previously discussed in last month's meeting.

Holland Elementary School
 Board Warrant
 FY15
 Board Meeting: June 2, 2015

Check#	Description	Check Date	FY15 Amount
3870-3895	Payroll	5/14/15	\$21,875.25
3896	Accounts Payable (construction fund)	5/20/15	\$29,303.00
3897-3918	Payroll	5/28/15	\$20,647.84
3919-3940	Accounts Payable	6/2/15	\$21,162.44
3941	Accounts Payable	6/2/15	\$299.00
3942-3947	Accounts Payable	6/2/15	\$605.46
3948	Accounts Payable	6/2/15	\$170.25
Total Orders			\$94,063.24

Student Activities Fund

Beginning Balance	5/5/15	\$22,448.23
Adjustments to Prior Month		\$54.08
Deposits to Date	5/5/15-6/2/15	\$204.40
Checks to Date	5/5/15-6/2/15	(\$3,837.11)
Activities Balance		\$18,869.60

Action:

A) Approve the Warrants: L. Campbell made a motion to approve the warrants.
L. Petell seconded. Motion carried.

B) Approve the Financial Report of May 2015:

L. Campbell made a motion to approve the May 2015 financial report.
L. Petell seconded. Motion carried.

C) Approve Bookkeeping Contract:

L. Campbell made a motion to accept the bookkeeping contract proposal of Glenn Hankinson for the 2015-2016 school year. L. Petell seconded. Motion carried.

V Program Reports

A) *Kathy Nolan: Curriculum, Assessment and Instruction Department Update*

Kathy discussed the plan that John, the new Superintendent, and the Learning Design Counsel, have been working on since last June. A group of administrators, advisors, and teachers have been collaboratively working on their vision/mission/beliefs, for themselves, and for students. This is a North Country Supervisory Union statement dedicated to the success of all students and staff, for which John hopes each school in the union will support. This project is about 90% done at this point but John wanted to start sharing it now with the Board. The Holland Board was very receptive to the idea and appreciated Kathy coming to present it.

VI Principal's Report

Kelli went over her report with the Board.

- May Celebrations included, 13 birthdays & a baby shower for Justina.
- Started the month with Bike to School Day
- Pre-K and Band students participated in the Young Child Parade
- Pre-K went to Siskins on a field trip
- 6th Graders went on their 2 day, 1 night, trip to Lake George, NY
- Spring Concert on May 18th
- Whole School went to cemetery for the Annual Memorial Day tribute
- K/1 and 2/3 went to B & J for a tour and ice cream cone. Parents club treated for the ice cream. They also had a picnic and short walk on the Stowe Bike path.
- Hollander Deer Farm came in to do a presentation for the 6th Graders
- Wunderle's Big Top Adventure came back this year for a fun filled day of circus-ing.
- NECAP testing is finished. Hoping to have results by the end of the month.
- 2/3 and 4/5 went to do some more learning at the Lyndonville Recycling, and Composting Center as well as a guided tour of the Coventry Landfill.

- 6th Graders participated in Buddy Day at the Junior High School. Followed by Parents Night the next evening.
- Pre-K students finished up their year on May 28th and 29th
- John Calamaio wrapped up the construction project with a close-out meeting on May 13th.
- Gutters were installed by Seamless gutters
- The process of fixing the Pre-k room has started. Mark Fuller from Cardno, has been contacted about the asbestos abatement. Catamount Environment has been contacted about scheduling a time to remove the base of the sheetrock. She is currently looking to hire for the mudding and painting.

Kelli was reminded that, for insurance purposes, we needed to have an insurance inspector come and inspect the sports equipment in the gymnasium. This service will cost approximately \$600. She wanted to inform the Board before scheduling an appointment.

VII **Superintendent's Report**

A) *Planning Guide: (See above, Program Reports)*

B) *Commitments:*

John's hope is for all schools to use one C.I.P., Continuous Improvement Plan.

C) *Outgoing Interviews, Follow-up:* According to Kathy, it was her understanding that all out going staff was given the opportunity to have a closing interview at the Supervisory Union, if they wanted.

VIII **New/Unfinished Business Information:**

A) *Community Eligibility:* After review, Holland does not qualify for school-wide free meals. At this point Glenn would like to ask Brighton if they would be interested in bundling food expenses with Holland and Holland would reimburse Brighton. There is no benefit to Brighton to bundle, and it will be up to Brighton's Board. Glen has been busy trying to get Boards to work together and bundle their food services. Glenn is hoping to have all final numbers and costs in the next few days. He is hoping to have this in effect for the ensuing school year.

B) *Board Agenda Guidelines:* Received in Board packet for the following year

Action:

A) L. Campbell made a motion to change the day for the Holland Jamboree from Saturday to Friday, for the summer months. L. Petell seconded. Motion carried.

B) *Approve hiring of .5 Preschool Teacher and .5 Interventionist*

K. Champney made a motion to approve the hiring of Dina DeSena as our .5 Pre-K and .5 Interventionist. L. Campbell seconded. Motion carried.

IX **Other Business:** None

X **Agenda Items/Date for Next Board Meeting**

- Follow-up to Community Eligibility through Brighton
- Music Teacher hired?

XI **Executive Session:** Not needed

XII **Adjourn**
Meeting Adjourned at 8:05pm

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCSU Policy Committee (?)	Thursday	TBD	5:30 p.m.	NCSU A213
NCSU Executive Committee (?)	Thursday	TBD	6:30 p.m.	NCSU A209
Holland School Board	Tuesday	July 7	6:00 p.m.	Holland School