

**HOLLAND SCHOOL BOARD MEETING**  
**Monday, March 9, 2015 at 6:00 P.M.**  
**At Holland School**  
**Minutes**

**Present**

**Board Members:**

Lincoln Petell: Chair  
Louise Campbell: Vice Chair  
Kim Champney: Clerk

**Administrative Staff:**

Kelli Dean: Principal  
Kathy Nolan: NCSU Director of Curriculum

**I Call the Meeting to Order**

Kelli Dean calls the meeting to order at 6:06pm.

**Additions to Agenda**

- Oil Proposal From Fred's Heating & Plumbing
- Letter of Resignation

**II Board Reorganization**

**Action:**

- A.** L. Campbell nominates Lincoln Petell for Chairperson. K. Champney seconds. Motion carries.
- B.** K. Champney nominates Louise Campbell for Vice Chairperson. L. Petell seconds. Motion carries.
- C.** L. Campbell nominates Kim Champney for Clerk. L. Petell seconds. Motion carries.
- D.** L. Campbell nominates Lincoln Petell for NCSU Full Board Representative. K. Champney seconds. Motion carries. L. Campbell nominates Kim Champney for NCSU Full Board Representative. L. Petell seconds. Motion carries.
- E.** K. Champney nominates Louise Campbell as Alternate member for the NCSU Full Board. L. Petell seconds. Motion carries.
- F.** L. Campbell nominates Lincoln Petell for NCSU Executive Committee member. K. Champney seconds. Motion carries.
- G.** L. Campbell nominates Kim Champney as NCSU Policy Committee member. L. Petell seconds. Motion carries.
- H.** K. Champney nominates Louise Campbell for NCSU Negotiations Committee Member. L. Petell seconds. Motion carries.
- I.** L. Petell makes a motion to use The Chronicle as the school's official newspaper. L. Campbell seconded. Motion carries.
- J. Establish regular meeting dates and times:** TBD after discussion with Derby Chair. Choices are 2<sup>nd</sup> Monday of every month OR 1<sup>st</sup> Tuesday of every month.
- K. Review and approve Board Code of Ethics:** Members signed and dated.

**III Approve minutes of February 9, 2015 meeting**

L. Campbell made a motion to approve the Board minutes from February 9<sup>th</sup>, 2015.  
L. Petell seconded. Motion carries.

#### IV Public Comments, Communication with Parents/Staff/Citizens

- None

#### V Financial Reports

Holland Elementary School  
Board Warrant  
FY2015  
Board Meeting: March 9, 2015

<b>Check#</b>	<b>Description</b>	<b>Check Date</b>	<b>FY15 Amount</b>
3635-3661	Payroll	2/19/15	\$21,182.56
3662-3683	Payroll	3/5/15	\$16,689.33
3684-3708	Accounts Payable	3/9/15	\$25,618.39
3709-3713	Accounts Payable (Construction Fund)	3/9/15	\$7,653.20
<b>Total Orders</b>			<b>\$71,143.48</b>

Student Activities Fund

Beginning Balance	2/10/15	\$20,571.24
Adjustments	Ck# 376 on 2/9/15	(\$50.00)
Deposits to Date	2/10/15-3/9/15	\$1565.01
Checks to Date	2/10/15-3/9/15	(\$611.40)
<b>Activities Balance</b>		<b>\$21,474.85</b>

Action:

- A. L. Petell made a motion to approve the Warrants. L. Campbell seconded. Motion carries.
- B. K. Champney made a motion to approve the February 2015 Financial Report. L. Campbell seconded. Motion carries.

#### VI Principal's Report

- Overview of how the year has been thus far. Kelli spoke highly of the staff and how hard they have been working to be more collaborative, creating a more positive environment for all. She also thanked the community for their continued support of the school.
- 6<sup>th</sup> Grade Ski Trip to Jay Peak; Kids had a great time and were very supportive of each other's learning.
- Getting ready to start the SBAC assessments. This is a new system for staff and students. This assessment will replace the NECAPS. Students and teachers will be learning the system for the next few weeks. Kelli is hoping to start in April and be finished by spring break.
- Air Handlers have been installed. Some kinks in the system had to be worked out and there is currently a suspicious noise coming from the boiler room SINCE the system has been up in running. Could be an existing problem we were unaware of because the system has not been working correctly for some time. Nadeau's Plumbing and Heating are trying to assess the problem.

#### VII Superintendent's Report

None

#### VIII New Business

- A. L. Campbell made a motion to approve the use of the gym the second Saturday of each month for community jamborees. L. Petell seconded. Motion Carries.
- B. K. Champney made a motion to approve the 2015-2016 heating fuel quote from Fred's Plumbing & Heating in the amount of \$2,599, fixed, for 4600 gallons. L. Campbell seconded. Motion carries.

## IX **Unfinished /Other Business**

### Policy Review

- A. K. Champney made a motion to approve policies A.01, G.11, and D.10. L. Campbell seconded. Motion carries.
- B. L. Campbell made a motion to rescind policies A.02, A.03, and F.47. K. Champney seconded. Motion carries.
- C. K. Champney made a motion to adopt policy A.04. L. Campbell seconded. Motion carries.

### Letter of Resignation

Ami English, K & 1 teacher has submitted her letter of resignation. K. Champney made a motion to accept the resignation of Ami English at the end of the 2014-15 school year. L. Petell seconded. Motion carries.

At this time Ami wants to focus more on her family and take a break from teaching. The students, staff, and parents are going to greatly miss her silly/fun demeanor, strong teaching skills, and compassionate personality next year. It was with great regret to accept her resignation.

## X **Agenda Items/Date for Next Board Meeting**

- Decide on day for monthly meetings
- Update from Nadeau's
- Use of \$5000 grant money
- Discuss with John Castle procedures/thoughts on exit interviews
- Lawn mowing bids
- Staffing Contracts
- Update on New Teacher Hire

## XI **Executive Session**

K. Champney made a motion to enter into executive session for a personnel matter. L. Petell seconded. Motion carries.

Enter Executive Session @ 7:35pm.

Exit Executive Session @ 8:13pm.

## XII **Adjourn – 8:15pm**