

HOLLAND SCHOOL BOARD MEETING
Holland Elementary School
April 13, 2014 at 6:00 P.M.
 At Holland School
 Minutes

Board Members: **Lincoln Petell, Chair**
 Louise Campbell, Vice Chair
 Kim Champney, Clerk

Administrative Staff:
 Kelli Dean, Principal
 John Castle, Superintendent
 Glenn Hankinson, Director of Finance & Business

I Call Meeting to Order

L. Petell called the meeting to order at 6:05 pm.

II Approve Last Month's Minutes

L. Campbell made a motion to approve the minutes of March 9th, 2015.
 L. Petell seconded. Motion carried.

III Public Comments, Communication with Parents/Staff/Citizens

None

IV Financial Report

Holland Elementary School
Board Warrant
FY15
Board Meeting: March 9th, 2015

Check#	Description	Check Date	FY15 Amount
3714-3736	Payroll	3/19/15	\$19,272.88
3737	Accounts Payable	3/27/15	\$35.00
3738-3762	Payroll	4/2/15	\$20,076.59
3763-3799	Accounts Payable	4/14/15	\$50,593.16
3800-3801	Accounts Payable (Construction Fund)	4/14/15	\$7,751.50
Total Orders:			\$97,729.13

Student Activities Fund

Beginning Balance	3/9/15	\$21,474.85
Deposits To Date		\$1,775.14
Checks To Date		(\$1,860.97)
Activities Balance:		\$21,389.02

Glenn asked The Board if there were any questions about the financial report for March 2015. He also presented The Board with Financial Statements and Independent Auditor's Report dated June 30, 2014. He asked that *Audit Review* be added to the agenda in next month's meeting. Glenn also mentioned that The Board think about considerations for the projected Fund Balance. He said that other towns are contemplating setting up a tax reserve fund, and that could be an option for Holland as well.

Action:

A. Approve the Warrants:

- L. Campbell made a motion to approve the warrants.
- L. Petell seconded. Motion carried.

B. Approve the Financial Report for March, 2015:

- L. Campbell made a motion to approve the Financial Report for March 2015.
- L. Petell seconded. Motion carried.

VI Principal's Report

Kelli Dean went over the items in her report.

- SBAC testing has started and is still in progress, hoping to finish by the end of April
- Currently advertising and interviewing for a FT Teacher
- After April Break the students will be doing a school-wide recycling project
- 6th grade students have been doing some role modeling for the 4th & 5th graders with much success. Students were able to learn how to work as a group while also giving feedback to one another about what they did well and where they could improve.
- Another successful school-wide celebration for all the March birthdays
- Students were present at the Derby School for an Anti-Bullying presentation of Chris Poulos who also performed bike tricks.
- Elaine Gallup, the Tooth Tutor, held dental health lessons for each class and gave them all a new toothbrush.
- The Bingo Fundraiser was a big success. The Parents Club and 6th Graders made a total of over \$2000 and will be divided equally between them.
- 6th Graders walked to Patenaude Sugarhouse for a tour and treat
- For Emergency Purposes, one door handle needed to be replaced on one of the classrooms so it could be locked from the inside, if needed.
- There is still noise coming from the boiler that Nadeau's does not know the source of since it happens randomly

VII Superintendent's Report

- John informed the Board that the *Small Schools Grant* Bill was passed and has moved to the Senate for debate.
- The Board, with Kelli, and John discussed the new proposed meeting day.

VIII Unfinished/New Business

- A) K. Champney made a motion to have Board Meetings the first Tuesday of each month at 6pm. L. Petell seconded. Motion carried.

- B) Lincoln and Kim opened and read three bids for the lawn care contracts.
L. Petell made a motion to accept the lawn care bid of \$65 per mowing from Norm Fortin Property Management for the summer of 2015. K. Champney seconded.
Motion carried.

IX Other Business

Action:

A. *Adopt Policy F.2 Limited English Proficiency Students** (Attachment P-F.50)

B. *Adopt Policy G.12 Title 1 Comparability Policy** (Attachment P-G.12)

L. Campbell made a motion to adopt policy F.2 and G.12. K. Champney seconded.
Motion carried.

C. *Administrative & Support Staff Contracts:*

❖ L. Petell made a motion to continue Kelli Dean's contract for 2 more years at 80%, with a 3% increase the first year. K. Champney seconded. Motion carried.

❖ K. Champney made a motion to approve a 3% increase to support staff for the 2015-16 school year. L. Petell seconded. Motion carries.

D. Reminder to Board Members to fill out the Superintendent Evaluation online

X Agenda Items/Date for Next Board Meeting

- Discuss process of exit interviews with John
- Audit Review with Glenn
- Next Board Meeting scheduled for Tuesday, May 5th

XI Executive Session

K. Champney made a motion to enter into executive session for a personnel matter.

L. Campbell seconded. Motion carried.

*Entered into executive session at 7:20pm, exited at 7:50pm.

XII Adjourn

Meeting adjourned at 7:55pm