

**HOLLAND SCHOOL BOARD MEETING**  
**Monday October 13, 2014 at 6:00 P.M.**  
**At Holland School**  
**Minutes**

Board Members: Lincoln Petell - Chair  
Louise Campbell - Vice Chair  
Kim Champney - Clerk

Administrative Staff: Kelli Dean - Principal  
Glenn Hankinson – Director of Finance & Business  
Brenda Maple –Special Educator

Present: John Peters – Technology Director  
Elisa Lemieux – Parent’s Club  
Lynne Leitch – Parent’s Club  
Dan Maple – Community Member  
Jed Marston – Community Member

**I Call the Meeting to Order**

**L. Petell called the meeting to order @ 6:04 pm.**

**II Approve minutes of September 2014 meeting**

Kelli noted that the vent installation in the Pre-K room was not in the original project plan but it has been addressed at this time.

L. Campbell made a motion to approve the September 8, 2014 minutes. L. Petell seconded. Motion carried.

**III Public Comments, Communication with Parents/Staff/Community Members**

**A. Presentation by Parents Club regarding loaning of tables to the community:**

The Parent’s Club asks that the white tables purchased by the Parent’s Club, stored in the school, not be lent out for community events. The tables are not as durable as the wooden tables purchased by the school and will not last. The Board agreed.

**B. John Peters explains what he has found about the WIFI transmitter in the Pre-K room.**

Kelli asked John to see if there is any way the unit can be relocated to another room or if there is any reason for safety concerns to the students. John spoke with Dan Whipple, VOSHA Program Manager. Dan expressed to John that all WIFI access routers installed in buildings must comply with FCC rules, and given the small amount of wattage this is emitting, there aren’t any health concerns. Dan also referred him to Scott Meyers of Worksafe for another opinion, which he is still waiting to hear back from. The example John gave was the amount of wattage emitted is comparable to a cellular phone. Dan Maple, who is employed by Fairpoint Communications, agreed and added useful comparisons and examples so the Board had a clearer understanding. Jed Marston, father to one of the Holland preschoolers, added that he is concerned about any wattage emissions, no matter how small, and would prefer the unit be moved. There were many questions asked to John about the health aspects of this unit as well as an estimate of the cost to move it. John has done similar projects for schools in the district and the most

current estimate he did was about \$8000. John also mentioned that the unit itself will be due for some maintenance/updating within the next few years, maybe sooner. K. Champney asked if it was possible to move the unit into the ceiling when the system is updated. John replied, now that we have an attic it is a possibility. There is no date set for the project, but it will be readdressed at a later date by Kelli and the Board.

#### IV **Financial Reports**

##### A. Approve the Warrants :

Holland Elementary School  
Board Warrant  
FY15  
Board Meeting: October 13, 2014

##### Construction Fund=Blue

Check #	Description	Check Date	FY15 Amount
3203	Accounts Payable	9/12/14	\$80,232.65
3204-3228	Payroll	9/18/14	\$22,583.35
3229	Accounts Payable	9/17/14	\$80,232.65
3230	Accounts Payable	10/1/14	\$15,497.40
3231-3255	Payroll	10/2/14	\$20,834.27
3256-3293	Accounts Payable	10/13/14	\$72,018.96
3294-3297	Accounts Payable	10/13/14	\$107,237.33

Total Orders:

\$398,636.61

##### Student Activities Fund

Beginning Balance	9/5/14	\$15,469.75
Deposits To Date	9/5/14-10/13/14	\$0.00
Checks To Date	9/5/14-10/13/14	\$0.00
<b>Activities Balance</b>		<b>\$15,469.75</b>

##### B. Approve the Financial Report of September, 2014 Financial Statement:

L. Campbell made a motion to approve the September 2014 Financial Report.  
L. Petell seconded. Motion carried. Glen also updated the Board with a Cost-To-Date hand-out of the construction project as well as the Auditor's report and Financial Statements up to June 30, 2013 that were concluded in September by Pace & Hawley, LLC.

#### VI **Principal's Report**

Kelli presented the Board with a list of items that were found during the current construction project that warranted addressing. There was some work that required immediate repair and others that she wanted to ask the Board about. After some debate, L. Petell made a motion to approve the additional facility repairs to include PCO# 8; PCO# 13; PCO# 12; siding and repair to a portion of the gym wall that is rotted, and additional siding work, by Ruggco, in the amount of \$21,940. L. Campbell seconded. Motion carries.  
Kelli went over the Principal Report.

-Celebrations: There was a good community turnout for Terry Lumbra and the students were very glad to get to say their goodbyes. Kelli Dean and John Castle both shared some stories and warm wishes to Terry and her family. Terry also sent the Board a thank you card for their support.

-Curriculum: There has been continued work with Nancy Woods for Vermont Reads and Natalie Pion has agreed to be the new In-House Leader when Nancy is not here. NECAPS were taken and results were given. Jessica Hinton met with class reps to discuss school expectations.

-Facilities: The roof is done. The construction crew is busy finishing up the outside details. There was a construction meeting on September 22, to see where the project was at, what items had been unforeseen, and what the timeline was for completion. The tectum for the gymnasium walls will commence during Christmas break and finished during February break. They can not complete this work during school hours, it is too disturbing. The vents will be replaced and ducted in during Christmas break. It was found that the bathroom vents were never in working order and it is required by law to have these in working order for proper ventilation.

-Events & Activities: New this year, there is a school-wide birthday celebration at the end of each month for all the birthdays in that month. They had their first celebration at the end of September and it was a HUGE success.

-Miscellaneous: The new laptops arrived; Kelli had the bus drivers switched routes to try and improve some of the bad bus behavior on one; Kelli replaced the server after the old one stopped working. L. Campbell made a motion to approve the September 2014 Principal's Report. K. Champney seconded. Motion carried.

## VII Superintendent's Report

Not this month

## VIII Unfinished /New/Other Business

C. Board to consider increasing the rate of pay for substitutes for para-educators:

\*Tabled for next meeting.

B. K. Champney made a motion to approve the extension of Robert Guyer's snow plowing contract this school 2014-'15 school year. L. Campbell seconded. Motion carried.

C. Information from SEMP regarding increased energy efficiency for HES:

\* Tabled until next meeting.

D. Review of school's action plan:

Three goals-

A. Improve classroom instruction and reduce interventions, and special education.

B. Strong, Tier 1, Responsive Classrooms

C. Data Assessments that will provide a useful, daily assessments, and how it affects instruction.

## XI Adjourn meeting @ 8:58pm.

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCSU Policy Com	Thursday	October 16	5:30 p.m.	NCSU A205

NCSU Exec. Com.  
Holland Board Meeting

Thursday  
Monday

October 16  
November 10

6:30 p.m.  
6:00 p.m.

NCSU A209  
Holland Elementary