

HOLLAND SCHOOL BOARD MEETING
Holland Elementary School
September 1, 2015 at 6:00 P.M.
At Holland School
Minutes

Board Members: Lincoln Petell, Chair
 Louise Campbell, Vice Chair
 Kim Champney, Clerk

Administrative Staff:
 Kelli Dean, Principal
 John Castle, Superintendent

Present: Jennifer Cleveland, Orleans County Record

**I Call the Meeting to Order,
 Additions or Adjustments to the Agenda**

L. Petell called the meeting to order at 6:10pm.
 Snow Plow Bids were added to the agenda.

II Approve the minutes of August 2015

L. Campbell made a motion to approve the minutes of August 4, 2015.
 L. Petell seconded. Motion Carried.

III Public Comments, Communication with Parents/Staff/Citizens

None

IV Financial Report

Holland Elementary School
 Board Warrant
 FY16

Check#	Description	Check Date	FY15 Amount	FY16 Amount
4024-4032	Payroll	8/20/15	\$9,651.29	
4125	Accounts Payable	8/6/15		\$1,289.63
4126-4135	Payroll	8/20/15		\$4,894.63
4136-4170	Accounts Payable	9/1/15		\$54,347.21
4171-4191	Payroll	9/3/15		\$16,234.05
4192-4197	Accounts Payable	9/1/15		\$770.80
Total Orders			\$9,651.29	\$77,535.72

Action:A. *Approve the Warrants*

K. Champney made a motion to approve board warrants.

L. Petell seconded. Motion carried.

B. *Approve the Financial Report of August 2015*

L. Campbell made a motion to approve the financial report of August 2015.

K. Champney seconded. Motion carried.

V **Principal's Report (drafted by Kelli Dean)**

HOLLAND ELEMENTARY SCHOOL
PRINCIPAL REPORT
September 1, 2015

1. Celebrations

Teachers and staff started the school year with a great deal of energy and enthusiasm. The hallways have been painted, the building is clean, and a summer of planning will mean a solid map for instruction for this year. It has been an honor to work with the team that we have at HES.

2. Professional Learning

Our days leading up to the start of school were filled with focused work by our teachers. In their own work in the school and at the SU level, our teachers are leaders of their learning and the learning of others – students and adults. Sabrina Zervas, led two workshops for teachers on Project Based Learning at the SU-wide in service day. She, along with Natalie Pion and Christine Almodovar, are also taking a responsive classroom course that started in late summer. Sabrina and Dina DeSena are our teacher leaders and will receive training this year with other teacher leaders in the SU in order to help lead the professional learning that will take place in our school. Our work at school and in the supervisory union is very focused on how we design our learning for students.

3. Curriculum/Instruction/Assessment

As I have mentioned already, teachers spent a lot of time this summer planning integrated units that present content to students in ways that are connected to real life. The upper grade learning community will be starting the year learning about leadership and rules people choose to live by. The younger learning community will be focused on readers around the world and what that looks like for children in different countries. Always, units are standards based and begin with literacy as the foundation.

While the principles of Responsive Classroom encourage the teaching of social skills – those skills needed to work and play well together – we will be even more intentional about that teaching this year as we focus on three specific “Habits” at Holland – Respect, Responsibility, and Perseverance. The latter, perseverance, we find is one of the most difficult skills to make a habit for students and adults alike, but an important one to producing high quality products that illustrate deep learning.

4. Facilities

It is wonderful to start the year without a construction project. The new water fountain has been installed. Fortunately, there is little else to report regarding the building.

5. Other

Our enrollment is down to 35 students. We have had a number of families move out of state, but also to other towns in our supervisory union. I have met with both bus drivers to adjust bus routes and even out the number

of students on each bus, but currently there are 8 students on one bus and about 18 on the other. We have looked at the possibility of running one bus – especially as the bus we own requires frequent repairs - but one route would take about one hour and ten minutes.

VI Superintendent's Report

-Team building workshop was a fun, fulfilling day, led by teachers and staff. The day started with fun entertainment, African Drumming, and a guest speaker to follow.

-Rebecca Holcombe, the Vermont Secretary of Education, was able to speak at the Executive Board Meeting held August 20th, about Act 46.

-John is encouraging Boards to engage in a community forum about Act 46. Potential dates for Holland is October 12 or 13th. John will check his schedule and with Glenn about his schedule.

VII Unfinished/New/Other Business

Information/Discussion:

A. Update on Community Eligibility

-Waiting on the State to verify eligibility, still no word. Also, Turning Points have inquired with Kelli about possibly collaborating students (for eligibility purposes) and food services. This item will be re-added to next month's agenda.

B. Special Educator Assignment Change

-After the start of the school year it was clear that the need for Special Education at Holland had declined. With the drop in enrollment, Kelli felt that Brenda's time could be better served if we shared it with other schools. At this time, there are several other schools in the district that do not have enough support for their Special Education. With the help of Leanne Desjardins, Director of Special Education, and the support of John Castle, they were able to come up with a tentative schedule for Brenda. Three days at Holland, one day at Coventry, and one day at NCUJHS. Holland still holds the contract for Brenda, but Holland will be reimbursed for her time spent at the other schools. Should Holland's need change throughout the school year, so will Brenda's schedule.

The Board was grateful to Brenda for her support of this change and her wiliness to be flexible.

L. Campbell made a motion to allow the assignment change to Brenda Maple's schedule.

L. Petell seconded. Motion carried.

Action:

A. Approve refinancing the bond anticipation borrowing for the construction project for one year with Union Bank.

Approved contract at August Meeting, signed contract at September meeting.

B. Snow Plow Bids

L. Campbell made a motion to approve the snow plowing, sanding and shoveling bid from Lakefront Property Management, Robert Guyer Sr., for the 2015-'16 school year. L. Petell seconded. Motion carried.

- VIII **Agenda Items/Date for Next Board Meeting**
 A. Community Forum: Act 46 and Holland's Future
 B. Update on Community Eligibility

IX **Executive Session** (*if needed*)

Not needed

X **Adjourn**

Motion to adjourn at 7:42pm.

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCSU Policy Committee	Thursday	September 17	5:30 p.m.	NCCC Room 316
<i>NCSU Full Board</i>	<i>Thursday</i>	<i>September 17</i>	<i>6:30 p.m.</i>	<i>NCCC Room 380</i>
Holland Board	Tuesday	October 6	6:00 p.m.	Holland School