

**HOLLAND ELEMENTARY SCHOOL  
BOARD MEETING Minutes  
Holland Elementary School  
October 4 at 6:00 P.M.**

**Present:**

**Lincoln Petell-Chair  
Louise Campbell-Vice Chair  
Kim Champney-Clerk  
Kelli Dean-Principal  
Glenn Hankinson-Financial Manager  
John Castle-Superintendent**

- I Call the Meeting to Order, @6:05  
Additions or Adjustments to the Agenda**
- II Approve the minutes of September 6, 2016**  
Louise made a motion to approve minutes. Lincoln seconded.
- III Public Comments, Communication with Parents/Staff/Citizens**
- I V Financial Report**  
Action:
  - A. Approve the Warrants  
Lincoln made a motion to approve warrants. Louise seconded.
  - B. Approve the Financial Report of September 2016  
Louise made a motion to approve the financial report. Kim seconded.
- V Principal's Report by Kelli**

**Celebrations:**

We have been challenged with the creation of a schedule this year, trying to meet the special education needs as well as the general education needs. All staff has been impacted and has been very patient while we worked through this. The schedule has required teachers to change not only when they teach certain content, but what they are teaching. Everyone has remained flexible and has come together to serve the children.

**Events & Activities:**

Our kindergarten and first grade students went on a field trip to the Memphremagog Ski Trails to explore the environment and search for bugs. They left with buckets and shovels and returned with a better understanding of some of the creatures that share our habitat.

Our kindergarten, first, second and third graders hosted a morning meeting and breakfast for families on Friday, September 30. They shared their hopes and dreams for the year.

**Curriculum/Instruction/Assessment:**

Teachers have begun to attend grade level meetings organized by the literacy and math coaches. The area of new learning for most teachers this year is around the new math program that has been purchased. The grade level meetings allow time for teachers to come together to plan for programmatic instruction.

We have contracted with Upper Valley Educators Institute to provide teaching and coaching support in implementing project-based learning in our school. A coach works with teachers one day a week on overall best instructional practices that promote inquiry, community partnerships, and learning that is based in real world experiences. Our coach has spent a month with Holland's teachers already planning next units and discussing daily teaching practices.

**Finances:**

We are looking into purchasing new Chrome books for students in grades 4-6. The current laptops for those students have exhausted their life span.

I have submitted figures for projected special education needs for next year to help central office begin budgeting for special education services for FY18.

**VI Superintendent's Report**

Act 46: suggests community forum within the next 5-6 months

**VII Unfinished/New Business**Information/Discussion

A. Discuss EQS waiver: State requirement, school lacks in 3 areas, unlicensed school nurse, lack of guidance counseling, and school librarian.

Louise made a motion to approve the EQS waivers requested in health, guidance, and library media. Lincoln seconded.

Action:

A. Award bid for bus sale: none

B. Action Plan approval: Kelli showed us the handout, just a continuation of last year's model i.e.: project based learning, working collaborately, setting goals, understanding how to implement what they have learned.

C. Approve Nursing Agreement with North Country Hospital

Kim made a motion to approve the nursing consultation agreement. Lincoln seconded.

**VIII Other Business**Action:

A. Designate VSBIT Proxy or Certificate of Authority

B. Designate VEHI Proxy or Certificate of Authority

Louise made a motion to designate VSBIT and VEHI the authority to vote on Holland's behalf. Kim seconded.

**IX Agenda Items/Date for Next Board Meeting**

A. Budget Process and Budget Meetings

**X Executive Session/ Not needed**

A. Negotiations

**XI Adjourn@7:40pm****Meetings:**

NCSU Policy Committee

**Day**

Thursday

**Date**

October 27, 2016

**Time**

5:30 p.m.

**Location**

NCSU A213

NCSU Executive Committee

Thursday

October 27, 2016

6:30 p.m.

NCSUA209

Holland School Board

Tuesday

November1, 2016

6:00 p.m.

HES