

**HOLLAND ELEMENTARY SCHOOL
BOARD MEETING
Minutes
Holland Elementary School
September 6 at 6:00 P.M.**

Board Members: Lincoln Petell-Chair
Louise Campbell-Vice Chair
Kim Champney-Clerk

Administration: Kelli Dean-Principal
Glenn Hankinson-Director of Business & Finance
John Castle-Superintendent

Public: Rachel Johnson

- I Call the Meeting to Order,**
L. Petell called the meeting to order @ 6:10pm

Additions or Adjustments to the Agenda
None

- II Approve the minutes of August 2016**
L. Campbell made a motion to approve the minutes of August 2, 2016.
L. Petell seconded. Motion carried.

- III Public Comments, Communication with Parents/Staff/Citizens**
None

- IV Financial Report**

**Holland Elementary Board Warrant
FY17**

Check#	Description	Check Date	FY16 Amount	FY17 Amount
4965-4972	Payroll	8/4/16	\$8,931.03	
4973-4980	Payroll	8/18/16	\$8,931.14	
5039-5042	Payroll	8/4/16		\$3,253.22
5043	Accounts Payable	8/4/16	\$1,357.74	
5044-5048	Accounts Payable	8/5/16	\$2,343.80	
5049	Accounts Payable	8/10/16	\$175.65	
5050-5053	Payroll	8/18/16		\$4,248.93
5054	Accounts Payable	8/15/16		\$583.82
5055	Accounts Payable	8/25/16		\$1,521.14
5056-5071	Payroll	9/1/16		\$12,793.50
5072-5102	Accounts Payable	9/6/16		\$67,108.85
Total Orders			\$21,739.36	\$89,509.46

Student Activities Fund

Beginning Balance	8/2/16	\$11,587.37
Deposits to Date		\$0.00
Checks to Date		(\$31.88)
Activities Balance		\$11,555.49

Action:**A. Approve the Warrants**

K. Champney made a motion to approve the board warrants. L. Campbell seconded. Motion carried.

B. Approve the Financial Report of August 2016

K. Champney made a motion to approve the financial report of August 2016. L. Campbell seconded. Motion carried.

- Kelli requested a spreadsheet with the food budget from previous years for comparison.

VI PRINCIPAL REPORT**September 6, 2016**

By Kelli Dean

Celebrations:

We have enrolled 12 new students in recent weeks to bring Holland Elementary School's enrollment to 42. The students have settled in nicely and we are off to a great start. Our new staff are great additions as well, offering fresh ideas and an obvious passion for working with children.

Events & Activities:

Our August in-service provided two days for teachers to come together with the common focus of developing a deeper understanding of our approach to community building at Holland School. We spent most of those two days discussing the importance of community for our students and adults, and planning for how to build a greater sense of community in our school and how to connect with others outside our school in order to access their talents and skills. We are working to ensure that both our new students and returning students understand their importance as members of our school and also that those outside our school have talents and knowledge we can access for our learning. We hope to extend student learning beyond our schools walls by partnering with others in our county or beyond.

Curriculum/Instruction/Assessment:

Our teachers spent a great deal of time this summer in professional learning. August trainings included the following:

- a two-day training for our new Bridges math program – four of our teachers attended
- a two-day project based learning course – four of our teachers attended.
- Responsive Classroom I – one teacher attended (all others have already taken this training)
- Food Safe Managers course – our new food service manager attended this week long training

Facilities:

Bart Jacobs gave our playground a facelift by pulling the weeds, edging the main part of the playground, and spreading woodchips. Bart has continually done well for the school in many capacities.

Members of the junior high school staff need to be commended for the work they have done at Holland School this summer. They were hired to fill in while I was looking for a custodian; however, the work they performed went above and beyond what they were hired to do. In addition to a superb job cleaning, they have mentored our new custodian and worked directly with our cleaning products representative to determine the items we need for cleaning, establishing a cleaning system with our new custodian, and frequently checking with me to ensure we have what we need. These men take great pride in their work and took on the work at Holland School this summer as if this were their own school.

End.

Additional Principal Notes:

- 15 kids have been enrolled since the start of school
- Bus changes were a challenge to start but with the help of Susie, the support and patience of parents, students, and staff, the glitches have been smoothed out, even with the

additionally enrolled students. Parents can begin drop off in the mornings at 7:15 am, and for the few times throughout the year there is no after school program Joanne was hired to stay with students until the later bus pick-up.

VII Superintendent's Report

- Findings of transportation consolidation were that it would be an increase of about 14% with consolidation of transportation through the SU. Butler's was able to also give a bid and that was about a 25% increase. Both scenarios were an increase.
- **Full Board Meeting: Thursday September 15th**, all board members are encouraged to come. Topic is on Act 46 and what we need and want as an SU. John is suggesting to all boards that they hold an Act 46 community forum at some point in the near future.

VIII Unfinished/New Business

Information/Discussion:

- A. Update on selling old bus:** Bus has gone out to bid, should have news next month.
- B. Custodial Position Update:** Hunter Sykes has been hired to fill the custodial position. The junior high custodial staff have continued to be a welcomed support during this transition and Kelli has been very appreciative of all their support.
- C. Long-Term Disability Coverage for Support Staff:** \$230 for the year
 - L. Petell made a motion to provide long term disability coverage for support staff.
 - L. Campbell seconded. Motion carried.

Action:

- A. Award bid for Heating Oil**
 - L. Petell made a motion to purchase heating oil from Fred's Plumbing at a bid price of \$1.839. L. Campbell seconded. Motion carried.
- B. Award bid for Snow Plowing**
 - L. Campbell made a motion to accept the snowplowing bid from Robert Guyer Sr. of Lakefront Property Management. L. Petell seconded. Motion carried.

IX Other Business

- A. Sign Bookkeeping Contract:** Lincoln resigned bookkeeping contract.

X Agenda Items/Date for Next Board Meeting

- Next Meeting: October 4th
- Sale of bus update

XI Executive Session: Negotiations Update

- K. Champney made a motion to enter executive session at 7:21pm.
- L. Campbell seconded.
- Exited Executive Session at 7:32pm

XII Adjourn

Meeting adjourned at 7:33pm

Meetings:

NCSU Policy Committee
NCSU Full Board
 Holland School Board

Day

Thursday
Thursday
 Tuesday

Date

Sept.15
Sept. 15
 October 4

Time

5:30 p.m.
6:00 p.m.
 6:00 p.m.

Location

NCCC 316
NCUHS Library
 Holland Elementary

