

HOLLAND SCHOOLBOARD MEETING
Holland Elementary School
February 2, 2016 at 6:00 P.M.
At Holland School
Minutes

Board Members:

Louise Campbell-Vice Chair
 Kim Champney-Clerk

Administration:

Kelli Dean-Principal
 John Castle-Superintendent
 Glenn Hankinson-Director of Business & Finance

I Call the Meeting to Order,

- L. Campbell called the meeting to order at 6:04pm.

Additions or Adjustments to the Agenda

-None

II Approve the minutes of January 2016

-L. Campbell made a motion to approve the minutes of January 5, 2016.
 K. Champney seconded.

III Public Comments, Communication with Parents/Staff/Citizens

-None

IV Financial Report

Board Warrant FY16

| Check# | Description | Check Date | FY16 Amount |
|---------------------|------------------|------------|--------------------|
| 4512-4530 | Payroll | 1/21/16 | \$20,359.79 |
| 4531-4552 | Payroll | 2/4/16 | \$17,775.83 |
| 4553-4578 | Accounts Payable | 2/2/16 | \$45,359.86 |
| 4579-4580 | Accounts Payable | 2/2/16 | \$2,246.48 |
| 4581 | Accounts Payable | 2/2/16 | \$2,060.00 |
| Total Orders | | | \$87,801.96 |

Action:**A. Approve the Warrants**

K. Champney made a motion to approve the board warrants.
 L. Campbell seconded.

B. Approve the Financial Report of January 2015

K. Champney made a motion to approve the financial report of January 2016.

L. Campbell seconded.

C. Award Audit Bid

K. Champney made a motion to accept the auditors bid from Pace & Hawley.

L. Campbell seconded.

Glenn confirmed that the State has made a few decisions and Holland falls under the allotted amount for the penalty. Holland School should not incur a penalty for the FY2017.

V Committee Reports

-None

VI Principal's Report by Kelli Dean

**PRINCIPAL REPORT
February 2, 2015**

Events & Activities:

Students in the Younger Learning Community held a Celebration of Learning on January 14. These students ended their unit of study on readers around the world by writing short biographies of a family member's experience with learning to read. They presented the biographies to their families at a celebration breakfast in their classroom. They also shared their classroom routines and showed parents some of the resources they use each day in their learning.

We started winter activities Friday with all students in grades kindergarten through six. Students went to the Northwoods Leadership Center for cross-country skiing, snowshoeing and outdoor activities. In addition to reinforcing the importance of learning new skills and participating in recreational activities, this is an opportunity to extend the learning and skill building that takes place in the classroom to the natural world.

Curriculum/Instruction/Assessment:

Our professional development day on January 15 was a wonderful day of learning and reflection. Shortly after we returned from Christmas break I surveyed the staff on their thinking about our collective work at Holland Elementary School. Using the results from that survey, I designed our work for that day around areas of need for teachers' professional growth as a whole staff. We spent part of our morning reflecting on our practices that help to create a positive learning environment in our school. We identified areas in need of reinforcement: school-wide expectations and using more reinforcing language with our students than reminding and redirecting.

Knowing that students tend to be more engaged with their learning when they have choice, teachers also spent time reflecting on how to incorporate more academic choice and guided discovery into their teaching practices, and we ended the day with time to create lessons around this work.

We also spent time doing a data inventory in which we identified all the tools we use to gather information on our students. While we tend to focus on benchmark assessments, those that give us information in reading and math three times a year, this part of our professional learning day was spent talking about the tools we use on a daily basis to learn about our students such as conference notes and writing journals. When we discuss data, our conversations focus on how we can use that information to plan instruction for our students.

Facilities:

There were a number of lights and ballasts replaced in the gym. The loud "airplane" sounding noise in the older part of the building is still happening sporadically. Nadeau's Heating and Plumbing has looked at the air handler and heating systems as they completed some of the work on the air handlers last year, but have been unable to identify a problem. I have since contacted Control Technologies who installed the air handlers.

VII Superintendent's Report

-None

VIII **Unfinished/New/Other Business**

Information/Discussion:

A. Preparation for budget informational meeting

-Discussion about informational meeting, what information is needed. Meeting will be held on Monday, February 29, 2016 @ 6:00pm.

B. Board Member Openings

-One board member opening, Kim Champney; member is willing to continue if re-elected.

IX **Agenda Items/Date for Next Board Meeting**

X **Executive Session** (*if needed*)

-not needed

XI **Adjourn**

-Meeting adjourned at 7pm

Meetings:

NCSU Policy Committee

NCSU Executive Committee

Holland Board

Day

Thursday

Thursday

Tuesday

Date

February 18

February 18

March 8

Time

5:30 p.m.

6:30 p.m.

6:00 p.m.

Location

NCSU A213

NCSU A209

Holland Elementary