

HOLLAND SCHOOL BOARD MEETING
Monday February 9, 2015 at 6:00 P.M.
At Holland School
Minutes

Board Members: Lincoln Petell-Chair
 Louise Campbell-Vice Chair
 Kim Champney-Clerk

Administrative Staff:

Kelli Dean-Principal
 Glenn Hankinson-Director of Finance & Business
 John Castle-Superintendent
 Brenda Maple-Special Educator

I Called Meeting to Order

L. Petell called the meeting to order at 6:07pm.

Additions: Kelli needs to discuss the matter of a fowl odor within some of the classrooms.

II Minute Approval

L. Campbell made a motion to approve the January 12th, 2015 minutes.
 L. Petell seconded.

III Public Comments, Communication with Parents/Staff/Citizens

Brenda Maple and Kelli Dean shared results of the school reading assessments with the Board. Students are assessed in September, when they returned to school, and reassessed in December. They will have another assessment in May. There has been significant improvement since the start of the year.

IV Financial Reports

Holland Elementary School
Board Warrant
FY15
Board Meeting: February 9th, 2015

Check #	Description	Check Date	FY15 Amount
3560-3585	Payroll	1/22/15	\$23,488.99
3586-3610	Payroll	2/5/15	\$20,565.98
3611-3632	Accounts Payable	2/9/15	\$75,706.64
3633-3634	Accounts Payable (construction fund)	2/9/15	\$52,997.34
Total Orders			\$172,758.95

Student Activities Fund

Beginning Balance	1/12/15	\$14,861.74
Deposits To Date	1/12/15-2/9/15	\$5,709.50
Checks To Date	1/12/15-2/9/15	\$0.00
Activities Balance		\$20,571.24

Action:

- A) L. Petell made a motion to approve warrants. L. Campbell seconded.
Motion Carries.
- B) K. Champney makes a motion to approve January financial report.
L. Campbell seconded. Motion carries.

V Principal's Report

- ❖ Students have been adapting to the frigid weather and having to stay in for recess.
 - ❖ Mrs. Messier is settling in to her new 4th & 5th grade teacher role very well.
 - ❖ Holland had a successful musical jamboree on the 24th, about 90 people attended.
 - ❖ 4th & 5th grade students prepared parsnips through Farm-To-School learning and then served it to their peers during lunch one day.
 - ❖ Teachers have begun a writing workshop, school-wide, to assess students on the understanding of nonfiction writing. This will be a collaborative assessment so all teachers are scoring the same way.
 - ❖ Nancy Woods continues to support teachers through Vermont Reads
 - ❖ Air Handler work will be completed during February break
 - ❖ The second dialer panel was installed
- Kelli added that there have been some fowl odors in the K-1 classroom. This has been something that comes and goes and sometimes smells in the 6th grade classroom as well. Kelli recalls smelling it last year as well and has asked a few different service providers (that were at the school providing other services) what they thought it could be. Fred's Plumbing & Heating suggested that we open the wall in the bathroom, where the odor is the strongest, to assess the problem. Until then, Kelli will not know what services are needed for repair. At this time she is waiting for a call back from Mark Fuller about the asbestos check to be sure it ok. Any work needed will be provided during school break. The Board supports Kelli in this process.

VI Superintendent's Report

- John expressed to the Board that he is trying to align monthly board meetings throughout the district a little more efficiently for his schedule. He and other supervisory staff are having trouble making it to some school board meetings due to scheduling conflicts. Sometimes meetings overlap one another and are not in adjacent towns, so he struggles to make them in time. The Board supports this and will try and adapt as needed. John said he would make a potential schedule and go from there. John is always helpful and supportive of Holland School and the Board appreciates and welcomes him when he can attend.
- John would like Boards to discuss approving the hiring of Support Staff and Para-educators to the in school principal and Superintendent. While he realizes that this could become a trust issue he wanted to assure the Board that it would speed up the process of hiring and that the Board would still be informed of what was going on. The only change would be that the Board wouldn't need to approve the hiring at the Board Meeting.
- Small School Grant discussion

VII Unfinished /New/Other Business**Action:**

A) *Kelli requested that we increase the behavior specialist from 1.5 days to 2 days, using Medicaid funds.

L. Campbell made a motion to approve the increase of the behavior specialist from 1.5 days to 2 days for the remainder of the 2014-2015 school year, using Medicaid funds. L. Petell seconded. Motion carries.

B) K. Champney made a motion to approve the warning for the Annual Meeting. L. Petell seconded. Motion carries.

C) L. Campbell made a motion to approve the first reading of policies, A.01 Policy Development, Dissemination and Administration (*Revised and Renamed*), D.10 Public Complaints about Personnel, and G.11 Responsible Computer, Network and Internet Use. K. Champney seconded. Motion carries.

D) K. Champney made a motion to approve the rescission of policies, A.02: Policy Adoption, A.03: Policy Dissemination Administration and Review, and F.47: Portable Electronic Communication Devices. L. Campbell seconded. Motion carries.

E) K. Champney made a motion to grant the NCSU Executive Board the authority to approve master agreements for telecommunications services on behalf of Holland Elementary School. L. Petell seconded. Motion carries.

- Discussion about Informational Meeting

VIII Agenda Items/Date for Next Board Meeting**IX Executive Session**

K. Champney made a motion to enter into Executive Session for a personnel matter.

L. Petell seconded. Motion carries. Entered @ 7:50pm. Exited Executive Session @ 8:10pm.

L. Campbell made a motion to approve the change of Ellyn Messier's title from long term substitute to interim teacher for the remainder of the 2014-'15 school year. L. Petell seconded. Motion carries.

X Adjourn

L. Campbell made a motion to adjourn at 8:11pm. K. Champney seconded. Motion carries.

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Teacher Negotiations	Tuesday	February 3	5:30 p.m.	NCCC Room 380
SS Negotiations	Thursday	February 19	4:00 p.m.	NCSU A209
NCSU Policy Committee	Thursday	February 19	5:30 p.m.	NCSU A213
NCSU Executive Committee	Thursday	February 19	6:30 p.m.	NCSU A209
Board Informational Meeting	Monday	March 2	6:00 p.m.	Holland School
Annual Meeting	Tuesday	March 3	10:00 a.m.	Holland School
Teacher Negotiations	Wednesday	March 4	5:00 p.m.	NCUHS Library
Holland Board	Monday	March 9	6:00 p.m.	Holland School

