

HOLLAND SCHOOL BOARD MEETING
Monday, January 12, 2015 at 6:00 P.M.
At Holland School
Minutes

Board Members: Lincoln Petell – Chair
 Louise Campbell – Vice Chair
 Kim Champney – Clerk

Administrative Staff:

Kelli Dean – Principal
 Sonny Lumbra – Bus Driver
 Suzie Moulton – Bus Driver
 Glenn Hankinson – Director of Finance & Business
 John Castle – Superintendent

I Call the Meeting to Order

L. Petell called the Meeting to Order at 6:05pm

II Approve December 2014 Minutes

L. Campbell approved minutes for the December 8th meeting. K. Champney seconded.
 Motion carries.

III Public Comments, Communication with Parents/Staff/Citizens

*Staff presentation on reading assessments has been moved to the February meeting.

-Discussion with Sonny and Suzie about bus routes: Kelli asked Sonny and Suzie to take the current bus route and the potential bus route for next year (which changed very little) and see how long it would take for one bus to do the route. After several test runs, taking different routes, without stops, it would take about one hour and fifteen minutes to complete the route. Though there is no known law stating that elementary children can't be on a school bus for longer than an hour, when asked, John said that he does not like to see children on the bus for longer than an hour, if possible. Other points Sonny and Suzie shared were: Fuel costs being the same, long route spans (one end of town to the next), and added mileage to the leased bus. The cost of having a second bus is about \$18,000 dollars. Last year the bus in question had about \$5000 worth of repairs and was unable to use for a few weeks. The Board has decided not to remove the second bus from the FY16 budget.

IV Financial Reports

*Holland Elementary School
 Board Warrant
 FY15*

Board Meeting: January 12, 2015

Check#	Description	Check Date	FY15 Amount
3451-3476	Payroll	12/11/14	\$20,035.97
3477-3479	Accounts Payable	12/15/14	\$1,699.98
3480-3504	Payroll	12/24/14	\$22,491.74
3505-3527	Payroll	1/8/15	\$15,798.95

3528-3554	Accounts Payable	1/12/15	\$23,950.96
3555-3554	Accounts Payable (construction fund)	1/12/15	\$14,060.95
Total Orders			\$98,038.55

Student Activities Fund

Beginning Balance	12/8/14	\$15,042.97
Deposits To Date	12/8/14-1/12/15	\$0.00
Checks To Date	12/8/14-1/12/15	(\$181.23)
Activities Balance		\$14,861.74

Discussion:

It has been brought to the Boards attention that the Farm-To-School program will need to be funded in the FY2016 budget in order to continue the program. Farm-To-School has provided students with important life skills that will benefit them throughout their lives. It also has been structured to build off of the student's active classroom learning. Students are proud of the skills they have learned and projects they have been able to share with their peers, teachers, parents, and community. Farm-To-School provides students with learning each week, as well as after school as well as caring for the school garden. The Board has decided to add \$2000 in the FY2016 budget for the continuation of the-Farm-To-School program.

Glenn suggested The Board ask the voters to authorize them to direct \$52,000 from the FY2014 fund balance into the capital improvement reserve fund so that there would be less impact on the tax rate.

Action:

- A. Board signed warrants
- B. K. Champney made a motion to approve the December 2014 financial statement.
L. Campbell seconded. Motion carries.
- C. L. Petell made a motion to approve the FY2016 budget for \$1,020,000 and to ask the voters to appropriate \$52,000 from the FY2014 fund balance to the buildings and grounds reserve fund. L. Campbell seconded. Motion carries.
- D. K. Champney made a motion to approve the informational budget meeting for March 2nd, at 6pm. L. Campbell seconded. Motion carries.

V Committee Reports

None

VI Principal's Report

- Ruggco has completed interior work to school (only a few minor things remain)
- Instead of a school concert this year, the students presented and performed The Nutcracker Musical. For many students this was the first time they had ever been in any performance. Students and Staff spent lots of extra time after-school and during recess in order to ensure it was a success. Ms. Mader did an amazing job and we look forward to the spring production.
- Students participated in a penny challenge for Safe Haven, raising \$580 and the winning classroom getting to "pie" the teachers.

- Students continued their caroling tradition prior to break as well as special birthday wishes for Ms. Flynn's 102nd birthday.
- Teachers just finished up their second round of reading assessments with a clear improvement for many of our students since the start of the year.
- There have been some changes to the learning configurations in the upper grades since the departure of Mr. Westergard. Ms. Natalie will now teach 6th grade math and the long term substitute will teach all subjects, except science, to the 4th and 5th grades.
- Nadeau's Plumbing & Heating has adjusted their original quote to \$14,885, and air handler work will commence when students are not present.
- Recently there have been some issues with the alarm system. Round Hill Fence and Security adjusted the system but also found that the generator and fire alarm share the same dialer. They suggested this be modified to a two-dialer panel costing \$825.00.
- We have welcomed two new students, grades 3 and 4.
- We have contracted Northeast Kingdom Learning Services to provide tutoring for one student, two hours per day as an alternative to being at Holland School.

VII Superintendent's Report

- NCSU Full Board passed FY2016 budget at last meeting.
- John has designed a committee to collectively analyze and improve district learning.

VIII Unfinished /New/Other Business

- A) L. Petell made a motion to accept the resignation of Joe Westergard.
L. Campbell seconded. Motion carries.
- B) K. Champney made a motion to approve the Principal and Superintendent's nomination to employ Ellyn Messier for a long-term substitute position for the remainder of the 2014-15 school year. L. Petell seconded. Motion carries.
- C) L. Campbell made a motion to approve a two-dialer alarm panel to be installed by Round Hill Fence and Security in the amount of \$825. L. Petell seconded. Motion carries.
- D) K. Champney made a motion to adopt the revised policies F.04 and F.05 (Second Reading and Adoption). L. Campbell seconded. Motion carries.

IX Agenda Items/Date for Next Board Meeting

- A. Staff presentation on reading assessments

X Executive Session

- L. Petell made a motion to enter into executive session for a personnel issue at 9:15pm.
- L. Campbell seconded.
- Motion carries. Exit out of Executive session at 9:18pm.
- L. Petell makes a motion to reduce 1 full FTE, to 1 80% FTE for the FY16 school budget.
- K. Champney seconded. Motion carries.

XI Adjourn

- L. Petell adjourned meeting at 9:20 pm.

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCSU Policy Committee	Thursday	January 15	5:30 p.m.	NCSU Room A213

NCSU Executive Committee	Thursday	January 15	6:30 p.m.	NCSU Room A209
Support Staff Negotiations	Wednesday	January 28	4:00 p.m.	NCCC Room 380
Teacher Negotiations	Tuesday	February 3	5:30 p.m.	NCCC Room 380
Holland Board	Monday	February 9	6:00 p.m.	Holland School