

# HOLLAND SCHOOL BOARD MEETING

**Monday August 11, 2014 AT 6:00 P.M.**

AT Holland Town Clerks Office

Minutes

Meeting called to order by L. Petell @ 5:55pm.

Board Members: Lincoln Petell – Chair  
Louise Campbell – Vice Chair  
Kim Champney – Clerk

Administrative Staff:

Kelli Dean – Principal  
John Castle – NCSU Superintendent  
Glenn Hankinson – Director of Finance & Business  
Brenda Maple – Special Educator

Present: Dan Maple – Community Member  
Patti Ovitt – Community Member  
Ed Barber – Newport Daily Express

## I. Minute Approval

L. Campbell made a motion to approve the minutes from the Holland School Board Meeting on July 14, 2014. L. Petell seconded. Motion carried.

## II. Financial Report

### Holland Elementary School Board Warrant FY14

<u>Check #</u>	<u>Description</u>	<u>Check Date</u>	<u>FY14 Amount</u>	<u>FY15 Amount</u>
3023-3031	Payroll	7/24/14	\$10,165.42	
3092-3096	Payroll	7/24/14		\$4,058.87
3097-3101	Accts. Payable	7/24/14	\$17,951.59	
3032-3040	Payroll	8/7/14	\$10,165.50	
3102-3109	Payroll	8/7/14		\$6,236.23
3110-3131	Accts. Payable	8/11/14		\$9,853.60
3132-3133	Accts. Payable	8/11/14		\$2,005.00

(Construction fund)

**Total Orders** **\$38,282.51**      **\$22,153.70**

### Students Activities Fund

<b>Beginning Balance</b>	<b>7/1/2014</b>	<b>\$16,303.07</b>
<b>Deposits To Date</b>	<b>7/1/2014 - 8/11/2014</b>	<b>\$26.56</b>
<b>Checks To Date</b>	<b>7/1/2014 – 8/11/2014</b>	<b>(\$761.50)</b>
<b>Activities Balance</b>		<b>\$15,568.13</b>

K. Champney made a motion to approve the July 2014 financial statement. L. Campbell seconded. Motion carried.

### **III. Principals Report**

**A.** Kelli briefly discussed all the professional development workshops the teachers and staff have been attending this summer focusing mainly on reading workshops for Vermont Reads. Ami English, the Kindergarten & 1<sup>st</sup> grade teacher, will also take additional support workshops to be the Vermont Reads internal coach at school. The teachers, Kelli and other support staff have also been diligently working ALL summer sorting, moving, painting, and reorganizing the school for the start of the 2014-'15 school year. L. Campbell made a motion to approve the principal report. L. Petell seconded. Motion carried.

**B.** K. Champney makes a motion to approve fuel oil bid from Fred's Plumbing & Heating in the amount of \$3.369 per gallon for the 2014-'15 school year. L. Campbell seconded. Motion carried.

**C.** L. Campbell makes a motion to approve Water System Services contract with Martin Davis for the 2014-15 School Year. K. Champney seconded. Motion carries.

**D.** L. Campbell makes a motion to approve hiring Randy Carter of Carter Made Homes, Newport, VT. as the Clerk of the Works for the construction project in the amount of \$34.00 per hour. L. Petell seconded. Motion carried.

**E.** After 37 years of dedication to our school as the Food Service Manager, the Board was sadly presented with the resignation of Terry Lumbra. John Castle shared some of his many memories about all Terry has done for our school and, in turn, this community these past years. We all appreciate her dedication to the school and our students.

L. Petell makes a motion to regrettably accept the resignation of Terry Lumbra. L. Campbell seconded. Motion carries.

Kelli is in the process of finding a replacement for the start of the 2014-'15 school year.

#### Information:

**A.** Facilities: Asbestos has been cleaned up, and air quality tests were approved and cleared.

**B.** Events and Activities: Teachers will be sending out welcome letters in the next week. First day News: the teachers and students will be honoring Air Force Veteran Joseph Bullis with the raising of the flag he and his family donated. All community members are welcome to attend.

**C.** Miscellaneous: Revisions to the student handbook worked on this summer with a select group consisting of staff, parents, and a board member.

### **IV. Superintendent's Report**

John briefly spoke about all the school "projects" / renovations that are progressing this month. Everyone is moving forward. Some of the staff was involved in leadership team workshops as well as Special Educator Workshops. John held an Administrative & Support

Staff Retreat, right here in Holland. There will be a Professional Day Kick-off on the 20<sup>th</sup> of this month.

**V. Adjourn Meeting**

Lincoln Petell adjourns meeting @ 7:15pm.

<b><u>Meetings:</u></b>	<b><u>Day</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
NCSU Policy Com.	No Meeting in August			
NCSU Exec. Com.	No Meeting in August			
Holland School Board	Monday	Sept. 8	6:00 p.m.	School
NCSU Policy Com.	Thursday	Sept. 18	5:30 p.m.	NCCC Rm. 380
NCSU Full Board	Thursday	Sept. 18	6:30 p.m.	NCCC Rm. 380