

COVENTRY VILLAGE SCHOOL BOARD MINUTES

Tuesday, December 16th, 2014

There was a regular meeting of the Coventry Village School Board on Tuesday, December 16th, 2014 at 5:30 pm. **These are the unofficial minutes until approved by the board.**

Present: Frank Carbonneau, Matt Maxwell, Viola Poirier, Rosalie Bowen, Alan Desroches

Administration: Matthew Baughman – Principal, Deb Tanguay – Treasurer, Debbie Brunelle – Finance Assistant

Staff: Frank Davis

- I. The meeting was called to order at 5:38 pm by Frank Carbonneau.
- II. A **Motion** was made to accept the minutes of the November 19th, 2014 Board Meeting. **Motion Approved** [MM/VP]

III. Public & Staff Comments

Frank Davis (Long Term Sub for Melissa Souliere) introduced himself to the board. Mr. Davis explained to the board that in the two weeks he has been working at the school, he has come to realize that Coventry Village School is a great school. The board welcomed Mr. Davis.

IV. Superintendents Report

None

V. Financial Report

The Board reviewed and signed orders as follows:

GENERAL FUND		FY15
Payroll	11/28/14	\$35,451.07
Payroll	12/12/14	\$34,791.59
Accounts Payable	12/10/14	\$278.00
Accounts Payable	12/16/14	\$50,133.61
TOTAL ORDERS		\$120,654.27
FOOD SERVICE		
Accounts Payable	12/16/2014	\$6,501.99
TOTAL ORDERS		\$6,501.99

- a. Randall Northrop of Corette's was unable to attend the meeting but did make available the Draft Audit. Discussion was held regarding the \$32,000 deficit. The Board was advised that they have 3 years to retire the current deficit.
- b. A **Motion** was made to accept the November 2014 Financial Statement. Motion **Approved** [MM/VP]
- c. Debbie Brunelle updated the board on the progress that has been made on the budget. She and Matthew have meet at length to go over changes affecting FY16. Debbie reminded the board that Food Service and Custodial contracts would need to go out to bid this year.
- d. Deb Tanguay presented the Treasurers Report. Deb asked if the Board would be doing their own booklet this year. The board unanimously agreed to go ahead with printing the booklet themselves. Deb Tanguay and Deb Brunelle will look into funding and printing options.
- e. A **Motion** was made to approve Section 125 Plan Updates. Motion **Approved** [AD/MM]
- f. A **Motion** was made to nominate Frank Carbonneau as Designee for Announced Tuition. Motion **Approved**. [AD/MM]

VI. Committee Reports

SU Policy - None

SU Executive - Last meeting was mostly geared toward budgeting. EEE was also a topic of discussion and those in attendance felt positive about the direction the EEE discussion is taking.

Full Board - None

CVS Building Cmte - None

VSBA - The last scheduled meeting was cancelled and has been rescheduled for 12/17/14. Speaker of the House Shap Smith will be in attendance.

Negotiations - None

VII. Principal's Report

Matthew updated the board on the work that has been completed in relationship to the water damage. The gym floor has been installed as well as the new fire panel. We have received a check from VSBIT in the amount of \$4,598.70 to cover losses. Students in 7th Grade Technology are learning how to program 3D animations and games with ALICE. He hopes to have students present this program at the next regular board meeting. Matthew also reported on current GPA's from Coventry students who are enrolled at NCUHS. Currently Coventry students are #2 in the district.

Matthew thanked the board for approving the purchase of a snow blower for the school. While the town does a great job of keeping our yard clear of snow, the snow blower will be a great tool to help keep easements and walkways clear. Alan requested that Matthew purchase an extended warranty for the snow blower. Matthew offered the board options for presenting a fiscally conservative budget. The board spent time discussing the different options presented.

A discussion regarding Pre - K was held. Frank mentioned to the board that Superintendent Castle informed board chairs that the State has delayed the implementation of act 166 until 2016. Superintendent Castle encouraged boards to continue to go forward with implementing school-based programs. Matthew presented the board with his proposal for a Pre - K program at Coventry Village School. A lengthy discussion was held regarding what that program would look

like, how it would be funded, and how it would affect revenue. A **Motion** was made to have Matthew continue to pursue a Pre – K program at CVS. Motion **Approved** [FC/AD]

VIII. Board Business & Operations

- a. Time was spent discussing what information was still needed to prepare FY16 budget. The board agreed to divide the current \$32,000 deficit into thirds. It was decided that more time was needed for each board member to review the budget before an in-depth conversations was held. Frank requested that Debbie Brunelle find out the date the final budget is due and get back to him
- b. The next budget meeting is scheduled for January 6th, 2014 from 5:30 – 7:30pm
- c. Discussion on Policy F.17 Admission of Non-Resident Students was **tabled** and will be added to next month's agenda.
- d. A **Motion** was made to accept Policy F.04 Search and Seizure. Motion **Approved**. [FC/VP]
A **Motion** was made to accept Policy F. 05 Interrogation or Searches of Students by Law Enforcement. Motion **Approved**. [RB/VP]
- e. Paul Cutting will be at CVS on Wednesday, December 17th to install Mary Kay's plaque.
- f. Upcoming meeting dates and coverage was reviewed.
- g. There was no other Principal business.
- h. There was no other Board related business.

IX. New/Unfinished/Other Business

None

X. Agenda Items for Next Board Meeting

- a. Superintendents Report – Contractual Issue
- b. Policy F.17 Admission of Non-Resident Students
- c. Foreign Language quantitative feedback

XI. The Board adjourned by unanimous consent at 8:18 pm.

Respectfully Submitted

Jessica Prue
Administrative Secretary