

COVENTRY VILLAGE SCHOOL BOARD MINUTES

Wednesday, February 18, 2015

There was a regular meeting of the Coventry Village School Board on Wednesday, February 18, 2015 at 5:30 pm. **These are the unofficial minutes until approved by the board.**

Present: Rosalie Bowen, Frank Carbonneau, Viola Poirier, Matt Maxwell, and Alan Desroches

Administration: Matthew Baughman – Principal, Deb Tanguay – Treasurer, Debbie Brunelle – Finance Assistant, John Peters – Director of NCSU Technology

- I. The meeting was called to order at 5:35pm by Chair, Frank Carbonneau.
- II. A **Motion** was made to approve the minutes of the January 21st, 2015 Board meeting. Motion Approved [MM/AD]
- III. **Teacher/Student Presentations:**

John Peters was present to discuss the telecommunications contract with FairPoint. Discussion was held regarding the reasons behind the need to consolidate the contracts. John explained that it will not affect the telephone expense for Coventry but it will streamline the contract renewal process.

A **Motion** was made to grant the Executive Board authority to approve Master Agreements for telecommunications services on behalf of Coventry Village School. Motion **Approved** VP/MM

Matthew made a presentation to the Board on what the 5th -8th grade classes have been working on in technology. He explained that the students are participating in a competition called 3D Vermont. The students will model Buildings found in the town of Coventry using Google SketchUp Pro to present during the competition on March 27th. Matthew walked the board through the process of modeling a modified Lego cube. Each board member created a cube, which included their names in 3D text. The board was excited about what students are learning in technology and enjoyed learning the process of creating a 3D object using the SketchUp program.

- IV. **Financial Report:**
The board reviewed and signed orders as follows:

GENERAL FUND

Accounts Payable	01/23/2015	\$5,735.00
Payroll	02/06/2015	\$37,359.33
Accounts Payable	08/20/2014	\$1,917.24
Accounts Payable	02/18/2015	\$216,672.80
Payroll	02/20/2015	\$43,373.49
TOTAL ORDERS		\$401,662.42

FOOD SERVICE FUND

Accounts Payable	02/18/2015	\$7,260.69
TOTAL ORDERS		\$7,260.69

Debbie Brunelle presented the current financial statement. There was discussion regarding the Special Education budget as well as the supplies budget.

A **Motion** was made to accept the January 2015 financial statement. Motion **Approved [MM/AD]**

Deb Tanguay presented the Treasurer's report.

V. **Committee Reports**

Policy – None

Executive – Frank was not in attendance. However, last week there was a meeting for board chair training. The policy process was discussed along with topics of consolidation, small schools grant, hold harmless and waivers for Spec Ed & Transportation at the district level.

Full Board & VSBA – The issue of possible legislation that could affect the hold harmless provision as well as the small schools grant has been on the forefront of committee conversations. Frank asked for the Board's opinion on these two items. The general opinion of the Board is to do everything possible to keep the hold harmless provision as well as the small schools grant in place

Negotiations – Will meet again on March 4th. The meetings are scheduled for 2 hours each. There seems to be progress being made. The goal is to have an agreement by the end of the school year. The VSBA is offering a collective database service for contracts. The fee would be \$200 for each supervisory union.

VI. **Principal's Report:**

Matthew gave a building and operational update. There was a Professional Development day held on February 13th. Matthew explained that the goal of Pro-D days is to affect change in the classroom.

A Pre -K committee has been formed and Matthew has met with them regarding the implementation of the program. The biggest area of concern is

what space will be used for the pre-k classroom. There are several different options and the committee, along with Matthew, is taking the time to figure out what would be the best option for both students and staff. Matthew feels that the next step in the process is to go to the community and see how they feel about the implementation. He is specifically interested in their opinion on combining the program with childcare.

VII. Board Business and Operations

The Board discussed the idea of pursuing an in-house food service program. The Board agreed to table the issue.

Frank brought up the idea of bringing back the Coventry chicken potpie annual meal and hosting it at the school. The thought behind it is to promote community involvement with the school. The board agreed that any community outreach opportunity is a good idea. Alan suggested involving the Parent's Club in the process.

Due to an error in the warning of the budget presentation meeting, the date has been changed from February 25th to Thursday, March 26th, 2015. A vote will then be held on March 31st, 2015.

Frank's 3 year term is up and will need to be voted on at town meeting. Alan's term is up as well. He has decided not to run for another term. The Board expressed their gratitude for the work Alan has done over the last four years. He has been a great asset to the school board as well as the Building Committee. This will be his last regular board meeting. Deb Tanguay's position will need to be voted on as well as her term is a one year term.

The board reviewed upcoming meeting dates and coverage.

VIII. Other Business:

A **Motion** was made to approve the first reading of A.01 Policy Development, Dissemination and Administration. Motion **Approved [VP/MM]**

A **Motion** was made to approve the first reading of D.10 Public Complaints about Personnel. Motion **Approved [MM/VP]**

A **Motion** was made to approve the first reading of G.11 Responsible Computer, Network and Internet Use. Motion **Approved [VP/MM]**

Rescission approval of A.02 Policy Adoption; A.03 Policy Dissemination, Administration and Review; F.47 Portable Electronic Communication Devices **has been tabled** due to unavailable policies in the packet.

IX. Agenda Items for next meeting.

Custodial Bids

F.17 Admission of Non-resident Students

X. The board adjourned by unanimous consent at 8:13 pm.

Respectfully Submitted,

Jessica Prue
Administrative Secretary

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