

# COVENTRY VILLAGE SCHOOL BOARD MINUTES

Wednesday, August 17, 2016

There was a regular meeting of the Coventry Village School Board on Wednesday, August 17, 2016 at 5:30 pm. **These are the unofficial minutes until approved by the Board.**

**Present:** Frank Carbonneau, Viola Poirier, Amanda Jensen, Matt Maxwell and Rosalie Bowen

**Community:** Herb Page and Maire Folan – Green Mountain Farm-to-School, Kathleen Ahearn

**Administration/Staff:** Debbie Brunelle – Finance Assistant, Matthew Baughman – Principal, Deb Tanguay – Treasurer, John Castle – Superintendent, Marcelle Poulin – CVS PE Teacher, John Castle – Superintendent.

- I. The meeting was called to order at 5:31 pm by Chair Frank Carbonneau.
- II. A **Motion** was made to approve the June 8th, 2016 regular Board meeting minutes. Motion **Approved [MM/FC]**
- III. **Public Comment**  
Herb Page, GMFS School Coordinator and Maire Falon, GMFS Program Manager, provided the Board with an update on what GMFS has been doing at CVS over the past year. Herb explained some of the programming they do with the students at CVS such as after school programs, the school garden as well as taste test in the cafeteria. The Junior Iron Chef program was a big hit last year and Herb will be once again putting a team together to compete year. Maire explained how funding works for GMFS. On average school coordinators work 350 hours per school year. The cost averages to be about \$5,500 per year, of which \$3,000 is paid by the school and the remainder is secured through fundraising by GMFS. She thanked the Board for their continued financial support.
- IV. **Program Presentation**  
Marcelle Poulin addressed the Board regarding her need to be absent from school the week of October 22<sup>nd</sup> as she and her daughter qualified to compete in the World Barrel Racing Championship that is being held in Atlanta, Georgia. She is requesting up to 5 days of leave.

A **Motion** was made to approve extended leave for Marcelle Poulin up to 5 days and to pay her at the sub rate for time missed beyond what is available to her for discretionary days. Sub paid days to be made up throughout the year. Motion **Approved [FC/MM]**

**V. Financial Report**

The Board reviewed and signed warrants as follows:

GENERAL FUND		FY16	FY17
Paryroll	8/05/2016	\$20,122.41	
Payroll	8/19/2016	\$20,122.29	
Accounts Payable	7/26/2016	\$14.19	
Accounts Payable	7/26/2016	\$430.00	
Payroll	8/05/2016		\$3,666.09
Accounts Payable	8/05/2016	167.70	
Accounts Payable	8/11/2016	\$1,406.71	
Accounts Payable			\$1302.00
Payroll	8/19/2016		\$5,967.98
Accounts Payable	8/17/2016		\$47,555.01
TOTAL ORDERS			\$58,491.08
FOOD SERVICE FUND			
Accounts Payable	8/17/2016		\$284.74
TOTAL ORDERS			\$284.74

Debbie Brunelle presented the July Financial statement. Discussion Followed.

A **Motion** was made to accept the July Financial Statement. Motion **Approved**  
[MM/RB]

Deb Tanguay presented the Treasurer's Report. Discussion Followed.

**VI. Principal's Report**

The Floors have been waxed. The Dugouts have been almost completely redone. Dave Gallup also did a great job replacing the baseball diamond gravel. Students in grades 7 & 8 will be attending a 5-day learning experience at Nature's Classroom. The middle school will be redesigned to more clearly match the vision we have for them. This will include an advisory program, and project based learning,

The plan for professional development days is to prioritize the work we want to do and focus on that. Last year we focused on Learning targets, this year we will continue to focus on learning targets as well as student engagement.

**VII. Superintendent's Report**

Superintendent Castle commended Matthew and his team for the work they are doing, particularly with the middle school redesign. He feels there is a lot of great work being done at CVS. The Executive Committee will continue to work on the centralization of transportation in order to comply with Act 46.

Central Office building lease is up in July. A committee was formed to explore what the options are once the lease is up. They have several possible options including renewing the lease in the current space, buying the building they are currently in as well as possibly moving into the career center. The committee has a recommendation however that information will not be shared until the SU begins a formal negotiation process with the current leaseholder.

**VIII. Board Business & Operations**

**VSBA:** Meet last week and discussed VEHI changes. There is a new Act 46 coordinator.

**Facilities committee:** researching options for the Central office space.

**Negotiations:** One meeting so far – getting an understanding of the environment

Policy: None

Executive: None

The Board discussed the possibility of holding an Act 46 community forum. Although it may not be a pressing issue right now, Matthew feels it is important to educate the community on what the act means and what possible future implications it may hold for the town of Coventry. The informal position of the SU is that we remain a Supervisory Union as we are now.

A **Motion** was made to approve the hire of Kerri Snyder as the Kitchen Assistant. Motion **Approved [FC/MM]**

A **Motion** was made to approve the hire of Phillis Mosher as the Math Interventionist. Motion **Approved [FC/MM]**

A **Motion** was made to award the fuel bid to Nadeau's for Propane at 1.14 fixed rate for FY17. Motion **Approved [AJ/MM]**

**IX. Unfinished/New Business**

A **Motion** was made to rescind NCSU D.26 "Transfer of Staff" and approve the revised NCSU D.6 "Substitutes" Motion **Approved [FC/VP]**

A **Motion** was made to adopt the revised policy D.19 Support Staff Terms and Conditions. Motion **Approved [FC/MM]**

**X. Agenda Items for Next Board Meeting**

Math Intervention wage

Act 46 Forum date, questions and Format

XI. **Executive Session** – None needed

The Board adjourned by unanimous consent at 7:51 pm.

Respectfully Submitted,

Jessica Prue

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