

COVENTRY VILLAGE SCHOOL BOARD MINUTES

Wednesday, June 8, 2016

There was a regular meeting of the Coventry Village School Board on Wednesday, June 8, 2016 at 5:30 pm. These are the unofficial minutes until approved by the Board.

Present: Frank Carbonneau, Matt Maxwell and Amanda Jensen

Administration: Matthew Baughman – Principal, Deb Tanguay – Treasurer

- I. The meeting was called to order at 5: 36 pm by Chair Frank Carbonneau.
- II. A **Motion** was made to approve the May 18, 2016 regular Board minutes. With a correction made to the date in the first paragraph from May 20 to May 18. **Motion Approved [MM/AJ]**
- III. **Public Comment** – None
Coventry Village School received just under \$3,000 in CLiF grants to be used in the library thanks to the efforts of Kathleen Ahearn, Viola Poirier and Principal Baughman.
- IV. **Financial Report** –
The Board reviewed and signed warrants as follows:

GENERAL FUND		
Payroll	5/27/16	\$37,992.28
Accounts Payable	5/25/16	\$4,570.16
Accounts Payable	6/8/16	\$51,843.12
Payroll	6/10/16	\$38,879.84
Accounts Payable	6/8/16	\$2,404.12
TOTAL ORDERS		\$135,689.52
FOOD SERVICE		
Accounts Payable	6/8/16	\$1,020.88
TOTAL ORDERS		\$1,020.88

A **Motion** was made to accept the May Financial Statement. Motion **Approved [MM/AJ]**

Deb Tanguay presented the Treasurer's report. Discussion followed.

A **Motion** was made to accept RHR Smith's audit proposal for FY16 for \$5,000. Motion **Approved [MM/AJ]**.

V. Principal's Report

Matthew will be meeting with our custodian on June 13th to discuss summer work and vacation time.

We are developing a more systematic method for utilizing the funds that the Coventry Town Foundation makes available to the school. One of the ways we would like to use these funds going forward is by asking Siskin to come in for one hour per week to work with K – 4 students. This will give students more opportunities to engage in experiential learning.

VI. Superintendent's Report - None

VII. Committee Reports –

VSBA – None

Executive –

VIII. Board Business & Operations

The Board discussed hosting an Act 46 forum with the purpose of informing the community about what Act 46 is and what possible benefits and ramifications come along with the act. Matthew and the Board believe it would be beneficial to have a forum and get the communities opinion of Act 46. Matthew will investigate the possibility of using titles funds (family/community engagement) to provide food for a forum.

The Board discussed the possibility of purchasing an analogue sign for the school. One option is for Matthew and Frank to build a sign similar to the one at the Albany Community School. The Board discussed several other options as well.

A **Motion** was made to approve spending up to \$2,000 for an analogue road sign. Motion **Approved [AJ/MM]**

A **Motion** was made to approve the NCSU Transportation Compliance Plan. Motion **Approved [MM/AJ]**

A **Motion** was made to approve Butler's Bus Service's proposal for FY17 at \$88,305, FY18 at \$90,954 and FY19 at \$93,683. Motion **Approved [AJ/MM]**

A **Motion** was made to hire Lenore Beers as the Nutrition Director. Motion **Approved [AJ/MM]**

A **Motion** was made to accept Fred's proposal for toilet repairs and to accept Don's bid for floor replacement at a maximum of \$10,339 combined. Motion **Approved [FC/AJ]**

A **Motion** was made to approve Support Staff Terms and Conditions Policy Revisions. [AJ/MM]

A **Motion** was made that the motion to approve Support Staff Terms and Conditions Policy Revisions be rescinded. Motion **Approved [AJ/MM]**

A **Motion** was made to approve Support Staff Terms and Conditions Policy Revision issued by the NCSU with the exception of Item G which will remain unchanged, and with the removal of all but the first sentence of the Terms of Employment Section and that reduction in force be struck in its entirety. Motion **Approved [AJ/MM]**

A **Motion** was made to accept Principal Baughman's recommendation to place the Nutrition Directors starting salary on column AA plus 30 or 90 relevant college credits, of the Administrative Secretary wage scale. Motion **Approved [MM/AJ]**

A **Motion** was made to approve the bookkeeping contract for FY17 with NCSU Motion **Approved [AJ/MM]**

The Board toured the school grounds and would like to try to get the dugouts scraped and painted by Coventry Day.

IX. Agenda Items for Next Board Meeting

Act 46

The Board adjourned by unanimous consent at 7:55 pm.

Respectfully Submitted

Jessica Prue