

# COVENTRY VILLAGE SCHOOL BOARD MINUTES

Wednesday, January 20, 2016

There was a regular meeting of the Coventry Village School Board on Wednesday, January 20, 2016 at 5:30 pm. **These are the unofficial minutes until approved by the Board.**

**Present:** Frank Carbonneau, Viola Poirier, Amanda Jensen, Matt Maxwell and Rosalie Bowen

**Community:** Amanda McCormick, Shannon Bowman

**Administration/Staff:** Debbie Brunelle – Finance Assistant, Matthew Baughman – Principal, Deb Tanguay – Treasurer, John Castle – Superintendent, Glenn Hankinson – Director of Finance & Lenore Beers, Abbey group

- I. The meeting was called to order at 5:31pm by Chair Frank Carbonneau.
- II. A **Motion** was made to accept the minutes of the December 16, 2015 regular Board meeting. Motion **Approved** [MM/AJ]

### III. **Public Comment**

Shannon Bowman addressed the Board regarding the art program at CVS. She expressed a concern about having art only one day a week and that day being on Friday. Days off are commonly on Fridays due to Pro-D days etc... resulting in limited art classes. She asked the Board to consider adding another day of art next year or at the very least try to change the day of the week that art is offered.

Lenore Beers was present to give the Board an update on the food service program. Participation numbers have increased this year. Breakfast participation has increased from serving 30 breakfasts to an average of 80. She thought that may be in part thanks to the CEP program but she thinks it has more to do with the method in which breakfast is being delivered. The middle school is eating breakfast in the classroom. Frank asked if she is seeing her vision for the program coming to fruition. She expressed that the Abbey's interest in the program is more focused on the bottom line than student nutrition. Superintendent Castle told Lenore that if there are issues that ever need to be addressed, she should not hesitate to involve Matthew and himself in those conversations. She said overall the program is going "Okay".

### IV. **Financial Reports**

The Board reviewed and signed warrants as follows:

## GENERAL FUND

Accounts Payable	12/22/2015	\$4,318.45
Payroll	01/08/2016	\$27,467.14
Accounts Payable	01/20/2016	\$51,717.23
Accounts Payable	01/20/2016	\$8,126.72
Payroll	01/22/02016	\$42,639.43
TOTAL ORDERS		\$134,268.97

## FOOD SERVICE

Accounts Payable	01/20/2016	\$9,013.26
TOTAL ORDERS		\$9,013.26

Debbie Brunelle Presented the December Financial Statement. Discussion followed.

A **Motion** was made to approve the December Financial Statement. Motion **Approved**. [MM/AJ]

Deb Tanguay presented the Treasurer's report. Discussion Followed.

The Board moved to table awarding the financial audit bid until the next regular Board meeting.

The Board spent a considerable amount of time discussing FY17 budget.

The Board entered **Executive Session** at 7:05 pm for a contractual matter. The Board exited Executive Session at 7:22pm. A **Motion** was made to renew Matthew Baughman's contract for 1 year with a 2.7% increase and health insurance premium share of 85/15. Motion **Approved** [MM/VP]

V. **Policies & Committee Reports**

SU Policy: None

SU Executive: None

Full: None

VSBA: Discussed bylaws, looking at legislative session. Discussion was held regarding legalization of Marijuana.

VI. **Superintendent's Report**

None

VII. **Principal's Report**  
None

VIII. **Board Business & Operations**

A **Motion** was made to finalize FY17 budget at \$2,892,071. Motion **Approved [RB/AJ]**

A public meeting will be held on Monday, February 29<sup>th</sup> at 6:30pm in the CVS Gym to present the FY17 budget.

The school budget vote will be held on Town Meeting Day at the Coventry Community Center. The school report will be included with the town report.

The Board reviewed the Warning to be registered with the Town clerk, informing residents of the proposed FY17 school budget as well as the date, time and place of the informational meeting and budget vote.

A **Motion** was made to approve the Warning. Motion **Approved [FC/VP]**

The Board opened and read 3 surveys.

Upcoming meeting dates and coverage were reviewed.

A **Motion** was made to accept a letter of resignation from Cory Valentine. Motion **Approved [AJ/MM]**

The Board discussed various configurations of Specials and decided to remain with percentages as set out for this year. As with a previous discussion on this matter- perhaps after school programs can act as a bridge.

IX. **Executive Session**

The Board entered **Executive Session** at 8:05 pm for a contractual matter and exited Executive Session at 8:20 pm. **No Action.**

X. **Agenda Items for Next Board Meeting**

Award Bid for Financial Audit  
Food Service

XI. **The Board adjourned by unanimous consent at 8:27 pm.**

Respectfully Submitted,  
Jessica Prue