

COVENTRY VILLAGE SCHOOL BOARD MINUTES

Wednesday, October 21, 2015

There was a regular meeting of the Coventry Village School Board on Wednesday, October 21, 2015 at 5:30 pm. **These are the unofficial minutes until approved by the Board.**

Present: Frank Carbonneau, Matt Maxwell, Amanda Jensen and Viola Poirier

Administration: Matthew Baughman – Principal, Deb Tanguay – Treasurer, Glenn Hankinson – Director of Business for NCSU, John Castle – Superintendent

- I. The meeting was called to order at 5:35 pm by Chair Frank Carbonneau.
- II. **Additions/Deletions**
Centralization of Special Education Services will be discussed under Financials.
- III. A **Motion** was made to accept the minutes of the September 16, 2015 regular Board meeting. Motion **Approved [MM/VP]**
- IV. **Public Comment** – None
- V. **Financial Report**
The Board reviewed and signed orders as follows:

GENERAL FUND

Accounts Payable	9/22/15	\$38,308.48
Payroll	10/2/15	\$40,475.84
Payroll	10/16/15	\$35,579.99
Accounts Payable	10/21/15	\$123,510.13
Accounts Payable	10/21/15	\$217,355.82

TOTAL ORDERS		\$455,230.26
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FOOD SERVICE

Accounts Payable	10/21/15	\$11,357.50
Accounts Payable	10/21/15	\$1,284.23

TOTAL ORDERS		\$12,641.73
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Glenn Hankinson presented the September Financial Statement. Discussion followed.

A **Motion** was made to accept the September Financial Statement. Motion **Approved [MM/VP]**

Deb Tanguay presented the Treasurer's report. She explained to the Board that the numbers shown on the Monthly Account Summary are not a true reflection of the current expenses for October as she received another packet of invoices today. She has spoken with Jessica Prue about putting practices into place that ensure timely processing of invoices. Deb also wanted to note that Check #5158 dated 8/19/15 in the amount of \$370.00, made out to Casella was voided. Discussion followed.

Glenn Hankinson presented information regarding Act 153, which requires the centralization of Special Education services. The study committee will present their recommendation on assessment options to the Executive Committee to better equip them to make a decision at the November meeting. The Full Board will vote at December's budget meeting on the best assessment method.

VI. **Policy & Committee Reports**

- SU Policy: Superintendent Castle will be creating a spreadsheet that contains policies across the SU. A list has also been compiled of all rescinded, combined and adopted policies. Viola greatly enjoys being a part of the policy committee.
- Executive: Discussions were held regarding centralized Special Education services. Holland, Brighton and Troy have held community forums in relationship to Act 46. A brief executive session was held regarding negotiations.
- VSBA: Frank was not been able to sign up for the VSBA Annual Conference due to time constraints.

VII. **Superintendents Report**

Superintendent Castle gave an update on how the community forums have been organized for the towns that have held them. He explained that no single format has been used as each town has their own specific set of issues to discuss.

VIII. **Principal's Report**

The roof repair is underway and on schedule. The middle school is transitioning to student lead parent/teacher conferences this year. The middle school team has done an outstanding job of structuring this process. Other schools have requested the resources to implement the same system at their schools. Conferences will be held on Thursday and Friday next week. Charleston school will be partnering with CVS on Friday, October 23rd for

professional development looking specifically at assessing learning targets. A fire drill was held on October 12th. There has been an increase in office referrals so far this month.

IX. Board Business & Operations

A **Motion** was made to approve increasing the adult meal rate from \$3.25 to \$3.50. Motion **Approved [AJ/VP]**

Frank wanted the Board to be aware that the expense for the door guards was not included in the bid price from Eurbin Design. He also pointed out that the rain gutters will need to be rehung. He suggested that the Board consider including this work in a future bid for the replacement of the remaining old roof. Frank spoke about student voice at future Board meetings with Board support.

The Board reviewed upcoming meeting dates and coverage.

X. Agenda Items for Next Board Meeting

Support Staff Wage Scale

Community Engagement Meetings related to Consolidation

XI. The Board adjourned by unanimous consent at 7:53 pm.

Respectfully Submitted,
Jessica Prue