

COVENTRY VILLAGE SCHOOL BOARD MINUTES

Wednesday, April 20, 2016

There was a regular meeting of the Coventry Village School Board on Wednesday, April 20, 2016 at 5:30 pm. **These are the unofficial minutes until approved by the Board.**

Present: Matt Maxwell, Frank Carbonneau, Viola Poirier, Amanda Jensen, Rosalie Bowen

Administration: Matthew Baughman – Principal (via telephone), Deb Tanguay – Treasurer, Glenn Hankinson – Director of Finance

Community: Kathleen Ahearn, Israel Sanville

- I. The meeting was called to order at 5:32 pm by Chair Frank Carbonneau.
Addition: Viola will present information about the annual meeting

II. Public Comments - None

- III. A **Motion** was made to approve the March 16, 2016 regular Board meeting minutes. Motion **Approved [MM/AJ]**

IV. Financial Report

The Board reviewed and signed warrants as follows:

GENERAL FUND

Accounts Payable	3/21/2016	\$3,943.70
Payroll	4/1/2016	\$38,755.43
Payroll	4/15/2016	\$36,600.12
Accounts Payable	4/12/2016	\$850.40
Accounts Payable	4/20/2016	\$208,593.81
Accounts Payable	4/20/2016	\$9,494.15
TOTAL ORDERS		\$136,806.00

FOOD SERVICE

Accounts Payable	4/20/2016	\$9,262.35
Accounts Payable	4/20/2016	\$284.74
TOTAL ORDERS		\$9,547.09

Glenn Hankinson presented the March Financial Statement. Discussion followed.

A **Motion** was made to accept the March Financial Statement. Motion **Approved [VP/MM]**

Deb Tanguay presented the treasurers report. Discussion Followed.

V. Principal's Report

Bathrooms near the gym are still a problem. They are out of service currently and Matthew does not feel it will benefit the school to have them repaired again at this point. According to Nadeau's and Fred's; the plumbing may need to be repaired which would require jackhammering the floor to repair them.

A total of \$10,800 will be needed to implement the new math curriculum that the SU has suggested we begin using FY18 (for K – 5). Matthew will do his best to find funding for this purchase but it may need to be built into the FY18 budget.

The annual showcase of learning went great! Andre Messier visited with 8th grade students before spring break to discuss a transition program being offered at Lake Region. Matthew has asked if the Board would be willing to remove or revise the part of our support staff policy pertaining to reduction in force. He would prefer to rely solely on the Terms of Employment piece of the policy when making decisions about reducing support staff positions. The Board would like more time to consider this request before making any final decisions.

He has also requested the Board give the principal discretion to set salary for any grant funded positions. Discussion followed.

A **Motion** was made to give the principal discretion to set the salaries for grant-based positions and maximize funds for CVS in years future . Motion **Approved [FC/VP]**

VI. Policies & Committee Reports

VSBA: Reviewed agenda for world use education – AOE is understaffed which is affecting boards abilities to move some items forward. ACT 46 coordinator position is still open. Discussed privatization of schools.

NSBA: Frank was grateful to be able to attend. Frank attended many sessions over the 3 day conference including sessions on improving school surveys, project based learning and improving Board leadership.

NCSU Annual Meeting: Steve Mason nominated as Chair

- ✚ Review NCSU Bylaws (changing the quorum, as Jay Westfield are recognized as Operating Districts ~ (Executive Committee will now require an actual majority to constitute a quorum)
- ✚ Presentation of Annual Report (need to be mission-centered, learner-driven, standards-based and data informed)~ use data at local board level
- ✚ State has mandated centralized transportation ~ we have made an effort and that we are being most economical.
- ✚ IDEA-B will look different this year ~ allowing for additional reimbursements. Boards will be asked to review information in April and May and to approve at June Meeting
- ✚ NCSU Efficiency, Effectiveness & Equity ~ members gathered in three groups to examine and discuss NCSU Profile, Integrated Field Review Findings, Board and Principal Survey. Board members to use the documents for further discussion.
- ✚ Frank shared that VSBA website has been revamped ~ Meeting on April 18th concerning VEHI plans
- ✚ EEE .5 FTE position opened to a licensed individual
- ✚ Education Hires: Aaron Larson, Meghan Stevens, and Ami English. 13 SpEd openings
- ✚ Adopted Policy D.1 Personnel: Recruitment, Selection, Appointment, and Background Checks for Staff.

VII. Board Business & Operations

Frank highly recommends viewing the film “Most Likely to Succeed”

Principal contract has been signed.

A **Motion** was made to approve draft IDEA-B grant application and to give the Executive Committee Chair authorization to sign the submission of the grant application to the AOE. Motion **Approved [VP/MM]**

A **Motion** was made to table awarding the audit bid until the regular Board meeting in May. Motion **Approved [MM/RB]**

A **Motion** was made to table awarding the transportation bid until May. Motion **Approved [FC/AJ]**

A **Motion** was made to purchase 5 Kindle fires by reducing each board members individual salary by \$50 dollars for FY17. Motion **Approved [VP/MM]**.

VIII. Agenda Items for Next Board Meeting

- Staff Bathrooms plumbing repair
- Gate Installation Pricing
- Support Staff Policy (D.19)

Award Transportation Bid
Award Audit Bid

The Board adjourned by unanimous consent at 7:53pm

Respectfully Submitted,

Jessica Prue

DRAFT