

## Brighton Elementary School Board Meeting

April 8, 2015

### Members:

Katie Mientka, chair  
Melanie Yasharian  
David Pepin  
Charla Nadeau\*  
Jeanne Gervais\*

### Administrators:

John Castle, Superintendent  
Denise Russell, Principal  
Glenn Hankinson\* NCSU Financial Office

\* Denotes Absentees

I. The meeting was called to order by Katie Mientka at 6:35.

### II. Approval of Minutes

Motion to approve the Minutes of March 12, 2015 by Melanie Yasharian: seconded by Katie Mientka. So moved.

### III. Financial Report

- a. Orders were reviewed and signed.
- b. Melanie Yasharian made a motion to accept the financial report of March, 2015: seconded by David Pepin.

Note: Ms. Russell addressed a question from the March meeting regarding the line item for contracted services, which was \$7799 over-budget. This was due to billing several months at once.

### IV. Unfinished/New Business

- a. Student work presentation by Belynda Coker, grade 2/3 classroom teacher (Cinderella unit).
- b. Presentation of facia bid by Travis Eurbin. Mr. Eurbin discussed his recommendation for replacing the facia and preventing damage from wind and movement.
- c. The board reviewed facia bids from:
  - i. Eurbin Design.
  - ii. Graves Builders.
  - iii. M&S Contracting.

Note: The board tabled action on the bids, pending further information.

- d. The board discussed building a new case to display BES trophies. A community member has volunteered to build the case, as well as mentor older students during the process.
- e. The condition of the roof, built in 1992, was discussed and action is pending an evaluation by a qualified roofer.
- f. A discussion on advertising for bids on lawn care services was had. David Pepin suggested purchasing a lawn mower instead of outsourcing. Ms. Russell will get a cost comparison. Melanie Yasharian made a motion to advertise for bids for lawn care services: seconded by David Pepin. So moved.

**V. Principal's Report**

The Principal's Report was reviewed by the board. Ms. Russell spoke about the SBAC (*Smarter Balanced Assessment Consortium*), a computer-based assessment: BES is doing pre-testing in preparation and Ms. Russell says BES students are tech-savvy (1-1 student/computer ratio).

Melanie Yasharian made a motion to approve the Principal's Report: seconded by David Pepin. So moved.

**VI. Superintendent's Report**

Mr. Castle asked about the general perception and/or awareness of current legislation (particularly H.361) in the Brighton community. Discussion included strategies to inform and engage community members in these matters.

**VII. Other Business**

- a. Motion to adopt Policy F.2 Limited Proficiency Students made by Melanie Yasharian: seconded by David Pepin. So moved.
- b. Motion to adopt Policy G.12 Title 1 Comparability Policy made by Melanie Yasharian: seconded by David Pepin. So moved.

**VIII. Agenda Items/Date for Next Meeting**

Wednesday, May 13 @ 6:30

**IX. Executive Session**

Melanie Yasharian made a motion to enter executive session at 8:02: seconded by David Pepin. So moved.

- a) The board came out of executive session at 8:25
- b) No action

**X. Admin./Support Staff Contracts**

- a. David Pepin made a motion to offer a 3% pay increase to support staff for FY2016: seconded by Melanie Yasharian. So moved.
- b. David Pepin made a motion to offer a 3% salary increase to Principal Denise Russell for FY2016: seconded by Melanie Yasharian. So moved.

**XI. Adjourn**

Melanie Yasharian made a motion to adjourn at 8:45: seconded by David Pepin. So moved.