

BRIGHTON SCHOOL BOARD MEETING
Thursday, September 11, 2014

Members

Charla Nadeau, chair
Jeanne Gervais
Katie Mientka
*David Pepin
Melanie Yasharian

Administrators

John Castle, Superintendent
Denise Russell, Principal
** Glenn Hankinson, NCSU Financial Office

*Denotes absentees

** Denotes partial attendees

Minutes recorded & submitted by Susan Vera

I. Call to Order

Charla Nadeau called the meeting to order at 6:35 p.m.

II. Approval of Minutes

ACTION: Jeanne Gervais made a motion to approve the minutes of the August 14, 2014 School Board meeting with the following amendment: [Open Meeting Law] also requires minutes to be posted **within 48 hours** of [board] meeting; change to Open Meeting Law requires minutes to be posted **within 5 days** of the board meeting. Melanie Yasharian seconded, so moved.

III. Financial Reports

- ◆ Cost comparison 2013-14 owning the bus vs. 2014-15 leasing the bus not available at this time. Mr. Hankinson will email Charla Nadeau the figures.
- ◆ **ACTION:** Jeanne Gervais made a motion to approve the August 31, 2014 Financial Statement, Katie Mientka seconded, so moved.
- ◆ Glenn Hankinson reported that there are five (5) Brighton employees at retirement level.
- ◆ **ACTION:** Melanie Yasharian made a motion to not offer Early Retirement to eligible teachers. Jeanne Gervais seconded. So moved.

IV. Communication with Parents/Citizens/Staff

None.

V. Principal's Report: Denise Russell

- ◆ **ACTION:** Melanie Yasharian made a motion to approve sub rate for non-certified staff, effective immediately, to be Column A, step 1 of the approved yearly salary grid for custodian and para subs, and Column D,

step 1 of the approved yearly salary grid for secretarial subs, Katie Mientka seconded, so moved.

◆ **Personnel:**

- Grade level teachers have no duties in order to have more collaborative time.

◆ **Facilities:**

- Multipurpose room door update: Door doesn't have to be fireproof per fire marshal. Nevertheless the cost for a replacement will be considerable as the door is a special size and any door will have to be cut-down.
- Multipurpose room original wall tables need to be replaced. Ms. Russell is checking around for prices.

◆ **Miscellaneous:**

- Community Eligibility Provision: Brighton received this grant which provides free breakfast and lunch for every student.
- Full lunch with all grades is going well. Will soon implement multi-age level tables to promote more school community.
- Bus: Current bus driver does not want to drive anymore. A new driver will start on Monday.
- Ms. Russell shared the structure of the Leadership Team. Teams were formed to support the forward movement of the Action Plan.

VI. Superintendent's Report

- ◆ Mr. Castle recommended "tweaking" agendas and principals' reports so they are written in plain language.
- ◆ Also recommended action items be a line item on agendas.
- ◆ Encouraged the use of best practices.
- ◆ Confirmed that we will do the best we can to conform to the new Open Meeting Law. Make a good faith effort.
- ◆ Requested help in recruiting a representative from Brighton for the high school board. Can be a parent or community member. Meetings are usually the third Tuesday of the month.
- ◆ Reminded board members that a Full Board Meeting is scheduled for next Thursday, September 18.

VII. Old/New/Other Business

None.

VIII. Agenda Items/Date for next Board Meeting

The next regular School Board meeting will be Thursday October 9, 2014 at 6:30 p.m.

ACTION: Jeanne Gervais made a motion to go into Executive Session at 7:16 p.m. for personnel issue, Melanie Yasharian seconded, so moved.

IX. Executive Session

ACTION: Melanie Yasharian made a motion to go into Open Session and adjourn at 7:40 p.m., Katie Mientka seconded, so moved.
No action taken.

X. Adjourn

See above.

Submitted by: _____ *Date* _____
Susan Vera *Date*