

Brighton Elementary School Board Meeting

Wednesday, April 13, 2016

Members:

Katie Mientka

Jeanne Gervais

*Melanie Yasharian

Cass Lyons

David Pepin

*Denotes Absentees

Administrators:

John Castle, Superintendent

Denise Russell, Principal

Glenn Hankinson, NCSU Financial Office

I. The meeting was called to order by Katie Mientka at 6:35 p.m.

II. Approval of Minutes

Jeanne Gervais motioned to accept the minutes of March 9, 2016. Seconded by Cass Lyons- All in Favor, So Moved.

V. Financial Report

Action

A. Orders were reviewed and signed.

B. The Financial Report of March 2016 was reviewed and accepted by David Pepin - Seconded by Jeanne Gervais. All in Favor, So Moved.

VI. Principal's Report

The Principal's Report was presented by Denise Russell-Accepted by Jeanne Gervais - Seconded by Cass Lyons. All in Favor, So Moved.

VII New Business:

A. A brief discussion on IDEA-B

Action:

A. Jeanne Gervais motioned to Approve IDEA-B -Seconded by Dave Pepin. All in Favor, So Moved.

B. Jeanne Gervais motioned to advertise for lawn care bids to due May 10. -Seconded by Cass Lyons. All in Favor, So Moved.

C. Katie Mientka motioned to approve salary step advancements for non-certified staff. - Seconded by David Pepin. All in Favor, So Moved.

D. Cass Lyons motioned to approve the starting pay for Administrative Assistant. - Jeanne Gervais seconded. All in Favor, so Moved.

E. Dave Pepin approved the hiring of Susan Vera as Administrative Assistant. -Cass Lyons seconded. All in Favor, So Moved.

- F. In consideration of the window replacement project phase 3, the bid from Dave Watson of Acme Glass was reviewed. Jeanne Gervais proposed that the 2014 bid(s) of \$16,200.00 for the front windows and \$11,400.00 for the side windows be offered. Seconded by Cass Lyons. All in Favor, So Moved.

VIII. Other Business:

- A. The support Staff Terms and Conditions Policy was reviewed.
- B. Jeanne Gervais motioned to accept the resignation of Ryan Santangelo. Seconded by Dave Pepin. All in Favor, So Moved.

IX. The date for the next board meeting was set for Wednesday, May 11 at 6:30.

X. Executive Session

Requested by Katie Mientka at 7:15

Action:

- A. Approve administrative salary \$ amount or % increase for FY2017.

Motion to increase administrative salary 2.5% made by Jeanne Gervais. Seconded by Cass Lyons. All in Favor, So Moved.

End of Executive Session: 7:30

X1. Action:

- A. Jeanne Gervais moved to reinstate board member Melanie Yasharian. Cass Lyon seconded. All in Favor, so Moved.

XII: Motion to adjourn 7:38 made by Cass Lyons. Seconded by Jeanne Gervais.

Submitted by Gayle Kinney-Cornelius