

Brighton Elementary School Board Meeting

Wednesday, March 9, 2016

Members:

Katie Mientka

Jeanne Gervais

Melanie Yasharian

Cass Lyons

*David Pepin

*Denotes Absentees

Administrators:

John Castle, Superintendent

Denise Russell, Principal

*Glenn Hankinson, NCSU Financial Office

I. The meeting was called to order by Denise Russell at 6:32 p.m.

II. Board Reorganization:

- A. Chairperson: Katie Mientka-Nominated by Melanie Yasharian, Seconded by Cass Lyons.
All in Favor, So Moved.
Katie Mientka lead rest of meeting as Chairperson.
- B. Vice Chairperson: Melanie Yasharian-Nominated by Jeanne Gervais, Seconded by Cass Lyons.
All in Favor, So Moved.
- C. Clerk: Jeanne Gervais-Nominated by Cass Lyons, Seconded by Melanie Yasharian.
All in Favor, so Moved.
- D. NCSU Full Board Representatives: Melanie Yasharian and Katie Mientka-Nominated by Jeanne Gervais
Seconded by Cass Lyons. All in Favor, so Moved.
- E. NCSU Full Board alternate: Jeanne Gervais-Nominated by Melanie Yasharian, Seconded by Cass Lyons.
All in Favor, so Moved.
- F. NCSU Executive Committee member: Katie Mientka-Nominated by Jeanne Gervais, Seconded by
Melanie Yasharian. All in Favor, So Moved.
- G. NCSU Policy Committee member: Katie Mientka-Nominated by Jeanne Gervais, Seconded by Cass
Lyons. All in Favor, so Moved.
- H. NCSU Negotiations Committee member: Melanie Yasharian-Nominated by Cass Lyons, Seconded by
Jeanne Gervais. All in Favor, so Moved.
- I. Official Newspaper: Caledonian Record, Newport Daily, Chronicle
- J. Designated Posting Locations: Town Website, NCSU Website, School building, Town Hall.
- K. The Regular Meeting Date and Time: Second Wednesday of each month, at 6:30p.m.
- L. Board Code of Ethics Reviewed and Approved by Melanie Yasharian, Seconded by Jeanne Gervais.

III. Approval of Minutes

Melanie Yasharian motioned to accept the minutes of February 10, 2016. Seconded by Jeanne Gervais-
All in Favor, So Moved.

IV. Public Comments, Communication with Parents/Staff/Citizens:

Brief discussion on Preschool playground equipment.

V. Financial Report

Action

- A. Orders were reviewed and signed.
- B. The Financial Report of February 2016 was reviewed and accepted by Jeanne Gervais -
Seconded by Cass Lyons. All in Favor, So Moved.

VI. Principal's Report

The Principal's Report was presented by Denise Russell-Accepted by Cass Lyons -
Seconded by Melanie Yasharian. All in Favor, So Moved.

Denise Russell presented a job description for School Administrative Assistant-Accepted by Jeanne Gervais, Seconded by Melanie Yasharian.

VII. Superintendent's Report:

The Superintendent's Report was presented by John Castle.

VIII. New Business:

- A. A presentation by Josh Brennan.
- B. The 2016-2017 draft of teaching assignments was presented.

Action:

- A. Jeanne Gervais approved new supplemental pay rates of \$26.00/hour for licensed staff and \$14.00 /hour for support staff- Seconded by Cass Lyons. All in Favor, so Moved.

IX. Other Business:

- A. Policy D.1 Personnel: Recruitment, Selection, Appointment and Background Checks for Staff was accepted by Melanie Yasharian. Seconded by Jeanne Gervais. All in Favor, so Moved.

X. The date for the next board meeting was set for Wednesday, April 13 at 6:30.

XI. Executive Session

Requested by Denise Russell at 7:50

Motion made to grant Susan Vera five additional days of paid leave for bereavement. Approved by Katie Mientka - seconded by Cass Lyons.

Came out of executive session at 8:00

XII. Adjourn: 8:05. Motion to adjourn made by Jeanne Gervais

Submitted by Gayle Kinney-Cornelius

