

**NORTH COUNTRY SUPERVISORY UNION
POLICY COMMITTEE MEETING MINUTES**

**Thursday, March 19, 2015
AT 5:30 P.M. – NCCC Room 316**

Committee Members

Kim Champney, Holland
Victoria Lantagne, Newport City
Steve Mason, Lowell
Katie Mientka, Brighton
Richard Cartee, NCUJHS
Viola Poirier, Coventry
Cliff Forster, Troy
Pat Austin, Charleston

Administration and Staff

John Castle, NCSU Superintendent
Liz Butterfield, Exec. Asst. to the Superintendent

I. The meeting was **called to order** by Committee Chair Steve Mason at 5:30 p.m. There were no changes to the agenda.

II. **Motion to Approve the Minutes** of February 19, 2015 (*Attachment A*)
AUSTIN/CARTEE APPROVED

III. **New, Unfinished or Other Business**

A. The Committee reviewed the following Policies:

1. a. **VSBA F.28** Child Nutrition Act Wellness Policy (*Attachment B*)
- b. **NCSU J.7** School Nutrition and Fitness
- c. **NCSU E.22** School Meals Program

The Superintendent suggested that we table the review of these particular policies, as it is a huge undertaking and he feels that he and the Policy Committee need to consult with school nurses and others, and have more input from administrators, etc.

2. a. **VSBA H.7** Title 1, Part A Parent Involvement Policy (*Attachment C*)
- b. **NCSU H.8** Title 1, Part A Parent Involvement Policy

Our existing policy is very similar to the VSBA policy. The policy is supposed to go to every parent, as all of our schools are Title 1 schools. John will check with the principals to see how it has traditionally been distributed. Beginning with the next school year, information forms will be available through InfoSnap, so that is one way that it can be distributed. Richard recommended that we make parents aware that they can have a hard copy of the Policy, if desired.

3. **Section B: School Boards** (*Attachment D*)
 - a. **NCSU B.1** Board Member Orientation and Education.
 - b. **NCSU B.2** Board Goal-Setting & Evaluation.

Richard recommended eliminating B.1-B.3 and replacing with a New Board Member Orientation. John and Steve have tentatively planned an orientation for the end of April. John encourages experienced board members to come to the orientation and share their experiences and knowledge with new board members. It was also suggested that Central Office personnel be included, so the Board members will know who they are and what they do.

Motion to Rescind NCSU Policies B1 and B2. AUSTIN/LANTAGNE APPROVED

c. **NCSU B.3** Board Member Ethics. John will create a new version of Policy B.3 for review at the next Policy Committee meeting.

d. and e. **NCSU B.4** Board Member Conflict of Interest Policy and **VSBA B.3** Board Member Conflict of Interest. The Committee reviewed and compared the NCSU Common Board Policy to the VSBA version, and felt there was very little difference between the two.

Motion to keep NCSU Common Board Policy B.4, Board Member Conflict of Interest, without making any changes. CARTEE/AUSTIN **APPROVED**

Tablets for School Board members: There was a discussion concerning the possibility of supplying all Board members with an electronic tablet-type device, in the interest of saving on postage, labor, and paper and ink, as well as environmental considerations. It would also make it easy for Board members to access their Board Packets any place, at any time. John mentioned that postage costs the SU over \$500.00 per month. He stated that we could probably supply each Board member with a tablet for about \$100.00 each, and he would like to start a pilot program for the next school year.

IV. Date of Next Meeting*/Future Agenda Items

April ?, 2015.

(*The next meeting date had not yet been determined, as the NCSU Full Board had not yet met to reorganize. Since then, the NCSU Board voted to continue holding Full Board and/or Executive Committee meetings on the third Thursday of each month. Thus, the next NCSU Policy Committee meeting will be held on April 16th at 5:30 p.m.)

V. The Chair adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Liz Butterfield,
Recording Secretary

<u>Meetings:</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Teacher Negotiations	Tuesday	April 7	5:30 p.m.	NCSU A209
NCSU Policy Committee	Thursday	April 16	5:30 p.m.	NCSU A213
NCSU Executive Committee	Thursday	April 16	6:30 p.m.	NCSU A209